

PUBLIC WORKS

Roadway Maintenance

Sewer Maintenance

Engineering

Graffiti Abatement

Facilities Maintenance

Proposition A

Proposition C

Air Quality Management District (AQMD)

Grant



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PUBLIC WORKS ENGINEERING DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Engineering Division is responsible for providing survey, engineering, and construction management services. Reviews and approves street improvement and grading/drainage for compliance with the local and City code of laws and policies. Inspects construction of roadways to be publicly dedicated. Reviews and approves final subdivision parcel/tract maps for recordation into the Official Records at Los Angeles County. Administers construction improvements and inspection of utilities such as sewer construction, also, underground utilities within the public right-of-way. Permit issuance and inspection of commercial and residential standards. Administers permitting and inspection of driveway connections to the City's roadway system.

STRATEGIC GOALS:

- Complete design & project management of Public Works Capital Improvement Program.
- Continue National Pollution Discharge Elimination Permit Requirements in support of County, State and Federal Clean Water Act laws.
- Implement Capital Improvement Program recommended by the Sewer Master Plan.

FY 12-13 PROGRAM HIGHLIGHTS:

- Provide engineering support to other departments including Redevelopment Agency on projects.
- Analyze Azusa's streets and signals to ensure safe and efficient traffic flows.
- Create comprehensive inventory of citywide signage, catch basins, bus stops, etc.

BUDGET UNIT:**0355651000/1055651000 PUBLIC WORKS - ENGINEERING**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	PERSONNEL					
6003	Salaries/Regular	71,260	124,350	147,520	148,880	1,360
6012	Salaries/Comp-Time	100	70	-	-	-
6015	Salaries/Vacation	990	995	-	-	-
6024	Salaries/Sick Leave	1,515	6,815	-	-	-
6027	Salaries/Bereavement	1,315	-	-	-	-
6033	Overtime Pay/Premium	-	495	2,500	2,500	-
6048	Salaries/Language Pay	200	2,410	2,400	2,520	120
6101	PERS/Employee Contribution	5,320	9,490	9,655	10,710	1,055
6105	PERS/Employer Contribution	8,885	15,740	17,410	19,915	2,505
6109	PARS/Employer Contribution	-	-	-	280	
6125	FICA/Employer Contrib/Med	1,295	2,205	2,445	2,705	260
6140	Life Insurance Allocation	205	360	365	400	35
6155	Workers' Comp Allocation	3,080	5,400	5,485	6,155	670
6160	LTD Insurance Allocation	585	1,030	1,050	1,165	115
6165	Unemployment Allocation	90	150	170	190	20
6175	Benefits/Flex Plan	15,520	29,025	31,660	32,470	810
6180	Deferred Comp/Employer Paid	585	1,035	1,080	1,160	80
	PERSONNEL SUBTOTAL	110,945	199,570	221,740	229,050	7,030

**PUBLIC WORKS - ENGINEERING
ACTIVITY DETAIL**

Account Number		Description	Cost
1055651000	6201	<u>Uniforms & Laundry</u> - Engineering Assistant and Public Works Inspector uniforms/boots	\$420
	6230	<u>Dues & Subscriptions</u> - Books, American Public Works Association (APWA) dues	\$500
	6235	<u>Meetings & Conferences</u> - San Gabriel Valley Council of Government (SGVCOG) Public Works meetings, APWA meetings/seminars	\$600
	6405	<u>Commission Meeting Expense</u> - ABC monthly meetings	\$1,000
	6530	<u>Office Supplies</u> - Paper, pens, folders, toner, etc.	\$2,500
	6539	<u>Printing, Binding & Duplicating</u> - Reproductions of numerous plans (Monrovia Reproductions)	\$800
	6551	<u>Fuel & Oil</u> - Gasoline, CNG and oil for Engineering's vehicles	\$3,000
	6563	<u>Supplies/Specials</u> - Filing cabinets for plans and specifications	\$10,000
	6904	<u>Utilities/Other</u> - Electricity, water, sewer, and trash	\$25,000
	6905	<u>Utilities/Electricity</u> - Electricity for traffic signals	\$6,000
6915	<u>Utilities/Telephone</u> - Office phones and cell phones	\$1,000	

BUDGET UNIT:**0355651000/1055651000 PUBLIC WORKS - ENGINEERING**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	OPERATIONS					
6201	Uniforms & Laundry	370	570	420	420	-
6220	Training Schools	340	-	-	-	-
6230	Dues & Subscriptions	1,120	545	1,000	500	(500)
6235	Meetings & Conferences	585	740	1,400	600	(800)
6405	Commission Meetings Expense	910	760	1,000	1,000	-
6423	Administrative Allocation	-	-	14,000	-	(14,000)
6493	Outside Services & Repairs	6,020	525	5,000	5,000	-
6518	Postage	45	90	-	-	-
6530	Office Supplies	2,000	2,275	2,500	2,500	-
6539	Printing, Binding & Duplicating	575	775	800	800	-
6540	Digitized Records	5	-	-	-	-
6551	Fuel and Oil	2,105	2,560	3,000	3,000	-
6563	Supplies/Special	1,245	70	10,000	10,000	-
6825	Maintenance and Repair/Vehicle	10	-	-	-	-
6904	Utilities/Other	19,875	23,100	25,000	25,000	-
6905	Utilities/Electricity	10,030	6,280	6,000	6,000	-
6915	Utilities/Telephone	2,445	2,505	1,000	1,000	-
	OPERATIONS SUBTOTAL	47,680	40,795	71,120	55,820	(15,300)
	ENGINEERING (MEASURE R) TOTAL:	158,625	240,365	292,860	284,870	(7,990)

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PUBLIC WORKS ROADWAY MAINTENANCE DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Roadway Maintenance Division is responsible for the maintenance of 170 lineal miles of sidewalk, curb, and gutter and 15 million square feet of asphalt street network within the City of Azusa. In addition, the Division manages weed abatement efforts completed by LA Works.

STRATEGIC GOALS:

- Repaint the City's stop limit bars, crosswalks and other similar street painting.
- Fill potholes throughout the City.
- Maintain street signage throughout the City.
- Identify and schedule repair of uplifted sections of sidewalk
- Identify and schedule modification of non-compliant Americans with Disabilities Act (ADA) areas in the public right of way.

FY 12-13 PROGRAM HIGHLIGHTS:

- Coordinate street, curb and gutter improvements and the removal of tree roots from the roadways.

Budget Division: PUBLIC WORKS - ROADWAY MAINTENANCE

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Public Works Director/Assistant City Manager ^(a)	0.250	0.250	\$36,490	\$36,490	Asst St Maint Wrk I	1,040	7,696	\$17,275	\$18,150
Administrative Secretary ^(b)	0.850	0.850	50,740	50,740					
Senior Management Analyst ^(c)	0.600	0.600	45,655	45,655					
Street Maintenance Crew Supervisor ^(d)	1.000	0.890	67,900	60,430					
Street Maintenance Worker III ^(e)	3.400	3.018	204,390	181,425					
Street Maintenance Worker II ^(f)	0.400	0.000	19,700	0					
Street Maintenance Worker I ^(g)	3.000	2.389	142,635	114,535					
Senior Accountant ^(h)	0.050	0.050	4,185	4,185					
^(a) .125 FTE Prop A, .125 FTE Prop C, .50 FTE Sewer Maintenance									
^(b) .15 FTE Sewer Maintenance									
^(c) .08 FTE CDBG, .32 FTE Sewer Maintenance									
^(d) .11 FTE Facilities									
^(e) .531 FTE Sewer Maintenance; .451 FTE Facilities									
^(f) FY 11-12 .60 FTE Sewer Maintenance									
^(g) 1.161 FTE Sewer Maintenance; .45 FTE Facilities									
^(h) .25 FTE Prop A, .25 FTE Prop C, .10 FTE Sewer Maintenance, .05 FTE Engineering, .30 FTE Finance									
TOTAL	9.55	8.05	\$571,695	\$493,460	TOTAL	1,040	7,696	\$17,275	\$18,150

BUDGET UNIT:**1255661000 PUBLIC WORKS - ROADWAY MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	<u>PERSONNEL</u>					
6003	Salaries/Regular	479,085	490,565	571,695	493,460	(78,235)
6006	Salaries/Temp & Part-Time	21,280	22,415	17,275	18,150	875
6012	Salaries/Comp-Time	4,620	5,635	-	-	-
6015	Salaries/Vacation	21,210	31,270	-	-	-
6024	Salaries/Sick Leave	19,825	15,805	-	-	-
6027	Salaries/Bereavement	820	-	-	-	-
6030	Overtime Pay/Regular	-	105	1,000	1,000	-
6033	Overtime Pay/Premium	3,675	3,670	10,000	10,000	-
6039	Standby Pay/Premium	13,595	17,455	14,000	14,000	-
6048	Salaries/Language Pay	7,960	7,965	7,440	5,160	(2,280)
6063	Salaries/Jury Duty	390	-	-	-	-
6069	Car Allowance	1,355	1,355	1,350	1,350	-
6072	Salaries/Injury	160	1,085	-	-	-
6101	PERS/Employee Contribution	37,660	40,380	40,605	35,255	(5,350)
6105	PERS/Employer Contribution	62,880	66,990	73,140	65,520	(7,620)
6109	PARS/Employer	5,355	10,920	5,340	5,310	(30)
6125	FICA/Employer Contrib/Med	9,455	9,780	11,040	9,585	(1,455)
6133	Retiree Health Premium Reimb	6,135	6,540	6,470	6,995	525
6140	Life Insurance Allocation	1,410	1,455	1,535	1,320	(215)
6155	Workers' Comp Allocation	22,640	23,455	24,750	20,710	(4,040)
6160	LTD Insurance Allocation	4,180	4,275	4,415	3,840	(575)
6165	Unemployment Allocation	610	625	760	635	(125)
6175	Benefits/Flex Plan	129,950	136,720	142,315	117,965	(24,350)
6180	Deferred Comp/Employer Paid	6,075	6,080	6,290	5,510	(780)
	PERSONNEL SUBTOTAL	860,325	904,545	939,420	815,765	(123,655)

**PUBLIC WORKS - ROADWAY MAINTENANCE
ACTIVITY DETAIL**

Account Number	Description	Cost
1255661000	6201 <u>Uniforms & Laundry</u> - Uniform/boot allowances, uniform laundry	\$5,300
	6230 <u>Dues & Subscriptions</u> - Dues for Maintenance Supervisors Association (MSA), Traffic Control Supervisors Association (TCSA), American Public Works Association (APWA)	\$700
	6235 <u>Meetings & Conferences</u> - League of California Cities Conference, San Gabriel Valley Council of Government (SGVCOG) meetings	\$1,500
	6315 <u>Accounting/Auditing Services</u> - State Controller's Annual Street Report	\$2,500
	6493 <u>Outside Services & Repairs</u> - Contract traffic engineering, Republic traffic signal maintenance, Caltrans, Los Angeles County, and Glendora signal maintenance contracts, LA Works contract	\$215,000
	6530 <u>Office Supplies</u> - Paper, ink, toner, etc.	\$1,000
	6551 <u>Fuel & Oil</u> - Gasoline, CNG and oil for Street's vehicles	\$35,000
	6560 <u>Repair Parts</u> - Repair of hand tools	\$1,500
	6563 <u>Supplies/Special</u> - Concrete, asphalt, sand, street paint, etc.	\$75,000
	6566 <u>Small Tools</u> - Tools to complete concrete, asphalt, such as rakes, floats, trowels, etc.	\$1,500
	6569 <u>Small Equipment</u> - Hand rollers, tampers, etc.	\$1,000
	6823 <u>Lease/Vehicles</u> - Lease of fleet vehicles	\$6,000
	6825 <u>Maintenance & Repair/Vehicle</u> - Routine maintenance i.e. smog inspections, tune-ups, repairs, etc.	\$35,000
	6830 <u>Rent/Equipment</u> - Rental of additional arrow/message boards for holiday events/weekends, Police Department notifications i.e. alarm (siren) soundings, etc.	\$500
	6835 <u>Maintenance & Repair/Equipment</u> - Maintenance on various vehicles	\$1,000
	6904 <u>Utilities/Other</u> - Water, gas, electricity, sewer	\$12,000
	6915 <u>Utilities/Telephone</u> - Office phones and cell phones	\$4,750

BUDGET UNIT:**1255661000 PUBLIC WORKS - ROADWAY MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	<u>OPERATIONS</u>					
6201	Uniforms & Laundry	5,040	5,920	5,300	5,300	-
6220	Training Schools	-	415	-	-	-
6230	Dues & Subscriptions	690	-	700	700	-
6235	Meetings & Conferences	705	1,065	1,500	1,500	-
6315	Accounting/Auditing Services	2,485	2,500	2,500	2,500	-
6493	Outside Services & Repairs	207,415	176,955	215,000	215,000	-
6530	Office Supplies	285	800	1,000	1,000	-
6540	Digitized Records	10	-	-	-	-
6551	Fuel and Oil	33,695	40,570	35,000	35,000	-
6560	Repair Parts	405	1,130	1,500	1,500	-
6563	Supplies/Special	84,650	77,360	75,000	75,000	-
6566	Small Tools	1,335	1,885	1,500	1,500	-
6569	Small Equipment	305	50	1,000	1,000	-
6823	Lease/Vehicles	-	-	-	6,000	6,000
6825	Maint & Repair / Vehicle	-	20	500	35,000	34,500
6827	Garage Allocaiton	21,260	18,120	-	-	-
6830	Rent/Equipment	760	-	500	500	-
6835	Maint & Repair/Equipment	125	300	1,000	1,000	-
6904	Utilities/Other	14,030	12,715	12,000	12,000	-
6915	Utilities/Telephone	6,665	4,140	4,750	4,750	-
	OPERATIONS SUBTOTAL	379,860	343,945	358,750	399,250	40,500
	GAS TAX (ROADWAY MAINT) TOTAL:	1,240,185	1,248,490	1,298,170	1,215,015	(83,155)

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PUBLIC WORKS GRAFFITI ABATEMENT DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Graffiti Abatement Division responds to graffiti removal requests throughout the entire city. The scope of duty includes both public right of way as well as private property, specifically private property that is visible and accessible from the public right of way.

STRATEGIC GOALS:

- The Graffiti Abatement Crew to work Monday-Saturday to eliminate graffiti within 48 hours of receiving notification.
- Eliminate vulgar or racial graffiti within 24 hours of notification.
- Continue working with the Police Department and Azusa Unified School District using the new GPS tracking system to help prosecute known graffiti violators.

FY 12-13 PROGRAM HIGHLIGHTS:

- Through an encroachment permit with Caltrans, City forces will abate graffiti on Caltrans right-of-way that is visible from city streets providing there is safe access to staff.

Budget Division: PUBLIC WORKS - GRAFFITI ABATEMENT

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
					Asst Street Maint Wrk	6,656	6,656	\$102,770	\$106,615
TOTAL	0.00	0.00	\$0	\$0	TOTAL	6,656	6,656	\$102,770	\$106,615

BUDGET UNIT:**1055664000/1255664000 PUBLIC WORKS - GRAFFITI ABATEMENT**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	PERSONNEL					
6006	Salaries/Temp & Part-Time	62,630	75,220	102,770	106,615	3,845
6101	PERS/Employee Contribution	2,520	6,190	1,870	1,965	95
6105	PERS/Employer Contribution	4,180	10,200	3,360	3,645	285
6109	PARS/Employer Contribution	1,020	(430)	2,915	3,010	95
6125	FICA/Employer Contrib/Med	910	1,090	1,490	1,545	55
6155	Workers' Comp Allocation	2,505	3,010	4,110	4,265	155
6165	Unemployment Allocation	60	75	105	105	-
	PERSONNEL SUBTOTAL	73,825	95,355	116,620	121,150	4,530

**PUBLIC WORKS - GRAFFITI ABATEMENT
ACTIVITY DETAIL**

Account Number		Description	Cost
1055664000	6201	<u>Uniforms & Laundry</u> - Uniform/Boot allowances, uniform laundry	\$1,700
	6551	<u>Fuel and Oil</u> - Used for vehicles and equipment	\$1,000
	6563	<u>Supplies/Special</u> - Paint, brushes & solvents for graffiti abatement	\$8,000
	6566	<u>Small Tools</u> - Tools used for abatement	\$500
	6569	<u>Small Equipment</u> - Security cameras	\$3,000
	6632	<u>Graffiti Rewards</u> - Rewards to citizens for reporting of graffiti leading to arrest of suspect.	\$3,000

BUDGET UNIT:**1055664000/1255664000 PUBLIC WORKS - GRAFFITI ABATEMENT**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	OPERATIONS					
6201	Uniforms & Laundry	2,600	1,600	1,700	1,700	-
6530	Office Supplies	15	115	-	-	-
6551	Fuel and Oil	70	-	1,000	1,000	-
6563	Supplies/Special	10,495	7,505	12,000	8,000	(4,000)
6566	Small Tools	345	160	500	500	-
6569	Small Equipment	-	-	3,000	3,000	-
6632	Graffiti Rewards	-	-	5,000	3,000	-
6835	Maint & Repair/Equipment	105	-	-	-	-
6915	Utilities/Telephone	870	1,015	-	-	-
	OPERATIONS SUBTOTAL	14,500	10,395	23,200	17,200	(4,000)
	GRAFFITI TOTAL:	88,325	105,750	139,820	138,350	(1,470)

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**PUBLIC WORKS
FACILITIES MAINTENANCE DIVISION
PROGRAM COMMENTARY**

PROGRAM DESCRIPTION:

The Facilities Maintenance Division is responsible for the maintenance of 236,727 square feet of building space owned and operated by the City. This includes Police Headquarters, City Hall, the Auditorium and other City facilities. Staff on a daily basis performs electrical, plumbing, painting and maintenance related activities. Staff also develops bid specifications and solicit work from licensed contractors to perform work that is beyond their capabilities or availability.

STRATEGIC GOALS:

- Continue to implement the Facilities Maintenance Plan to improve the usability of City facilities.
- Identify and schedule modification of non-compliant American's with Disabilities Act (ADA) compliant areas within City facilities.

FY 12-13 PROGRAM HIGHLIGHTS:

- Maintain City owned buildings and administer the major facilities related capital improvement projects.

BUDGET UNIT:**1055666000 PUBLIC WORKS - FACILITIES MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	PERSONNEL					
6003	Salaries/Regular	124,385	124,055	119,875	78,410	(41,465)
6012	Salaries/Comp-Time	625	-	-	-	-
6015	Salaries/Vacation	2,075	1,165	-	-	-
6024	Salaries/Sick Leave	6,305	2,450	-	-	-
6033	Overtime Pay/Premium	1,250	840	2,000	-	(2,000)
6048	Salaries/Language	605	310	-	395	395
6075	Vacation Pay-Off	-	-	-	20,310	20,310
6101	PERS/Employee Contribution	9,450	9,025	8,450	5,920	(2,530)
6105	PERS/Employer Contribution	15,785	14,960	15,230	10,720	(4,510)
6109	PARS/Employer	1,285	1,880	85	105	20
6125	FICA/Employer Contrib/Med	1,135	1,015	1,070	1,425	355
6133	Retiree Health Premium Reimb	1,265	1,305	1,290	1,370	80
6140	Life Insurance Allocation	355	340	315	225	(90)
6155	Workers' Comp Allocation	5,390	5,135	4,875	3,150	(1,725)
6160	LTD Insurance Allocation	1,015	970	935	610	(325)
6165	Unemployment Allocation	155	145	150	100	(50)
6175	Benefits/Flex Plan	31,970	31,950	29,545	19,365	(10,180)
6180	Deferred Comp/Employer Paid	1,530	1,330	1,080	725	(355)
	PERSONNEL SUBTOTAL	204,580	196,875	184,900	142,830	(42,070)

**PUBLIC WORKS - FACILITIES MAINTENANCE
ACTIVITY DETAIL**

Account Number		Description	Cost
1055666000	6430	<u>Custodial Services</u> - Contracted cleaning services for all City buildings, including the Auditorium, Boy Scout House, Barnes House, City Hall, West Wing, Durrell House, Police Department, Senior Center, Library, City Yard, Woman's Club, Memorial Park, and Transportation.	\$80,000
	6493	<u>Outside Services & Repairs</u> - HVAC repairs and maintenance, monthly elevator maintenance, fire suppression maintenance, monthly mat cleanings; miscellaneous repair projects for gateway monuments, access systems, electrical systems, windows, etc.	\$93,000
	6530	<u>Office Supplies</u> - Miscellaneous office stationeries	\$1,000
	6554	<u>Supplies/Custodial & Cleaning</u> - Cleaning supplies for janitorial services	\$12,000
	6563	<u>Supplies/Special</u> - Carpentry, electrical & plumbing supplies for City-wide repairs.	\$50,000
	6566	<u>Small Tools</u> - Paint brushes, rollers, hoses, hammers, screwdrivers, etc.	\$750
	6569	<u>Small Equipment</u> - Compressors, etc.	\$500
	6615	<u>Safety & Security Services</u> - Library, Police Department, Senior Center, City Yard, Woman's Club, Transportation, Memorial Park, etc.	\$1,000
	6830	<u>Rent/Equipment</u> - Rental of miscellaneous equipment such as scissor lifts, pumping systems, etc.	\$1,000
	6904	<u>Utilities/Other</u> - Water, sewer, trash, electricity	\$90,000
	6910	<u>Utilities/Natural Gas</u> - Gas for City Yard and City Hall/West Wing.	\$2,000
	6915	<u>Utilities / Telephone</u> - Office phones and cell phones	\$1,200

BUDGET UNIT:**105566600 PUBLIC WORKS - FACILITIES MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	OPERATIONS					
6201	Uniforms & Laundry	675	745	1,100	-	(1,100)
6430	Custodial Services	79,780	85,900	80,000	80,000	-
6493	Outside Services & Repairs	95,660	98,595	93,000	93,000	-
6496	Outside Processing	555	-	-	-	-
6530	Office Supplies	955	1,240	1,000	1,000	-
6540	Digitized Records	10	-	-	-	-
6551	Fuel and Oil	3,165	2,510	3,000	-	(3,000)
6554	Supplies/Custodial & Cleaning	15,550	16,585	12,000	12,000	-
6560	Repair Parts	175	80	-	-	-
6563	Supplies/Special	52,385	65,710	50,000	50,000	-
6566	Small Tools	555	410	750	750	-
6569	Small Equipment	190	480	500	500	-
6572	Office Furniture	-	360	-	-	-
6615	Safety & Security Services Exp	2,280	1,180	1,000	1,000	-
6830	Rent/Equipment	510	-	1,000	1,000	-
6904	Utilities/Other	107,950	120,885	90,000	90,000	-
6910	Utilities/Natural Gas	1,550	3,145	2,000	2,000	-
6915	Utilities/Telephone	1,095	680	1,200	1,200	-
	OPERATIONS SUBTOTAL	363,040	398,505	336,550	332,450	(4,100)
	GENERAL FUND TOTAL:	567,620	595,380	521,450	475,280	(46,170)

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PUBLIC WORKS TRANSPORTATION DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION

The Transportation Division currently handles three major programs: Dial-A-Ride, Metrolink Shuttle and Ride Share. The Metrolink Shuttle Program provides trips to and from the Covina Metrolink Station. The Dial-A-Ride program transports seniors and disabled passengers to medical and social service appointments. Azusa has one of the largest service areas in the San Gabriel Valley. Additionally, the Division supports other forms of alternative transportation with a bus fare subsidy program (for both Azusa residents and persons employed in Azusa) and a Ride Share Incentive Program for City of Azusa employees.

STRATEGIC GOALS

- Provide rides to residents and employees within our service area in the most efficient way possible.
- Promote and encourage the use of public transportation and ride sharing through the use of subsidies and incentives, and to achieve less traffic congestion and better air quality.

FY 12-13 PROGRAM HIGHLIGHTS:

- Continue to offer quality transportation programs to the residents and workers in the City of Azusa.

Budget Division: PUBLIC WORKS - PROPOSITION A

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Public Works Director/Asst City Manager ^(a)	0.250	0.125	\$36,585	\$18,245	Bus Driver	12,304	10,762	\$276,740	\$245,195
Transportation Supervisor ^(b)	1.000	0.750	74,515	55,890					
Transportation Dispatcher ^(c)	2.000	0.750	110,880	41,215					
Senior Accountant ^(d)	0.500	0.250	42,345	21,170					
Senior Office Specialist ^(e)	1.000	0.000	52,510	0					
Bus Driver ^(f)	2.000	1.500	104,840	78,635					
^(a) .25 FTE Roadway Maint., .125 FTE Prop C, .50 FTE Sewer Maint.									
^(b) .25 FTE Prop C									
^(c) .25 FTE Prop C									
^(g) .05 FTE Roadway Maintenance, .10 FTE Sewer, .25 FTE Prop C, .05 FTE Engineering, .30 FTE Finance									
^(e) .50 FTE Prop C									
^(f) .50 FTE Prop C									
TOTAL	6.750	3.375	\$421,675	\$215,155	TOTAL	12,304	10,762	\$276,740	\$245,195

BUDGET UNIT:**1555521130/1555521480 PUBLIC WORKS - PROPOSITION A**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>PERSONNEL</u>						
TRANSIT - DEMAND RESPONSE						
6003	Salaries/Regular	243,070	243,825	379,330	175,740	(203,590)
6006	Salaries/Temp & Part-Time	118,525	131,450	276,740	245,195	(31,545)
6015	Salaries/Vacation	5,285	5,105	-	-	-
6024	Salaries/Sick Leave	3,495	1,985	-	-	-
6027	Salaries/Bereavement	760	1,190	-	-	-
6033	Overtime Pay/Premium	695	-	-	-	-
6048	Salaries/Language Pay	845	845	1,200	900	(300)
6063	Salaries/Jury Duty	180	1,355	-	-	-
6069	Allowance/Vehicle	680	680	1,350	-	(1,350)
6101	PERS/Employee Contribution	24,930	25,850	36,915	20,165	(16,750)
6105	PERS/Employer Contribution	41,600	42,880	66,495	37,465	(29,030)
6109	PARS/Employer	700	1,730	6,565	5,185	(1,380)
6125	FICA/Employer Contrib/Med	6,165	6,470	10,985	6,790	(4,195)
6133	Retiree Health Premium Reimb	1,295	1,305	2,580	1,190	(1,390)
6140	Life Insurance Allocation	600	600	1,015	470	(545)
6155	Workers' Comp Allocation	14,905	15,430	26,345	16,875	(9,470)
6160	LTD Insurance Allocation	1,765	1,760	2,950	1,365	(1,585)
6165	Unemployment Allocation	375	395	760	470	(290)
6175	Benefits/Flex Plan	60,730	63,830	99,120	46,330	(52,790)
6180	Deferred Comp/Employer Paid	2,480	2,480	3,780	1,620	(2,160)
	SUBTOTAL	529,080	549,165	916,130	559,760	(356,370)

BUDGET UNIT:**1555521130/1555521480 PUBLIC WORKS - PROPOSITION A**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
DIRECT ADMINISTRATION						
6003	Salaries/Regular	20,365	20,495	42,345	39,415	(2,930)
6012	Salaries/Comp-Time	50	400	-	-	-
6015	Salaries/Vacation	205	300	-	-	-
6024	Salaries/Sick Leave	300	-	-	-	-
6048	Salaries/Language Pay	600	605	1,200	600	(600)
6069	Allowance/Vehicle	-	-	-	675	
6101	PERS/Employee Contribution	1,515	1,530	3,075	2,860	(215)
6105	PERS/Employer Contribution	2,530	2,540	5,540	5,290	(250)
6109	PARS/Employer	-	-	-	730	
6125	FICA/Employer Contrib/Med	385	395	745	675	(70)
6140	Life Insurance Allocation	55	60	115	110	(5)
6155	Workers' Comp Allocation	860	870	1,740	1,630	(110)
6160	LTD Insurance Allocation	165	165	330	305	(25)
6165	Unemployment Allocation	25	25	50	45	(5)
6175	Benefits/Flex Plan	3,600	3,790	7,915	5,880	(2,035)
6180	Deferred Comp/Employer Paid	135	135	270	405	135
	SUBTOTAL	30,790	31,310	63,325	58,620	(6,110)
	PERSONNEL SUBTOTAL	559,870	580,475	979,455	618,380	(362,480)

BUDGET UNIT:**1555521130/1555521480 PUBLIC WORKS - PROPOSITION A**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
TRANSIT-DEMAND RESPONSE						
6220	Training Schools	450	-	-	-	-
6230	Dues & Subscriptions	-	40	-	-	-
6551	Fuel and Oil	41,475	51,150	40,000	70,000	30,000
6760	Insurance Allocation	70,000	50,000	50,000	67,150	17,150
6815	Maint & Repairs/Bldgs	-	850	-	-	-
6825	Maint & Repair / Vehicle	29,195	30,130	25,000	32,000	7,000
6827	Garage Allocation	980	460	500	2,000	1,500
	SUBTOTAL	142,100	132,630	115,500	171,150	55,650
TRANSIT-BUILDING REPAIRS AND MAINTENANCE						
6815	Maintenance and Repairs-Buildings	21,185	19,555	25,000	25,000	-
	SUBTOTAL	21,185	19,555	25,000	25,000	-
DIRECT ADMINISTRATION						
6423	Administrative Allocation	100,270	105,985	137,900	70,760	(67,140)
6493	Outside Services and Repairs	240	-	-	-	-
6530	Office Supplies	760	705	600	600	-
6539	Printing, Binding and Duplicating	20	-	-	-	-
6554	Supplies/Custodial	-	20	-	-	-
6563	Supplies/Special	120	-	-	-	-
6572	Office Furniture and Equipment	795	-	-	-	-
6755	Claims Expense/Unemployment	-	-	-	11,700	11,700
6815	Maint & Repairs/Bldgs	-	-	2,000	2,000	-
6840	Rent/Office Furniture & Equip	470	715	500	500	-
6905	Utilities / Electricity	710	1,010	1,000	1,000	-
6915	Utilities/Telephone	5,630	4,745	6,000	6,000	-
7099	Refund	3,800	-	-	-	-
	SUBTOTAL	112,815	113,180	148,000	92,560	(55,440)
	OPERATIONS SUBTOTAL	276,100	265,365	288,500	288,710	210
	PROP A FUND TOTAL	835,970	845,840	1,267,955	907,090	(360,865)

BUDGET UNIT:**VARIOUS****PUBLIC WORKS - PROPOSITION C**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>PERSONNEL</u>						
TRANSIT-METROLINK SHUTTLE						
6003	Salaries/Regular	119,020	119,755	-	58,585	58,585
6006	Salaries/Temp & Part-Time	24,440	27,955	-	82,480	82,480
6015	Salaries/Vacation	2,710	3,965	-	-	-
6024	Salaries/Sick Leave	2,220	1,155	-	-	-
6027	Salaries/Bereavement	255	85	-	-	-
6033	Overtime Pay/Premium	230	-	-	-	-
6048	Salaries/Language Pay	365	360	-	300	300
6063	Salaries/Jury Duty	75	580	-	-	-
6069	Allowances/Vehicle	680	680	-	-	-
6101	PERS/Employee Contribution	10,390	10,710	-	6,890	6,890
6105	PERS/Employer Contribution	17,345	17,765	-	12,660	12,660
6109	PARS/Employer Contribution	700	1,730	-	1,750	1,750
6125	FICA/Employer Contrib/Med	2,545	2,635	-	2,275	2,275
6133	Retiree Health Premium Reimb	1,235	1,305	-	1,190	1,190
6140	Life Insurance Allocation	255	260	-	155	155
6155	Workers' Comp Allocation	5,970	6,155	-	5,655	5,655
6160	LTD Insurance Allocation	800	800	-	455	455
6165	Unemployment Allocation	135	140	-	155	155
6175	Benefits/Flex Plan	29,270	30,750	-	15,445	15,445
6180	Deferred Comp/Employer Paid	1,300	1,300	-	540	540
	SUBTOTAL	219,940	228,085	-	188,535	188,535

BUDGET UNIT:**VARIOUS****PUBLIC WORKS - PROPOSITION C**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
DIRECT ADMINISTRATION						
6003	Salaries/Regular	20,365	20,495	-	39,160	39,160
6012	Salaries/Comp-Time	50	400	-	-	-
6015	Salaries/Vacation	205	300	-	-	-
6024	Salaries/Sick Leave	300	-	-	-	-
6048	Salaries/Language Pay	600	605	-	600	600
6069	Salaries/Vehicle	-	-	-	675	675
6075	Vacation Pay-Off	-	-	-	10,430	10,430
6101	PERS/Employee Contribution	1,515	1,530	-	2,840	2,840
6105	PERS/Employer Contribution	2,530	2,540	-	5,255	5,255
6109	PARS/Employer Contribution	-	-	-	730	730
6125	FICA/Employer Contrib/Med	385	395	-	670	670
6140	Life Insurance Allocation	55	60	-	105	105
6155	Workers' Comp Allocation	860	870	-	1,615	1,615
6160	LTD Insurance Allocation	165	165	-	305	305
6165	Unemployment Allocation	25	25	-	45	45
6175	Benefits/Flex Plan	3,600	3,790	-	5,880	5,880
6180	Deferred Comp/Employer Paid	135	135	-	405	405
	SUBTOTAL	30,790	31,310	-	68,715	68,715
	PERSONNEL SUBTOTAL	250,730	259,395	-	257,250	257,250

BUDGET UNIT:**VARIOUS****PUBLIC WORKS - PROPOSITION C**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
TRANSIT-METROLINK SHUTTLE						
6230	Dues & Subscriptions	(100)	-	-	-	-
6551	Fuel and Oil	3,475	4,450	4,000	4,000	-
6755	Claims Expense/Unemployment	-	-	-	11,700	11,700
6760	Insurance Allocation	70,000	70,000	70,000	94,015	24,015
6825	Maint & Repair / Vehicle	3,610	2,715	6,000	6,000	-
6827	Garage Allocation	980	460	500	500	-
	SUBTOTAL	77,965	77,625	80,500	116,215	35,715
TRANSIT-RECREATION/SPCL EVENT						
6625	Program Expense	35,365	23,660	35,400	35,400	-
	SUBTOTAL	35,365	23,660	35,400	35,400	-
TRANSIT-BUS PASS SUBSIDY						
6626	Bus Pass Cost	14,435	16,690	15,000	25,000	10,000
6654	Metrolink Pass Cost	66,635	69,690	90,000	90,000	-
	SUBTOTAL	81,070	86,380	105,000	115,000	10,000
TRANSIT-TRANSPORTATION PLANNING						
6345	Program Consultants	34,070	21,015	50,000	50,000	-
6601	Advertising Expense	-	-	1,000	1,000	-
	SUBTOTAL	34,070	21,015	51,000	51,000	-

BUDGET UNIT:**VARIOUS****PUBLIC WORKS - PROPOSITION C**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
DIRECT ADMINISTRATION						
6230	Dues & Subscriptions	-	-	500	500	-
6423	Administrative Allocation	126,075	62,980	43,480	29,615	(13,865)
6493	Outside Services and Repairs	20	-	-	-	-
6530	Office Supplies	535	375	600	600	-
6823	Lease/Vehicle	55	-	-	-	-
6840	Rent/Office Furniture & Equip	405	120	300	300	-
6915	Utilities/Telephone	540	360	1,500	1,500	-
	SUBTOTAL	127,630	63,835	46,380	32,515	(13,865)
OPERATIONS SUBTOTAL		356,100	272,515	318,280	350,130	31,850
TRANSFERS OUT						
TRANSIT-TRANSPORTATION PLANNING						
5950	Transfers to Other Funds	-	-	575,360	-	(575,360)
	SUBTOTAL	-	-	575,360	-	(575,360)
TRANSFERS OUT SUBTOTAL		-	-	575,360	-	(575,360)
PROP C FUND TOTAL:		606,830	531,910	893,640	607,380	(286,260)

BUDGET UNIT:**27XXXXXXXXX PUBLIC WORKS - AQMD**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>PERSONNEL</u>						
AQMD/RIDESHARE						
6068	Allowances/Management	18,205	16,980	18,500	18,500	-
6125	FICA/Employer Contrib/Med	255	235	255	255	-
	SUBTOTAL	18,460	17,215	18,755	18,755	-
	PERSONNEL SUBTOTAL	18,460	17,215	18,755	18,755	-

BUDGET UNIT:

27XXXXXXXX PUBLIC WORKS - AQMD

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
AQMD COMPLIANCE						
6345	Program Consultants	7,340	-	-	-	-
6539	Printing, Binding & Duplicating	-	150	100	100	-
	SUBTOTAL	7,340	150	100	100	-
TRANSIT-BUS PASS SUBSIDY						
6626	Bus Pass Cost	1,675	-	2,500	2,500	-
6654	Metrolink Pass	20,985	23,550	25,000	25,000	-
	SUBTOTAL	22,660	23,550	27,500	27,500	-
AQMD/RIDESHARE						
6423	Administrative Allocation	2,350	2,350	2,350	2,350	-
	SUBTOTAL	2,350	2,350	2,350	2,350	-
	OPERATIONS SUBTOTAL	32,350	26,050	29,950	29,950	-
	AQMD FUND TOTAL:	50,810	43,265	48,705	48,705	-

**PUBLIC WORKS
SEWER MAINTENANCE DIVISION
PROGRAM COMMENTARY**

PROGRAM DESCRIPTION:

The Sewer Maintenance Division is responsible for the maintenance of 60 miles of sewer main line as well as numerous lateral connections.

STRATEGIC GOALS:

- Incorporate changes recommended by the completed Sewer Master Plan
- Create comprehensive capital improvement program for the City's sewer system
- Continue to camera and flush city's sewer main lines

FY 12-13 PROGRAM HIGHLIGHTS:

- Our proactive program includes monthly flushing of problematic areas, annual flushing of the remainder of main line pipe, sewer repairs, and response to sewer back ups.

Budget Division: PUBLIC WORKS - SEWER MAINTENANCE

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Public Works Director/Asst City Manager ^(a)	0.500	0.500	\$68,775	\$68,775	Engineering Aide	1,040	1,040	\$18,875	\$19,665
Assistant Dir of PW/City Engineer	1.000	1.000	119,095	119,090					
Principal Engineer	1.000	1.000	100,920	100,920					
Senior Management Analyst ^(b)	0.150	0.320	11,415	24,350					
Public Works Supervisor ^(c)	1.000	0.890	80,510	71,655					
Street Maintenance Crew Supervisor ^(d)	2.000	1.890	128,885	113,570					
Street Maintenance Worker III ^(e)	1.600	1.420	98,800	87,605					
Street Maintenance Worker II ^(f)	0.600	0.000	29,545	0					
Street Maintenance Worker I ^(g)	0.000	1.161	0	57,170					
Administrative Secretary ^(h)	0.150	0.150	8,955	8,955					
Senior Engineering Assistant	1.000	1.000	70,780	70,780					
Senior Accountant ⁽ⁱ⁾	0.100	0.100	8,365	8,365					
Senior Info Tech Analyst ^(j)	0.000	0.300	0	25,675					
^(a) .25 FTE Roadway Maintenance, .125 FTE Prop A, .125 FTE Prop C									
^(b) .60 FTE Roadway Maintenance, .08 FTE CDBG									
^(c) .11 FTE Facilities									
^(d) .11 FTE Facilities									
^(e) .348 FTE Roadway Maintenance; .232 FTE Facilities									
^(f) FY 2011-12: .40 FTE Roadway Maintenance									
^(g) 2.389 FTE Roadway Maintenance; .45 FTE Facilities									
^(h) .85 FTE Roadway Maintenance									
⁽ⁱ⁾ .05 FTE Roadway Maintenance, .25 FTE Prop A, .25 FTE Prop C, .05 FTE Engineering, .30 FTE Finance									
^(j) .70 FTE Information Technology									
TOTAL	9.10	9.73	\$726,045	\$756,910	TOTAL	1,040	1,040	\$18,875	\$19,665

BUDGET UNIT:**3455665000 PUBLIC WORKS - SEWER MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	PERSONNEL					
6003	Salaries/Regular	605,980	591,035	726,045	756,910	30,865
6006	Salaries/Temp & Part-Time	18,710	19,670	18,875	19,665	790
6012	Salaries/Comp-Time	10,115	7,670	-	-	-
6015	Salaries/Vacation	18,100	22,920	-	-	-
6024	Salaries/Sick Leave	14,390	13,355	-	-	-
6027	Salaries/Bereavement	-	930	-	-	-
6030	Overtime Pay/Regular	385	160	500	500	-
6033	Overtime Pay/Premium	3,350	915	10,000	10,000	-
6039	Standby Pay/Premium	20,055	16,760	17,000	17,000	-
6045	Salaries/Education Incentive	2,920	2,920	2,905	2,905	-
6048	Salaries/Language Pay	7,040	5,915	5,160	6,530	1,370
6063	Salaries/Jury Duty	545	-	-	-	-
6069	Allowances/Vehicle	2,715	2,715	2,700	2,700	-
6072	Salaries/Injury	-	1,655	-	-	-
6091	Leave Liability Adjustments	8,795	(1,685)	-	-	-
6101	PERS/Employee Contribution	46,495	46,960	51,460	53,560	2,100
6105	PERS/Employer Contribution	77,690	77,870	92,760	99,100	6,340
6109	PARS/Employer Contribution	18,775	26,940	18,735	19,345	610
6125	FICA/Employer Contrib/Med	11,940	11,725	13,290	13,355	65
6140	Life Insurance Allocation	1,735	1,705	1,950	2,045	95
6155	Workers' Comp Allocation	27,745	27,150	31,170	31,545	375
6160	LTD Insurance Allocation	5,210	5,050	5,620	5,885	265
6165	Unemployment Allocation	760	750	920	925	5
6175	Benefits/Flex Plan	112,475	112,945	137,335	145,105	7,770
6180	Deferred Comp/Employer Paid	7,740	7,560	8,380	8,985	605
	PERSONNEL SUBTOTAL	1,023,665	1,003,590	1,144,805	1,196,060	51,255

**PUBLIC WORKS - SEWER MAINTENANCE
ACTIVITY DETAIL**

Account Number	Description	Cost
3455665000	6201 <u>Uniforms & Laundry</u> - Uniform/boot allowances, uniform laundry (Mission Uniforms) Allowance \$185.00 per employee; Laundry additional (average \$44.80/month per employee)	\$3,300
	6220 <u>Training Schools</u> - For Maintenance workers	\$7,000
	6235 <u>Meetings & Conferences</u> - Maintenance Supervisors Association (MSA) conferences (Street's Supervisor), Emergency Services Conference (annual with Olga Bruno), luncheon meetings for MSA and Traffic Control Supervisors Association (TCSA)	\$3,000
	6493 <u>Outside Services</u> - Athen's Services for weekly street sweeping are \$250,000/annually; Golden Bell eliminates rats/pests in sewer lines-approximately \$10,000/annually; membership in Los Angeles Stormwater Quality Partnership \$30,000	\$290,000
	6530 <u>Office Supplies</u> - Paper, pens	\$500
	6560 <u>Repair Parts</u> - Repairs to the sewer vac & camera trucks	\$2,500
	6563 <u>Supplies/Special</u> - Filing cabinets for plans and specifications, hoses, DVDs for recording sewer lines, camera's, vehicle parts	\$11,000
	6823 <u>Lease/Vehicles</u> - Lease of fleet vehicles	\$6,000
	6825 <u>Maint & Repair/Vehicle</u> - Maintenance and repairs performed on sewer vehicles	\$30,000
	6915 <u>Utilities/Telephone</u> - Office phones and cell phones	\$1,000

BUDGET UNIT:**3455665000 PUBLIC WORKS - SEWER MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
6201	Uniforms & Laundry	1,435	1,550	3,300	3,300	-
6215	Tuition Reimbursement	2,335	-	-	-	-
6220	Training Schools	2,410	8,005	7,000	7,000	-
6230	Dues and Subscriptions	520	-	-	-	-
6235	Meetings & Conferences	-	3,945	3,000	3,000	-
6423	Administrative Allocation	121,065	80,000	123,850	127,720	3,870
6460	Maintenance/Street Lights	-	55	-	-	-
6493	Outside Services & Repairs	303,785	294,250	290,000	290,000	-
6530	Office Supplies	40	-	500	500	-
6539	Printing, Binding & Duplicating	-	645	500	500	-
6560	Repair Parts	4,245	2,585	2,500	2,500	-
6563	Supplies/Special	1,420	960	1,000	11,000	10,000
6566	Small Tools	80	305	500	500	-
6569	Small Equipment	-	-	500	500	-
6610	Bond Administration	2,000	-	-	2,000	2,000
6740	Claims Expense/Liability	50,000	50,000	50,000	67,150	17,150
6823	Lease/Vehicle	-	-	-	6,000	6,000
6825	Maint & Repair/Vehicle	-	-	-	30,000	30,000
6827	Garage Allocation	4,255	5,865	4,000	-	(4,000)
6835	Maint & Repair/Equipment	-	15	1,000	1,000	-
6915	Utilities/Telephone	435	1,305	1,000	1,000	-
7001	Interest Expense	123,890	116,845	99,990	461,065	361,075
7005	Principal Payment	-	-	-	700,000	700,000
7010	Franchise Fee (2%)	31,700	33,015	-	44,000	44,000
7055	Uncollectible Accounts	11,875	14,500	12,000	12,000	-
OPERATIONS SUBTOTAL		661,490	613,845	600,640	1,770,735	1,170,095
<u>TRANSFERS OUT</u>						
5950	Transfer Out	140,000	143,550	151,500	240,500	89,000
TRANSFERS OUT SUBTOTAL		140,000	143,550	151,500	240,500	89,000
SEWER FUND TOTAL:		1,825,155	1,760,985	1,896,945	3,207,295	1,310,350

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