

LIGHT AND WATER

Public Benefit Programs

Recycling and Solid Waste

Consumer Services

Water Utility

Electric Utility



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LIGHT AND WATER PUBLIC BENEFIT PROGRAMS PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The California electric restructuring legislation (AB 1890) signed into law on September 23, 1996, requires municipal electric utilities to expend 2.85% of their retail revenues to fund investments in energy conservation. AB 1890 authorized municipal utilities to impose a surcharge on customers to pay for these investments, and, at this time, the usage surcharge, referred to as the public benefit charge (PBC), is expected to continue indefinitely for all California Publicly Owned Utilities. The Public Benefit program provides cost-effective demand-side management services to promote energy-efficiency and energy conservation; investment in renewable energy resources and technologies consistent with existing statutes and regulations; research, development and demonstration programs that advance science or technology which would not result from regulated competitive market environments; and services provided to low-income electricity customers, including but not limited to, targeted energy efficiency services and rate discounts.

STRATEGIC GOALS:

The Public Benefits fund has an accumulated a balance of about \$2 million and the PBC is expected to generate an additional \$625,000 during FY 2012-13. The main strategic goal of this division is therefore to increase customer participation in energy-efficiency, energy-conservation, renewable energy, and other eligible programs funded by the PBC. A variety of channels will be used to promote program participation, including outreach to the Chamber of Commerce, direct mailers, utility billing inserts, and web page advertisements.

FY 12-13 PROGRAM HIGHLIGHTS:

Several conservation programs have been developed over the years under the Public Benefits Program and will continue during FY 12-13. Some of these include: (1) Commercial & Industrial Energy Partnership program which provides energy audits for businesses and incentives up to \$10,000 or 50% of project cost, except for lighting retrofits which have a 100% incentive up to \$1,500; (2) LED TV and Computer Monitor Program which provides rebates of up to \$750 or 25% of the cost of LED TVs and monitors; (3) CFL Giveaways to promote energy efficient lighting; (4) Weatherization Rebate Program; (5) Appliance Rebate Program for refrigerators, washing machines and dishwashers; (6) Air Conditioner Rebate Program; (7) Shade Tree Program; (8) Residential Low Income assistance; (9) Educational and online learning opportunities regarding energy conservation; and (10) ICE Energy or thermal storage units to offset peak power demand for some customers. The new "Keep Your Cool" program, targeted at small independently owned and operated convenience stores, was added last year and has been fully subscribed over the last six months of the fiscal year.

BUDGET UNIT:**2440739xxx L&W PUBLIC BENEFIT PROGRAMS**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>PERSONNEL</u>						
ADMINISTRATION OF PBC						
6003	Salaries/Regular	51,920	73,755	83,120	73,730	(9,390)
6006	Salaries/Temp & Part-Time	4,010	-	7,140	7,140	-
6015	Salaries/Vacation	3,745	2,820	-	-	-
6024	Salaries/Sick Leave	565	1,605	-	-	-
6027	Salaries/Bereavement	-	50	-	-	-
6045	Salaries/Education Incentive	1,020	1,020	1,015	290	(725)
6048	Salaries/Language	-	120	120	-	(120)
6069	Allowances/Vehicle	-	-	-	1,080	1,080
6075	Vacation/Payoff	-	-	-	20,680	20,680
6080	Sick Leave/Payoff	-	-	-	27,655	27,655
6101	PERS/Employee Contribution	4,025	5,580	5,610	5,270	(340)
6105	PERS/Employer Contribution	6,725	9,250	10,060	9,765	(295)
6109	PARS/Employer Contribution	3,820	5,725	4,805	6,990	2,185
6125	FICA/Employer Contrib/Med	1,040	1,400	1,355	1,320	(35)
6140	Life Insurance Allocation	150	210	205	200	(5)
6155	Workers' Comp Allocation	2,450	3,175	3,150	3,290	140
6160	LTD Insurance Allocation	440	610	605	575	(30)
6165	Unemployment Allocation	55	80	95	85	(10)
6175	Benefits/Flex Plan	10,085	13,460	14,335	8,635	(5,700)
6180	Deferred Comp/Employer Paid	1,260	1,510	1,530	845	(685)
	SUBTOTAL	91,310	120,370	133,145	167,550	34,405
	PERSONNEL SUBTOTAL	91,310	120,370	133,145	167,550	34,405

**LIGHT & WATER - PUBLIC BENEFITS PROGRAM
ACTIVITY DETAIL**

Account Number		Description	Cost
2440739000	6625	Program Expense - Low Income Assistance Program (\$50,000), Energy Efficiency Program (\$1,038,000), Renewables Program (\$60,000), Research & Development (\$10,000), Other Program Expenses (\$60,000).	\$1,218,000

BUDGET UNIT:

2440739xxx L&W PUBLIC BENEFIT PROGRAMS

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
RESIDENTIAL LOW INCOME						
6625	Program Expense	31,570	42,085	40,000	50,000	10,000
	SUBTOTAL	31,570	42,085	40,000	50,000	10,000
ENERGY EFFICIENCY PROGRAM						
6625	Program Expense	605,555	929,000	940,000	1,038,000	98,000
	SUBTOTAL	605,555	929,000	940,000	1,038,000	98,000
RESEARCH & DEVELOPMENT						
6625	Program Expense	-	-	10,000	10,000	-
	SUBTOTAL	-	-	10,000	10,000	-
RENEWABLES						
6625	Program Expense	-	-	60,000	60,000	-
	SUBTOTAL	-	-	60,000	60,000	-
ADMINISTRATION OF PBC						
6551	Fuel and Oil	-	-	1,000	2,000	1,000
6625	Program Expense	15,390	32,765	40,000	60,000	20,000
6755	Claims Expense/Unemployment	-	-	-	23,400	
6825	Maint & Repair/Vehicle	-	-	7,200	8,000	800
	SUBTOTAL	15,390	32,765	48,200	93,400	21,800
	OPERATIONS SUBTOTAL	652,515	1,003,850	1,098,200	1,251,400	129,800
	PUBLIC BENEFIT PROG FUND TOTAL	743,825	1,124,220	1,231,345	1,418,950	187,605

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LIGHT AND WATER RECYCLING AND SOLID WASTE PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Recycling and Solid Waste Management programs are managed by Administrative Division of the Utilities Department. Refuse collection and recycling services are provided on a contract basis by Athens Services. Utilities Administration works closely with the Customer Service division on rate setting, billing, customer service and public information issues. Utilities Administration also administers two State-provided block grant programs (the Used Oil Recycling Block Grant and the Beverage Container Recycling Grant), and promotes use of reusable grocery bags and proper disposal of “sharps” medical waste. Division activities include support of code enforcement regarding illegal disposal issues and violations of Athens Services’ Exclusive Franchise Agreement.

STRATEGIC GOALS:

- Maintain a waste diversion rate of 50% or more to stay in compliance with the State’s recycling mandate, AB 939.
- Develop additional waste diversion programs to make progress toward the goal of 75% waste diversion as set by AB 341.
- Maintain competitive rates for refuse collection services.
- Consider how closure of Puente Hills landfill in 2013 will impact service charges and waste diversion.
- Promote recycling and proper disposal of used motor oil, household hazardous wastes and sharps medical waste.
- Support community organizations that help implement programs like backyard composting.
- Modernize residential trash collection services by considering an automated trash collection system.

FY 12-13 PROGRAM HIGHLIGHTS:

- Prepare AB 939 report for calendar year 2011 and submit it to the California Department of Resources Recycling & Recovery.
- Prepare and implement refuse rate adjustments pursuant to contract terms with Athens Services.
- Administer Used Oil Recycling and Beverage Container Grant Programs.
- Promote use of reusable grocery bags and proper disposal of sharps waste by distribution of mail back containers.
- Provide financial support for collection and disposal of hazardous waste generated at City facilities.
- Support the City’s *Cleaner, Greener and More Beautiful Azusa* program by scheduling a Household Hazardous Waste and Electronic Waste Round-up in the City, and by updating and mailing a booklet about the City’s Recycling Programs to all homes and businesses.
- Review results of Commercial Recycling Technical Assistance program provided during FY 2011-12 and consider implementation of an organics collection program for certain businesses.

Budget Division: *LIGHT AND WATER - RECYCLING AND SOLID WASTE*

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Assistant to the Director of Utilities ^(a)	0.25	0.25	\$25,365	\$25,365					
Senior Administrative Technician ^(b)	0.50	0.50	30,770	30,770					
^(a) .75 FTE LW Administration									
^(b) .50 FTE LW Administration									
TOTAL	0.75	0.75	\$56,135	\$56,135	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>PERSONNEL</u>						
AB 939 FEE						
6003	Salaries/Regular	49,770	47,795	56,135	56,135	-
6012	Salaries/Comp-Time	185	430	-	-	-
6015	Salaries/Vacation	2,835	5,055	-	-	-
6024	Salaries/Sick Leave	1,840	2,290	-	-	-
6027	Salaries/Bereavement	480	-	-	-	-
6045	Salaries/Education Incentive	365	365	365	365	-
6063	Salaries/Jury Duty	-	60	-	-	-
6101	PERS/Employee Contribution	3,975	4,005	4,015	4,015	-
6105	PERS/Employer Contribution	6,640	6,640	7,210	7,445	235
6109	PARS/Employer Contribution	1,640	1,915	1,625	1,625	-
6125	FICA/Employer Contrib/Med	1,015	935	990	985	(5)
6140	Life Insurance Allocation	150	150	150	150	-
6155	Workers' Comp Allocation	2,260	2,280	2,260	2,260	-
6160	LTD Insurance Allocation	435	435	435	435	-
6165	Unemployment Allocation	65	60	70	70	-
6175	Benefits/Flex Plan	10,485	11,370	11,875	11,585	(290)
6180	Deferred Comp/Employer Paid	710	720	720	720	-
	SUBTOTAL	82,850	84,505	85,850	85,790	(60)
PERSONNEL SUBTOTAL		82,850	84,505	85,850	85,790	(60)

**LIGHT & WATER - RECYCLING AND SOLID WASTE
ACTIVITY DETAIL**

Account Number		Description	Cost
3940750065	6235	<u>Meetings/Conferences</u> - For attendance at meetings of Southern California Waste Management Forum, Solid Waste Association of North America (SWANA), San Gabriel Valley Council of Governments Solid Waste Working Group, and Los Angeles County Integrated Waste Management Task Force.	\$270
	6625	<u>Program Expenses</u> - Program expenses in this cost center cover programs such as used oil recycling (\$13,770), school beverage container recycling (\$12,410), disposal of hazardous waste generated from city facilities (\$9,490), promotion of proper disposal of sharps waste (\$2,900), promotion of backyard composting (\$5,530), and Commercial Recycling Programs (\$2,000).	\$19,920
	6455	<u>Refuse Contract</u> - This is the amount expected to be billed by Azusa Light & Water for residential refuse collection services provided by Athens Services. This is amount paid to Athens Services excluding City fees, such as the Franchise Fee and AB 939 Fee.	\$2,763,590
	7055	<u>Uncollectible Accounts</u> - This is for write offs of uncollectible accounts.	\$15,000

BUDGET UNIT:

3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
OPERATIONS						
OIL BLOCK GRANT						
6625	Program Expense	8,130	13,410	13,000	13,770	770
	SUBTOTAL	8,130	13,410	13,000	13,770	770
BEVERAGE CONTAINER RECYCLING						
6625	Program Expense	5,715	500	12,700	12,410	(290)
	SUBTOTAL	5,715	500	12,700	12,410	(290)
AB 939 FEE						
6220	Training Schools	895	-	500	-	(500)
6235	Meetings & Conferences	-	350	1,000	270	(730)
6301	Legal Fees	3,300	-	4,000	3,300	(700)
6493	Outside Services & Repairs	-	-	200	-	(200)
6518	Postage	1,380	845	2,000	1,750	(250)
6527	Supplies/Computer	-	-	500	140	(360)
6530	Office Supplies	-	-	200	-	(200)
6539	Printing, Binding & Duplicating	1,895	2,145	2,000	6,150	4,150
6572	Office Furniture & Equipment	590	-	500	-	(500)
6625	Program Expense	32,990	84,775	158,900	19,920	(138,980)
6915	Utilities/Telephone	340	930	710	-	(710)
7025	Overhead Expense	33,655	33,655	33,655	33,655	-
	SUBTOTAL	75,045	122,700	204,165	65,185	(138,980)
REFUSE CONTRACT						
6455	Refuse Collection	2,894,390	2,927,250	2,944,060	2,763,590	(180,470)
7055	Uncollectible Accounts	29,915	35,145	30,000	15,000	(15,000)
	SUBTOTAL	2,924,305	2,962,395	2,974,060	2,778,590	(195,470)
OPERATIONS SUBTOTAL		3,013,195	3,099,005	3,203,925	2,869,955	(333,970)

BUDGET UNIT:

3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>TRANSFERS OUT</u>						
REFUSE CONTRACT						
5950	Transfers Out	590,000	541,400	602,190	675,410	73,220
	SUBTOTAL	590,000	541,400	602,190	675,410	73,220
TRANSFERS OUT SUBTOTAL		590,000	541,400	602,190	675,410	73,220
SOLID WASTE MGMT. TOTAL		3,686,045	3,724,910	3,891,965	3,631,155	(260,810)
<i>FUNDING:</i>						
	AB 939 FEE FUND 39	(157,895)	(207,205)	(290,015)	(150,975)	(139,040)
	GRANT FUND 28	(13,845)	(13,910)	(25,700)	(26,180)	480
	REFUSE FUND 36	(3,514,305)	(3,503,795)	(3,576,250)	(3,454,000)	(122,250)
	Total Funding	(3,686,045)	(3,724,910)	(3,891,965)	(3,631,155)	(260,810)

LIGHT & WATER CONSUMER SERVICES PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

This portion of the budget consists of the Utility Board, Utilities Administration, and Customer Service. The City Council meets monthly as the Utility Board pursuant to the Azusa Municipal Code to provide policy direction to the Utilities Department. Utilities Administration administers the Utility Board agenda process and coordinates preparation of the Department budget, work plan, legislative monitoring, property management, facilities maintenance, purchasing, payment processing, payroll, and assists with work order tracking and billing. Utilities Administration also conducts financial analysis, prepares various reports, and determines when rate adjustments are necessary.

Customer Service consists of three cost centers, including Records and Collections, Meter Reading, and Supervision. Customer Service is responsible for electric and water utility billing, collections, answering customer calls, assisting walk-in customers, meter reading, turning services on and off, month-end closing of utility financial records and maintaining the financial reporting interface to Finance Department. Additionally, Customer Service bills for sewer, solid waste collection, public benefits program and community maintenance fees. This division is responsible for key account services for large business customers and both water & electric conservation programs.

STRATEGIC GOALS:

The goal of Utilities Administration is to provide administrative support to the Utility Board and various Utility divisions to ensure that communication between the Board and Utilities staff is effective and results-oriented. Administrative services also aims at providing accurate financial forecasts for budgeting and rate setting purposes so that the Azusa Light & Water's operational and capital requirements are met through affordable and predictable utility rates.

Customer Service will continue to ensure that its operations are managed efficiently and in a cost effective manner, and also in a way that ensures customers experience a high degree of satisfaction with our services. Customer Service will also continue to offer a variety of services and programs to customers so customers have choices in billing, payment options, and how they communicate with the utility.

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FY 12-13 PROGRAM HIGHLIGHTS:

Utilities Administration will continue to administer Utility Board agenda process and provide support services to various Utility divisions in the areas of payroll processing, accounts payable/receivable, purchase orders, property management, facilities maintenance, annual operating budget preparation, monthly and quarterly budget reporting, and debt service administration including preparation and filing of annual disclosure reports. Utilities Administration will monitor the water and electric funds for compliance with bond funding covenants and City reserve policy requirements and calculate power cost adjustments semi-annually to ensure that retail rates are adequately recovering wholesale power costs. Utilities Administration will also continue to provide administrative support to FARECal (a Joint Powers Authority formed under California Municipal Utilities Association) to assist them in administering debt service accounting, auditing and filing functions as required by State statutes.

In 2012-13, Customer Service will be able to process customer home banking payments in real-time, eliminating the current one week delay. Also, to improve the customer call experience, new call center software will be considered that can tell customers the estimated call hold time, has a customer call back feature if hold time is long, offers a customer survey after each call, and other features. Periodic updates to the Customer Information System will continue this year. This division will also continue representing the department in keeping information current on the Light & Water web site. Customer Service will re-evaluate existing electric and water rebate programs to help the community conserve these resources and will seek to increase public awareness of customer programs and services offered by the utility.

Budget Division: LIGHT AND WATER - CONSUMER SERVICES (ALL)

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Director of Utilities	1.00	1.00	\$182,000	\$182,000	Cashiers	3,328	3,328	\$58,570	\$48,260
Assistant to the Director of Utilities ^(a)	0.75	0.75	76,095	76,095	Drought Tech	1,560	1,170	27,295	22,485
Senior Management Analyst	1.00	1.00	76,095	76,095	Cust Srv Rep I	1,664	3,224	38,520	68,670
Senior Administrative Technician ^(b)	0.50	0.50	30,770	30,770	Office Spec I	1,664	0	35,015	0
Asst Director-Cust Care and Solutions ^(c)	0.85	0.85	107,955	107,955					
Customer Care Operations Supervisor	1.00	1.00	79,460	80,435					
Customer Services Representative II ^(d)	0.95	0.00	50,370	0					
Customer Services Representative II	10.00	11.00	573,095	647,995					
Field Services Representative	2.00	2.00	130,770	132,410					
Field Services Supervisor	1.00	1.00	73,900	65,465					
Meter Reader	6.00	6.00	375,420	380,120					
Administrative Analyst	1.00	1.00	59,520	59,520					
City Manager ^(e)	0.00	0.20	0	38,400					
Finance Director ^(f)	0.00	0.05	0	6,970					
<i>(a) .25 FTE Recycling and Solid Waste</i>									
<i>(b) .50 FTE Recycling and Solid Waste</i>									
<i>(c) .15 FTE Public Benefits</i>									
<i>(d) .05 FTE Public Benefits</i>									
<i>(e) .20 FTE CFD-Rosedale; .60 FTE Administration</i>									
<i>(f) .25 FTE-CFD Rosedale; .65 FTE-Finance.; .05 FTE-PW Engineering</i>									
TOTAL	26.05	26.35	\$1,815,450	\$1,884,230	TOTAL	8,216	7,722	\$159,400	\$139,415

BUDGET UNIT:

ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>PERSONNEL</u>						
6003	Salaries/Regular	1,563,740	1,590,650	1,815,450	1,884,230	68,780
6006	Salaries/Temp & Part-Time	146,940	148,765	159,400	139,415	(19,985)
6012	Salaries/Comp-Time	1,320	4,025	-	-	-
6015	Salaries/Vacation	95,530	104,020	-	-	-
6024	Salaries/Sick Leave	66,570	71,850	-	-	-
6027	Salaries/Bereavement	5,495	950	-	-	-
6033	Overtime Pay/Premium	8,225	1,175	12,500	12,500	-
6045	Standby Pay/Premium	5,915	4,050	4,105	4,340	235
6047	Salaries/Bonuses	43,365	-	-	-	-
6048	Salaries/Language Pay	17,560	16,295	15,480	15,600	120
6063	Salaries/Jury Duty	425	2,085	-	-	-
6069	Allowances/Vehicle	5,115	26,425	27,375	26,400	(975)
6070	Allowances/Telephone	-	-	190	300	110
6072	Salaries/Injury	1,490	2,690	-	-	-
6091	Leave Liability Adjustments	(8,980)	(26,700)	-	-	-
6101	PERS/Employee Contribution	132,765	137,640	132,480	134,130	1,650
6105	PERS/Employer Contribution	221,670	228,265	238,905	249,775	10,870
6109	PARS/Employer	54,645	65,350	72,065	73,720	1,655
6125	FICA/Employer Contrib/Med	31,430	31,630	34,810	34,870	60
6133	Retiree Health Premium Reimb	7,445	9,170	9,070	10,975	1,905
6140	Life Insurance Allocation	4,640	4,720	5,025	5,075	50
6155	Workers' Comp Allocation	78,375	78,040	81,875	82,465	590
6160	LTD Insurance Allocation	13,320	13,510	14,465	14,665	200
6165	Unemployment Allocation	2,275	2,125	2,510	2,520	10
6175	Benefits/Flex Plan	409,330	428,135	454,130	445,130	(9,000)
6180	Deferred Comp/Employer Paid	6,010	9,475	8,915	12,080	3,165
PERSONNEL SUBTOTAL		2,914,615	2,954,340	3,088,750	3,148,190	59,440

Budget Division: LIGHT AND WATER - CONSUMER SERVICES-ADMINISTRATION

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Director of Utilities	1.00	1.00	\$182,000	\$182,000	Office Spec I	1,054	0	\$22,180	\$0
Assistant to the Director of Utilities ^(a)	0.75	0.75	76,095	76,095					
Senior Management Analyst	1.00	1.00	76,095	76,095					
Senior Administrative Technician ^(b)	0.50	0.50	30,770	30,770					
City Manager ^(c)	0.00	0.20	0	38,400					
Asst. City Manager ^(d)	0.00	0.00	0	0					
Finance Director ^(e)	0.00	0.05	0	6,970					
<i>(a) .25 FTE Solid Waste</i>									
<i>(b) .50 FTE Solid Waste</i>									
<i>(c) .20 FTE CFD-Rosedale; .60 FTE Administration</i>									
<i>(d) .10 FTE CFD-Rosedale; .80 FTE Administration</i>									
<i>(e) .25 FTE-CFD Rosedale; .65 FTE-Finance.; .05 FTE-PW Engineering</i>									
TOTAL	3.25	3.50	\$364,960	\$410,330	TOTAL	1,054	0	\$22,180	\$0

Budget Division: LIGHT AND WATER - CONSUMER SERVICES-CUSTOMER CARE FIELD SRV

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Field Services Representative	2.00	2.00	\$130,770	\$132,410	Drought Tech	1,560	780	\$27,295	\$14,280
Field Services Supervisor	1.00	1.00	73,900	65,465					
Meter Reader	6.00	6.00	375,420	380,120					
TOTAL	9.00	9.00	\$580,090	\$577,995	TOTAL	1,560	780	\$27,295	\$14,280

Budget Division: LIGHT AND WATER - CONSUMER SERVICES-CUST. CARE RECS & COLL.

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Administrative Analyst	1.00	1.00	\$59,520	\$59,520	Cashiers	3,328	3,328	\$58,570	\$48,260
Customer Care Operations Supervisor	1.00	1.00	79,460	80,435	Cust Srv Rep I	1,664	3,224	38,520	68,670
Customer Services Representative II ^(a)	0.95	0.00	50,370	0	Office Spec II	610	0	12,835	0
Customer Services Representative III	10.00	11.00	573,095	647,995	Drought Tech	390	390	8,205	8,205
^(a) .05 FTE Public Benefits									
TOTAL	12.95	13.00	\$762,445	\$787,950	TOTAL	5,992	6,942	\$118,130	\$125,135

Budget Division: *LIGHT AND WATER - CONSUMER SERVICES-CUST. CARE EMPLOYEE EXP.*

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Asst Director-Cust Care and Solutions ^(a)	0.85	0.85	\$107,955	\$107,955					
^(a) .15 FTE Public Benefits									
TOTAL	0.85	0.85	\$107,955	\$107,955	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>PERSONNEL</u>						
Utility Board						
6069	Allowances/Vehicle	-	21,000	21,000	21,000	-
	Subtotal	-	21,000	21,000	21,000	-
Utility Administration						
6003	Salaries/Regular	328,520	345,945	364,960	410,330	45,370
6006	Salaries/Temp & Part-Time	24,725	20,695	22,180	-	(22,180)
6012	Salaries/Comp-Time	185	430	-	-	-
6015	Salaries/Vacation	11,555	13,335	-	-	-
6024	Salaries/Sick Leave	5,410	6,140	-	-	-
6027	Salaries/Bereavement	1,440	-	-	-	-
6045	Salaries/Education Incentive	2,545	2,555	2,605	2,540	(65)
6063	Salaries/Jury Duty	-	180	-	-	-
6069	Allowances/Vehicle	5,115	5,425	6,375	5,400	(975)
6070	Allowances/Telephone	-	-	190	300	110
6101	PERS/Employee Contribution	26,390	27,345	28,380	29,070	690
6105	PERS/Employer Contribution	44,085	45,325	51,210	54,145	2,935
6109	PARS/Employer Contribution	17,615	28,730	32,030	32,575	545
6125	FICA/Employer Contrib/Med	5,890	6,340	7,065	6,870	(195)
6140	Life Insurance Allocation	875	910	1,090	1,115	25
6155	Workers' Comp Allocation	15,020	15,570	17,285	16,740	(545)
6160	LTD Insurance Allocation	2,695	2,835	3,115	3,190	75
6165	Unemployment Allocation	535	390	490	480	(10)
6175	Benefits/Flex Plan	47,230	50,285	55,605	54,940	(665)
6180	Deferred Comp/Employer Paid	3,670	7,380	6,845	10,010	3,165
	Subtotal	543,500	579,815	599,425	627,705	28,280

BUDGET UNIT:**ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Field Services						
6003	Salaries/Regular	504,790	513,485	580,090	577,995	(2,095)
6006	Salaries/Temp & Part-Time	27,645	21,820	27,295	14,280	(13,015)
6012	Salaries/Comp-Time	820	2,345	-	-	-
6015	Salaries/Vacation	33,835	37,710	-	-	-
6024	Salaries/Sick Leave	9,420	12,215	-	-	-
6027	Salaries Bereavement	1,310	-	-	-	-
6033	Overtime Pay/Premium	7,965	805	-	-	-
6047	Salaries/Bonuses	20,295	-	-	-	-
6048	Salaries/Language Pay	3,650	3,150	2,400	2,400	-
6063	Salaries/Jury Duty	-	865	-	-	-
6072	Salaries / Injury	-	405	-	-	-
6101	PERS/Employee Contribution	40,060	42,405	41,030	40,890	(140)
6105	PERS/Employer Contribution	66,890	70,335	73,980	76,145	2,165
6109	PARS/Employer Contribution	13,595	13,120	13,115	13,070	(45)
6125	FICA/Employer Contrib/Med	10,595	10,240	11,140	10,865	(275)
6140	Life Insurance Allocation	1,490	1,530	1,555	1,540	(15)
6155	Workers' Comp Allocation	24,460	23,905	24,380	23,790	(590)
6160	LTD Insurance Allocation	4,200	4,320	4,505	4,505	-
6165	Unemployment Allocation	665	645	770	755	(15)
6175	Benefits/Flex Plan	142,390	149,975	158,625	154,980	(3,645)
	Subtotal	914,075	909,275	938,885	921,215	(17,670)
Customer Records & Collections						
6003	Salaries/Regular	615,930	627,705	762,445	787,950	25,505
6006	Salaries/Temp & Part-Time	94,570	106,250	109,925	125,135	15,210
6012	Salaries/Comp-Time	315	1,250	-	-	-
6015	Salaries/Vacation	41,625	49,855	-	-	-
6024	Salaries/Sick Leave	47,150	50,895	-	-	-
6027	Salaries Bereavement	2,745	950	-	-	-
6033	Overtime Pay/Premium	260	370	12,500	12,500	-
6045	Salaries/Education Incentive	3,370	1,495	1,500	1,800	300
6047	Salaries/Bonuses	23,070	-	-	-	-
6048	Salaries/Language Pay	13,910	13,145	13,080	13,200	120
6063	Salaries/Jury Duty	425	1,040	-	-	-
6072	Salaries/Injury	1,490	2,285	-	-	-

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6091	Leave Liability Adjustment	(8,980)	(26,700)	-	-	-
6101	PERS/Employee Contribution	57,360	60,225	55,485	56,585	1,100
6105	PERS/Employer Contribution	95,725	99,895	100,025	105,345	5,320
6109	PARS/Employer Contribution	15,255	15,420	20,000	21,155	1,155
6125	FICA/Employer Contrib/Med	12,730	13,185	14,845	15,380	535
6133	Retiree Health Premium Reimb	7,445	9,170	9,070	10,975	1,905
6140	Life Insurance Allocation	1,935	1,990	2,095	2,135	40
6155	Workers' Comp Allocation	33,790	34,195	35,890	37,615	1,725
6160	LTD Insurance Allocation	5,430	5,510	6,005	6,130	125
6165	Unemployment Allocation	930	965	1,130	1,165	35
6175	Benefits/Flex Plan	205,405	214,885	226,445	222,085	(4,360)
6180	Deferred Comp/Employer Paid	540	540	540	540	-
	Subtotal	1,272,425	1,284,520	1,370,980	1,419,695	48,715
Employee Related						
6003	Salaries/Regular	114,500	103,515	107,955	107,955	-
6015	Salaries/Vacation	8,515	3,120	-	-	-
6024	Salaries/Sick Leave	4,590	2,600	-	-	-
6101	PERS/Employee Contribution	8,955	7,665	7,585	7,585	-
6105	PERS/Employer Contribution	14,970	12,710	13,690	14,140	450
6109	PARS/Employer	8,180	8,080	6,920	6,920	-
6125	FICA/Employer Contrib/Med	2,215	1,865	1,760	1,755	(5)
6140	Life Insurance Allocation	340	290	285	285	-
6155	Workers' Comp Allocation	5,105	4,370	4,320	4,320	-
6160	LTD Insurance Allocation	995	845	840	840	-
6165	Unemployment Allocation	145	125	120	120	-
6175	Benefits/Flex Plan	14,305	12,990	13,455	13,125	(330)
6180	Deferred Comp/Employer Paid	1,800	1,555	1,530	1,530	-
	Subtotal	184,615	159,730	158,460	158,575	115
PERSONNEL SUBTOTAL		2,914,615	2,954,340	3,088,750	3,148,190	59,440

**LIGHT & WATER - CONSUMER SERVICES
ACTIVITY DETAIL**

Account Number	Description	Cost
3140701xxx, 3140702xxx, 3140711xxx	<p>6220 <u>Training Schools</u> - American Public Power Association (APPA) training workshops; California Municipal Utilities Association (CMUA) training workshops; Liebert Cassidy Whitmore training workshops via City's membership in the San Gabriel Valley Employment Relations Consortium; and other work related training as deemed necessary by Utilities Administration and Customer Services Division. (\$500 for Admin; \$3,000 for CS)</p>	\$3,500
	<p>6230 <u>Dues/Subscriptions</u> - Azusa Chamber of Commerce, CMUA, Southern California Public Power Authority (SCPPA), APPA, and Customer Service Newsletter for Customer Service Representatives (CSRs). (\$250 for Admin; \$100 for CS)</p>	\$350
	<p>6235 <u>Meeting/Conferences</u> - APPA Legislative Rally, APPA National Conference, CEC Meetings, CMUA Annual Conference and Board Meetings, CMUA Capitol Day, CMUA Utility Managers Summit, Executive Steering Committee, Light & Water Key Accounts Meeting, Lodi Energy Center Meetings, National League of Cities Conference, NCPA Annual Conference and Directors Meeting, Public Officials Workshop, San Juan Power Operations Meetings, SCPPA Congressional Tour, State of the City, UAMPS Annual Meeting, and Users' meeting of Customer Information System service provider, Systems & Software (S&S), and National Association of Credit Management (NACM) conference. (\$7,100 for UB; \$16,450 for Admin; \$5,200 for CS)</p>	\$28,750
	<p>6415 <u>Computer Software Services</u> - Customer Service Program-related expenses, including Customer Information System maintenance, phone system maintenance, and various software licenses. (\$175,600 for CS)</p>	\$175,600
	<p>6493 <u>Outside Services & Repairs</u> - Pest control services, document archive/retrieve services, locksmith services, Itron maintenance, Verizon - TOU customer modem bills, cell phones, after hours answering service, lockbox, bill print and mail and online billing services, armored car service, temporary employment agency, and customer communications. (\$6,400 for Admin; \$186,300 for CS)</p>	\$192,700
	<p>6539 <u>Printing, Binding & Duplicating</u> - Copier's printing & copying fees, business card printing, and utility billing inserts. (\$2,500 for Admin; \$10,000 for CS).</p>	\$17,500

Account Number	Description	Cost
6601	Advertising Expense - Recreation Gym Decal and miscellaneous. (\$2,000 for Admin)	\$2,000
6815	Maintenance & Repair of Building - Light & Water Office building roof annual maintenance and other miscellaneous repairs (\$29,600 for Admin)	\$29,600
6825	Maintenance & Repair of Vehicles - Miscellaneous repairs for Meter Reader trucks	\$12,000
6835	Maintenance & Repair of Equipment - Azusa Light & Water heating, ventilation and air conditioning (HVAC) equipment, elevator, fire extinguishers, waterfall, outdoor LED electronic sign, automatic doors, vending machines, printers, fax machine, ice machine, drinking fountains, and office equipment maintenance and repairs (\$36,755 for Admin; \$12,000 for CS)	\$48,755
6915	Utilities/Telephone - Cell phone and other phone charges. (\$2,650 for Admin; \$9,000 for CS)	\$11,650
7050	Donations/Contributions - Azusa Chamber of Commerce, Golden Week, City's Annual Winter Festival by Recreation & Family Services Department, Rose Parade, Civic Leadership, and other miscellaneous donations. (\$57,500 for UB & Admin)	\$57,500

BUDGET UNIT:

ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
6201	Uniforms & Laundry	14,310	13,090	15,000	15,000	-
6210	Employee Awards	-	-	300	300	-
6220	Training Schools	955	1,130	2,500	3,500	1,000
6230	Dues & Subscriptions	445	295	550	350	(200)
6235	Meetings & Conferences	21,150	13,635	22,300	28,750	6,450
6301	Legal Fees	15,745	11,570	14,500	13,500	(1,000)
6399	Professional Services/Other	32,500	39,080	44,060	40,000	(4,060)
6415	Computer Software Support	92,780	78,355	124,700	175,600	50,900
6423	Administrative Allocation	1,260,475	1,276,000	1,104,680	971,980	(132,700)
6430	Custodial Services	11,700	13,840	15,000	11,700	(3,300)
6493	Outside Services & Repairs	153,315	136,440	185,500	192,700	7,200
6518	Postage	136,610	144,735	170,000	160,000	(10,000)
6521	Messenger Service	460	525	950	900	(50)
6530	Office Supplies	12,660	11,385	17,000	15,800	(1,200)
6539	Printing, Binding & Duplicating	14,325	2,820	22,500	17,500	(5,000)
6551	Fuel and Oil	17,895	19,770	25,000	25,000	-
6554	Supplies/Custodial & Cleaning	3,995	3,280	4,170	4,000	(170)
6563	Supplies/Special	10,825	11,355	12,500	13,950	1,450
6564	Supplies/Medical-Dental	3,505	2,625	4,150	3,000	(1,150)
6566	Small Tools	15	3,515	3,000	3,000	-
6569	Small Equipment	1,280	3,335	5,000	5,000	-
6570	Computer Peripherals/Misc	1,995	45	500	500	-
6572	Office Furniture & Equipment	1,225	8,020	7,200	7,000	(200)
6601	Advertising Expense	5,910	2,000	3,000	2,000	(1,000)
6615	Safety & Security Services Exp	10,460	10,065	13,370	5,000	(8,370)
6625	Program Expense	2,880	-	-	-	-
6670	IT Allocation	500,000	504,065	562,780	746,950	184,170
6740	Claims Expense/Liability	358,260	394,085	394,085	529,270	135,185
6805	Maintenance/Land Improvements	12,205	11,580	14,790	13,790	(1,000)
6815	Maint & Repairs/Bldgs	19,410	16,745	26,600	29,600	3,000
6825	Maint & Repair / Vehicle	8,825	13,500	11,000	12,000	1,000
6827	Garage Allocation	665	1,310	2,000	2,000	-
6835	Maint & Repair/Equipment	33,775	39,125	51,700	48,755	(2,945)

BUDGET UNIT:**ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6840	Rent/Office Furniture & Equip	3,930	4,445	4,500	4,270	(230)
6904	Utilities/Other	8,280	11,670	10,000	13,620	3,620
6915	Utilities/Telephone	5,795	9,230	11,100	11,650	550
7009	Bank Service Charges	1,915	205	500	500	-
7050	Donations/Contribution	54,700	54,745	59,905	57,500	(2,405)
7075	Fee Collection Expense	295	590	1,000	1,000	-
7080	Refund	65	-	-	-	-
OPERATIONS SUBTOTAL		2,835,535	2,868,250	2,967,390	3,186,935	219,545
<u>TRANSFERS OUT</u>						
5950	Transfers Out	179,840	244,310	274,260	467,595	193,335
TRANSFERS OUT SUBTOTAL		179,840	244,310	274,260	467,595	193,335
CONSUMER SERVICE FUND TOTAL:		5,929,990	6,066,900	6,330,400	6,802,720	472,320

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BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
Utility Board						
6235	Meetings & Conferences	6,690	2,475	7,100	7,100	-
6301	Legal Fees	9,820	9,220	10,000	10,000	-
6521	Messenger Service	235	205	350	300	(50)
6670	IT Allocation	8,345	3,300	18,000	18,000	-
	Subtotal	25,090	15,200	35,450	35,400	(50)
Consumer Services - Administrative						
6220	Training Schools	35	-	500	500	-
6230	Dues & Subscriptions	210	50	250	250	-
6235	Meetings & Conferences	12,590	8,905	11,000	16,450	5,450
6240	Mileage Reimbursement	-	35	-	-	-
6301	Legal Fees	440	-	1,500	1,500	-
6399	Professional Services/Other	32,500	39,080	44,060	40,000	(4,060)
6493	Outside Services & Repairs	1,015	110	970	800	(170)
6521	Messenger Service	135	85	250	250	-
6530	Office Supplies	2,755	1,645	4,000	3,800	(200)
6539	Printing, Binding & Duplicating	160	780	2,500	2,500	-
6563	Supplies/Special	3,330	2,810	2,250	2,250	-
6564	Supplies/Medical-Dental	1,995	695	2,150	1,000	(1,150)
6569	Small Equipment	1,280	-	-	-	-
6570	Computer Peripherals/Misc	1,995	45	500	500	-
6572	Office Furniture & Equipment	1,225	1,210	2,200	2,000	(200)
6601	Advertising Expense	5,910	2,000	3,000	2,000	(1,000)
6915	Utilities/Telephone	1,780	1,865	2,000	2,650	650
7050	Donations/Contribution	54,700	54,745	59,905	57,500	(2,405)
	Subtotal	122,055	114,060	137,035	133,950	(3,085)

BUDGET UNIT:**ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Utilities - Administration						
6423	Administrative Allocation	1,260,475	1,276,000	1,104,680	971,980	(132,700)
6740	Claims Expense/Liability	358,260	394,085	394,085	529,270	135,185
	Subtotal	1,618,735	1,670,085	1,498,765	1,501,250	2,485
General Plant - Maintenance						
6430	Custodial Services	11,700	13,840	15,000	11,700	(3,300)
6493	Outside Services & Repairs	5,405	870	5,600	5,600	-
6554	Supplies/Custodial & Cleaning	3,995	3,280	4,170	4,000	(170)
6563	Supplies/Special	445	2,055	1,080	1,000	(80)
6564	Supplies/Medical	-	510	-	-	-
6615	Safety & Security Services Exp	10,460	10,065	13,370	5,000	(8,370)
6805	Maintenance/Land Improvements	12,205	11,580	14,790	13,790	(1,000)
6815	Maint & Repairs/Bldgs	19,410	16,745	26,600	29,600	3,000
6835	Maint & Repair/Equipment	27,590	34,210	36,900	36,755	(145)
6840	Rent/Office Furniture & Equip	3,930	4,445	4,500	4,270	(230)
6904	Utilities/Other	8,280	11,670	10,000	13,620	3,620
	Subtotal	103,420	109,270	132,010	125,335	(6,675)
Field Services						
6201	Uniforms & Laundry	4,500	4,460	5,000	5,000	-
6235	Meetings & Conferences	-	-	1,200	1,200	-
6493	Outside Services & Repairs	15,180	10,425	16,400	21,800	5,400
6521	Messenger Service	90	235	250	250	-
6539	Printing, Binding & Duplicating	725	-	1,000	1,000	-
6551	Fuel and Oil	17,895	19,770	25,000	25,000	-
6563	Supplies/Special	5,275	5,600	7,370	9,000	1,630
6566	Small Tools	15	3,515	3,000	3,000	-
6825	Maint & Repair / Vehicle	8,825	13,500	11,000	12,000	1,000
6827	Garage Allocation	665	1,310	2,000	2,000	-
6915	Utilities/Telephones	875	3,110	6,000	6,000	-
	Subtotal	54,045	61,925	78,220	86,250	8,030

BUDGET UNIT:**ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Customer Records & Collections						
6201	Uniforms & Laundry	9,810	8,630	10,000	10,000	-
6235	Meetings & Conferences	-	15	-	-	-
6415	Computer Software Services	92,780	78,355	124,700	175,600	50,900
6493	Outside Services & Repairs	131,615	124,870	160,600	162,500	1,900
6518	Postage	136,610	144,735	170,000	160,000	(10,000)
6521	Messenger Service	-	-	100	100	-
6530	Office Supplies	9,905	9,740	13,000	12,000	(1,000)
6539	Printing, Binding & Duplicating	6,680	705	4,000	4,000	-
6563	Supplies/Special	1,665	850	1,630	1,500	(130)
6569	Small Equipment	-	3,335	5,000	5,000	-
6572	Office Furniture & Equipment	-	6,810	5,000	5,000	-
6625	Program Expense	2,880	-	-	-	-
6670	IT Allocation	491,655	500,765	544,780	728,950	184,170
6835	Maint & Repair/Equipment	6,185	4,915	14,800	12,000	(2,800)
6915	Utilities/Telephone	3,140	4,255	3,100	3,000	(100)
7009	Bank Service Charges	1,915	205	500	500	-
7075	Fee Collection Expense	295	590	1,000	1,000	-
7080	Refund	65	-	-	-	-
	Subtotal	895,200	888,775	1,058,210	1,281,150	222,940
Employee Related						
6210	Employee Awards	-	-	300	300	-
6220	Training Schools	920	1,130	2,000	3,000	1,000
6230	Dues & Subscriptions	235	245	300	100	(200)
6235	Meetings & Conferences	1,870	2,240	3,000	4,000	1,000
6240	Mileage Reimbursement	-	10	-	-	-
6301	Legal Fees	5,485	2,350	3,000	2,000	(1,000)

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6493	Outside Services & Repairs	100	165	1,930	2,000	70
6539	Printing, Binding & Duplicating	6,760	1,335	15,000	10,000	(5,000)
6563	Supplies/Special	110	40	170	200	30
6564	Supplies/Medical-Dental	1,510	1,420	2,000	2,000	-
	Subtotal	16,990	8,935	27,700	23,600	(4,100)
OPERATIONS SUBTOTAL		2,835,535	2,868,250	2,967,390	3,186,935	219,545
TRANSFERS OUT						
Promotion/Membership						
5950	Transfers Out	77,695	75,775	156,980	158,170	1,190
	Subtotal	77,695	75,775	156,980	158,170	1,190
Customer Care & Solutions - Administration						
5950	Transfers Out	79,590	106,160	94,660	94,660	-
	Subtotal	79,590	106,160	94,660	94,660	-
Utilities - Administration						
5950	Transfers Out	-	39,755	-	-	-
	Subtotal	-	39,755	-	-	-
Customer Records and Collections						
5950	Transfers Out	7,555	7,620	7,620	7,805	185
	Subtotal	7,555	7,620	7,620	7,805	185
Employee Related Expenses						
5950	Transfers Out	15,000	15,000	15,000	206,960	191,960
	Subtotal	15,000	15,000	15,000	206,960	191,960
TRANSFERS OUT SUBTOTAL		179,840	244,310	274,260	467,595	193,335
CONSUMER SERVICE FUND TOTAL:		5,929,990	6,066,900	6,330,400	6,802,720	472,320

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LIGHT AND WATER WATER UTILITY PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Water Utility is the division of Light and Water that is responsible for supplying water to its customers through the production of water from groundwater wells, surface water treatment, and the purchase of treated and untreated imported water. The Water Production side of the Water Utility operates a 12 million gallon per day (MGD) water filtration plant at the mouth of San Gabriel Canyon, which treats water from the San Gabriel River consisting of naturally occurring water and untreated imported water. The Water Distribution side of the Water Utility operates, maintains, and repairs a water distribution system consisting of about 243 miles of water pipeline of various sizes, valves, and fire hydrants serving a population of approximately 108,000 in the cities of Azusa, Glendora, Covina, West Covina, Irwindale, and Los Angeles County. The Water Utility regularly replaces water mains for reasons of age, excessive repair requirements and inadequate flow. Water Operations also responds to customer inquiries and requests, and encourages water conservation through various programs. The Hsu-Canyon Water Treatment Plant is designed to ultimately produce 16 MGD and meet future water quality standards; currently the capacity of the WTP is 12 MGD.

STRATEGIC GOALS:

- Ensure reliable and efficient water production and distribution operations and strive to provide excellent service to our customers.
- Meet or exceed all regulatory requirements and goals for water supply quality and adequacy.
- Provide reliable service and high quality water to our customers.

FY 12-13 PROGRAM HIGHLIGHTS:

- Operate the Water Treatment Plant (WTP) Upgrade in an efficient and cost effective manner.
- Continue to assist developers of projects in the system service area in their efforts to complete their projects.
- Continue to encourage proper use and conservation of water within the Azusa Light & Water water system.
- Manage maintenance and repair of the water distribution system in a timely and cost effective manner.
- Continue to seek means to enhance the Azusa Light & Water water supply to provide reliability and sustainability of water supply.

Budget Division: LIGHT AND WATER - WATER (ALL)

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Assistant Director-Water Operations	1.00	1.00	\$128,810	\$128,810					
Water System Engineer	1.00	1.00	85,030	85,030					
Associate Engineer	1.00	1.00	84,865	80,060					
Office Specialist II	1.00	1.00	42,050	37,625					
Business Dev/Pub Benefit Prog Coord ^(a)	0.30	0.00	26,385	0					
Water Production Supervisor	1.00	1.00	99,230	100,455					
Water Production Operator III	4.00	4.00	281,065	291,120					
Water Production Operator II	2.00	2.00	121,135	119,555					
Water System Administrator	1.00	1.00	63,915	63,915					
Water Distribution Supervisor	1.00	1.00	98,330	99,555					
Water Distribution Crew Supervisor	2.00	2.00	164,180	166,190					
Water Distribution Services Specialist	1.00	1.00	73,235	74,130					
Water Distribution Equipment Operator	2.00	2.00	135,860	137,570					
Water Distribution Worker III	2.00	2.00	130,380	138,260					
Water Distribution Worker II	1.00	2.00	60,700	118,695					
Water Distribution Worker I	4.00	3.00	210,805	155,385					
Welder/Water Dist Worker I	2.00	2.00	133,225	138,145					
^(a) .70 FTE Public Benefits									
TOTAL	27.30	27.00	\$1,939,200	\$1,934,500	TOTAL	0	0	\$0	\$0

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
PERSONNEL						
6003	Salaries/Regular	1,540,075	1,524,430	1,939,200	1,934,500	(4,700)
6012	Salaries/Comp-Time	27,360	43,200	-	-	-
6015	Salaries/Vacation	99,630	83,640	-	-	-
6024	Salaries/Sick Leave	69,965	72,835	-	-	-
6027	Salaries/Bereavement	3,775	2,385	-	-	-
6030	Overtime Pay/Regular	14,110	8,670	17,000	17,000	-
6033	Overtime Pay/Premium	100,880	80,675	110,000	110,000	-
6039	Standby Pay/Premium	63,180	64,230	75,000	75,000	-
6045	Salaries/Education Incentive	11,790	11,370	9,390	8,950	(440)
6047	Salaries/Bonuses	52,585	-	-	-	-
6048	Salaries/Language Pay	8,425	9,780	8,400	8,400	-
6063	Salaries/Jury Duty	4,420	3,050	-	-	-
6072	Salaries/Injury	29,610	565	-	-	-
6091	Leave Liability Adjustments	29,480	(36,495)	-	-	-
6101	PERS/Employee Contribution	126,915	126,135	137,975	137,415	(560)
6105	PERS/Employer Contribution	211,965	209,105	248,815	255,955	7,140
6109	PARS/Employer Contribution	42,660	43,845	46,440	45,595	(845)
6125	FICA/Employer Contrib/Med	32,370	31,375	33,950	36,545	2,595
6133	Retiree Health Premium Reimb	8,265	11,050	9,070	13,805	4,735
6140	Life Insurance Allocation	4,790	4,660	5,210	5,190	(20)
6155	Workers' Comp Allocation	78,515	73,895	78,380	86,155	7,775
6160	LTD Insurance Allocation	13,465	13,070	15,105	15,050	(55)
6165	Unemployment Allocation	2,120	2,085	2,435	2,615	180
6175	Benefits/Flex Plan	404,650	412,315	472,800	457,625	(15,175)
6180	Deferred Comp/Employer Paid	3,420	3,285	3,960	3,420	(540)
PERSONNEL SUBTOTAL		2,984,420	2,799,155	3,213,130	3,213,220	90

Budget Division: LIGHT AND WATER - WATER-CITY

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Assistant Director-Water Operations	1.00	1.00	\$128,810	\$128,810					
Water System Engineer	1.00	1.00	85,030	85,030					
Associate Engineer	1.00	1.00	84,865	80,060					
Office Specialist II	1.00	1.00	42,050	37,625					
Business Dev/Pub Benefit Prog Coord ^(a)	0.30	0.00	26,385	0					
^(a) .70 FTE Public Benefits									
TOTAL	4.30	4.00	\$367,140	\$331,525	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - WATER SOURCE OF SUPPLY

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Water Production Supervisor	1.00	1.00	\$99,230	\$100,455					
Water Production Operator III	4.00	4.00	281,065	291,120					
Water Production Operator II	2.00	2.00	121,135	119,555					
Water System Administrator	1.00	1.00	63,915	63,915					
TOTAL	8.00	8.00	\$565,345	\$575,045	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - WATER TRANSMISSION & DISTRIBUTION

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Water Distribution Supervisor	1.00	1.00	\$98,330	\$99,555					
Water Distribution Crew Supervisor	2.00	2.00	164,180	166,190					
Water Distribution Services Specialist	1.00	1.00	73,235	74,130					
Water Distribution Equipment Operator	2.00	2.00	135,860	137,570					
Water Distribution Worker III	2.00	2.00	130,380	138,260					
Water Distribution Worker II	1.00	2.00	60,700	118,695					
Water Distribution Worker I	4.00	3.00	210,805	155,385					
Welder/Water Dist Worker I	2.00	2.00	133,225	138,145					
TOTAL	15.00	15.00	\$1,006,715	\$1,027,930	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>PERSONNEL</u>						
City Water						
6003	Salaries/Regular	264,500	242,245	367,140	331,525	(35,615)
6012	Salaries/Comp-Time	160	235	-	-	-
6015	Salaries/Vacation	19,260	9,175	-	-	-
6024	Salaries/Sick Leave	2,840	6,185	-	-	-
6045	Salaries/Education Incentive	1,855	1,895	1,890	1,450	(440)
6063	Salaries/Jury Duty	445	-	-	-	-
6091	Leave Liability Adjustments	29,480	(36,495)	-	-	-
6101	PERS/Employee Contribution	20,315	19,640	26,140	23,425	(2,715)
6105	PERS/Employer Contribution	33,940	32,560	47,145	43,645	(3,500)
6109	PARS/Employer Contribution	9,845	11,495	9,795	8,255	(1,540)
6125	FICA/Employer Contrib/Med	4,825	4,625	6,370	5,725	(645)
6133	Retiree Health Premium Reimb	8,265	11,050	9,070	13,805	4,735
6140	Life Insurance Allocation	770	695	985	885	(100)
6155	Workers' Comp Allocation	11,560	10,440	14,855	13,320	(1,535)
6160	LTD Insurance Allocation	2,210	1,975	2,875	2,580	(295)
6165	Unemployment Allocation	295	285	440	395	(45)
6175	Benefits/Flex Plan	47,445	46,045	68,070	61,775	(6,295)
6180	Deferred Comp/Employer Paid	3,420	3,285	3,960	3,420	(540)
	Subtotal	461,430	365,335	558,735	510,205	(48,530)
Production - Source of Supply						
6003	Salaries/Regular	506,635	464,235	565,345	575,045	9,700
6012	Salaries/Comp-Time	2,070	11,725	-	-	-
6015	Salaries/Vacation	26,230	22,545	-	-	-
6024	Salaries/Sick Leave	12,010	13,960	-	-	-
6030	Overtime Pay/Regular	10,940	6,315	13,000	13,000	-
6033	Overtime Pay/Premium	26,965	21,300	31,430	31,430	-
6039	Standby Pay/Premium	34,720	34,825	40,000	40,000	-
6045	Salaries/Education Incentive	5,695	4,465	3,600	3,900	300
6047	Salaries/Bonuses	19,405	-	-	-	-
6048	Salaries/Language Pay	3,600	4,580	3,600	3,600	-
6063	Salaries/Jury Duty	1,090	180	-	-	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6072	Salaries/Injury	23,785	565	-	-	-
6101	PERS/Employee Contribution	41,440	38,105	40,320	41,010	690
6105	PERS/Employer Contribution	69,215	63,120	72,720	76,390	3,670
6109	PARS/Employer Contribution	11,895	10,390	13,895	14,105	210
6125	FICA/Employer Contrib/Med	11,255	10,420	10,340	11,665	1,325
6140	Life Insurance Allocation	1,560	1,385	1,520	1,550	30
6155	Workers' Comp Allocation	26,170	22,500	22,910	26,675	3,765
6160	LTD Insurance Allocation	4,345	3,890	4,400	4,475	75
6165	Unemployment Allocation	690	665	715	805	90
6175	Benefits/Flex Plan	125,095	116,355	140,375	137,550	(2,825)
	Subtotal	964,810	851,525	964,170	981,200	17,030
Transmission/Distribution						
6003	Salaries/Regular	768,940	817,950	1,006,715	1,027,930	21,215
6012	Salaries/Comp-Time	25,130	31,240	-	-	-
6015	Salaries/Vacation	54,140	51,920	-	-	-
6024	Salaries/Sick Leave	55,115	52,690	-	-	-
6027	Salaries/Bereavement	3,775	2,385	-	-	-
6030	Overtime Pay/Regular	3,170	2,355	4,000	4,000	-
6033	Overtime Pay/Premium	73,915	59,375	78,570	78,570	-
6039	Standby Pay/Premium	28,460	29,405	35,000	35,000	-
6045	Salaries/Education Incentive	4,240	5,010	3,900	3,600	(300)
6047	Salaries/Bonuses	33,180	-	-	-	-
6048	Salaries/Language Pay	4,825	5,200	4,800	4,800	-
6063	Salaries/Jury Duty	2,885	2,870	-	-	-
6072	Salaries/Injury	5,825	-	-	-	-
6101	PERS/Employee Contribution	65,160	68,390	71,515	72,980	1,465
6105	PERS/Employer Contribution	108,810	113,425	128,950	135,920	6,970
6109	PARS/Employer Contribution	20,920	21,960	22,750	23,235	485
6125	FICA/Employer Contrib/Med	16,290	16,330	17,240	19,155	1,915
6140	Life Insurance Allocation	2,460	2,580	2,705	2,755	50
6155	Workers' Comp Allocation	40,785	40,955	40,615	46,160	5,545

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6160	LTD Insurance Allocation	6,910	7,205	7,830	7,995	165
6165	Unemployment Allocation	1,135	1,135	1,280	1,415	135
6175	Benefits/Flex Plan	232,110	249,915	264,355	258,300	(6,055)
	Subtotal	1,558,180	1,582,295	1,690,225	1,721,815	31,590
	PERSONNEL SUBTOTAL	2,984,420	2,799,155	3,213,130	3,213,220	90

**LIGHT & WATER - WATER
ACTIVITY DETAIL**

Account Number	Description	Cost
3240721xxx, 3240722xxx, 3240723xxx	<p>6220 <u>Training Schools</u> - Federal and California Occupational Safety and Health Act (OSHA) Safety training, American Water Works Association training in areas of Valve Flushing and Excavation; Operational Support Tools (OSTS) Hazardous Materials training. California Specialized Training Institute (CSTI).</p>	\$7,500
	<p>6230 <u>Dues/Subscriptions</u> - San Gabriel Valley Water Association, American Water Works Association, San Gabriel Valley Protective Association, Building News International (Green Book), Engineering News Record, Urban Water Institute, Department of Health Drinking Water, Azusa Agriculture Water Charge.</p>	\$35,950
	<p>6231 <u>Outside Assessment</u> - Assessments from outside water entities, such as the Water Quality Authority, Committee of 9, Watermaster, and Protective Association.</p>	\$200,000
	<p>6235 <u>Meetings/Conferences</u> - California Municipal Utilities Association Annual Conference, San Gabriel Valley Water Association meetings, San Gabriel Basin Water Master meetings, San Gabriel Valley Water Association Legislative Committee, Three Valleys meetings. State and Congressional Rep Meetings. San Gabriel Valley Protective Association.</p>	\$1,750
	<p>6493 <u>Outside Services & Repairs</u> - Design Engineers, Civil Engineers and other vendors necessary to maintain water production and distribution system.</p>	\$686,320
	<p>6554 <u>Supplies/Medical</u> - Purchase of medical/first-aid kits for field staff. Custodial supplies</p>	\$2,500
	<p>6563 <u>Supplies Special</u> - Purchased water costs, chemicals and other supplies to treat water. These costs are difficult to forecast and may change depending on a number of variables.</p>	\$2,157,750
	<p>6625 <u>Program Expenses</u> - Costs associated with DRiP Program to promote drought resistant landscapes and water conserving irrigation systems. Some costs include promotion of mandatory water conservation measures if these continue to be necessary.</p>	\$145,500
	<p>7001 <u>Interest Expense</u> - Interest expense of debt service on 2003 Certificates of Participation which refinanced the purchase costs associated with buy out of Azusa Valley Water Company. Amount also includes interest expense on the 2006 Revenue Parity Bonds, which were issued to finance construction of new water treatment plant and other major infrastructure such as reservoirs.</p>	\$2,991,490

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
6201	Uniforms & Laundry	13,920	14,920	15,000	30,000	15,000
6215	Tuition Reimbursement	-	-	1,000	1,000	-
6220	Training Schools	5,580	3,075	7,500	7,500	-
6221	POST Training	400	-	-	-	-
6230	Dues & Subscriptions	55,530	25,685	56,000	35,950	(20,050)
6231	Outside Assessments	116,265	155,660	200,000	200,000	-
6235	Meetings & Conferences	230	245	1,750	1,750	-
6253	Licenses/Certifications	2,800	2,105	7,500	7,700	200
6301	Legal Fees	145,745	201,840	35,970	35,970	-
6320	Fiscal Agent Fees	4,000	1,500	3,000	3,000	-
6340	Special Studies	-	18,000	-	2,000	2,000
6345	Program Consultants	675	-	10,000	10,000	-
6399	Professional Services	20,895	-	24,750	24,750	-
6424	Consumer Services Allocation	4,010,620	4,028,245	4,059,175	4,256,980	197,805
6430	Custodial Services	5,280	5,765	7,500	7,500	-
6490	Mortgage Service Fee	(700)	-	-	-	-
6493	Outside Services & Repairs	584,250	607,950	590,000	686,320	96,320
6518	Postage	50	3,950	2,500	2,500	-
6521	Messenger Service	320	665	1,500	1,500	-
6527	Supplies/Computer	-	1,625	5,000	3,750	(1,250)
6530	Office Supplies	4,885	3,985	6,000	6,210	210
6539	Printing, Binding & Duplicating	585	7,240	35,000	11,500	(23,500)
6551	Fuel and Oil	44,300	52,570	48,500	48,500	-
6554	Supplies/Custodial	1,590	980	3,500	3,000	(500)
6560	Repair Parts	785	66,180	41,500	35,120	(6,380)
6563	Supplies/Special	1,846,460	1,756,665	2,153,500	2,157,750	4,250
6564	Supplies/Medical-Dental	3,505	2,890	3,000	2,500	(500)
6566	Small Tools	3,720	3,455	8,500	8,750	250
6569	Small Equipment	53,685	123,015	89,000	109,830	20,830
6572	Office Furniture & Equipment	1,525	-	2,250	1,500	(750)
6599	Materials and Supplies/Other	55	-	-	-	-
6601	Advertising Expense	1,300	-	3,500	1,500	(2,000)
6605	Filing Costs	32,175	4,825	13,500	15,150	1,650

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6610	Bond Administration	2,500	2,500	2,500	2,500	-
6625	Program Expense	157,360	112,080	145,500	145,500	-
6801	Rent/Land	2,610	7,830	1,500	6,000	4,500
6805	Maintenance/Land Improvements	18,890	22,120	25,000	23,340	(1,660)
6815	Maint & Repairs/Bldgs	8,375	42,920	25,000	24,940	(60)
6825	Maintenance Repair Vehicle	42,855	30,815	42,250	41,750	(500)
6827	Garage Allocation	1,365	875	900	3,000	2,100
6830	Rent/Equipment	1,815	180	7,100	6,600	(500)
6835	Maint & Repair/Equipment	5,075	6,830	27,000	36,250	9,250
6850	Lease Payments	2,610	-	-	-	-
6904	Utilities/Other	817,360	869,315	1,000,000	1,000,000	-
6905	Utilities/Electricity	51,420	32,855	75,000	50,000	(25,000)
6910	Utilities/Natural Gas	825	795	5,500	5,500	-
6915	Utilities/Telephone	14,625	15,005	13,500	13,500	-
7001	Interest Expense	3,320,895	3,277,695	3,325,670	2,991,490	(334,180)
7010	Franchise Fee (2%)	316,100	341,035	338,470	340,215	1,745
7013	Water Rights Lease Expense	1,326,110	1,392,410	1,424,440	1,454,355	29,915
7015	Tax/Property	3,645	2,390	4,000	4,000	-
7055	Uncollectible Accounts	69,360	57,505	45,000	25,000	(20,000)
7080	Refunds	3,050	3,115	-	-	-
	OPERATIONS SUBTOTAL	13,127,275	13,311,305	13,944,225	13,893,420	(50,805)
	<u>TRANSFERS OUT</u>					
5950	Transfer Out	918,440	513,030	200,000	200,000	-
	TRANSFERS OUT SUBTOTAL	918,440	513,030	200,000	200,000	-
	WATER FUND TOTAL:	17,030,135	16,623,490	17,357,355	17,306,640	(50,715)

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BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
City Water						
6815	Maintenance & Repair/Building	770	11,920	-	-	-
7080	Refund	-	3,115	-	-	-
	Subtotal	770	15,035	-	-	-
Taxes						
6815	Maintenance and Repairs/Buildings	-	-	8,960	8,960	-
7010	Franchise Fee (2%)	316,100	341,035	338,470	340,215	1,745
7015	Tax/Property	3,645	2,390	4,000	4,000	-
	Subtotal	319,745	343,425	351,430	353,175	1,745
Interest Expense						
7001	Interest Expense	3,320,895	3,277,695	3,325,670	2,991,490	(334,180)
	Subtotal	3,320,895	3,277,695	3,325,670	2,991,490	(334,180)
Source of Supply						
6610	Bond Administration	2,500	-	-	-	-
	Subtotal	2,500	-	-	-	-
Administrative & General						
6320	Fiscal Agent Fees	4,000	1,500	3,000	3,000	-
6399	Professional Services/Other	-	-	24,750	24,750	-
6424	Consumer Services Allocation	4,010,620	4,028,245	4,059,175	4,256,980	197,805
6601	Advertising Expense	-	-	1,500	1,500	-
6610	Bond Administration	-	2,500	2,500	2,500	-
	Subtotal	4,014,620	4,032,245	4,090,925	4,288,730	197,805
Miscellaneous						
6220	Training Schools	-	600	2,500	2,500	-
6230	Dues & Subscriptions	4,930	4,555	5,390	5,500	110
6235	Meetings & Conferences	105	245	1,500	1,500	-
6253	Licenses/Certifications	65	30	-	200	200

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6539	Printing, Binding & Duplicating	-	1,860	24,500	1,000	(23,500)
6625	Program Expense	157,360	112,080	145,500	145,500	-
6825	Maintenance and Repair/Vehicle	465	-	-	-	-
7055	Uncollectible Accounts	69,360	57,505	45,000	25,000	(20,000)
7080	Refund	3,050	-	-	-	-
	Subtotal	235,335	176,875	224,390	181,200	(43,190)
Office Supplies & Other Expenses						
6527	Supplies/Computer/Small Equip	-	1,000	1,500	1,500	-
6530	Office Supplies	360	-	570	570	-
6563	Supplies/Special	10	-	1,000	500	(500)
6569	Small Equipment	-	-	540	500	(40)
6601	Advertising Expense	1,300	-	2,000	-	(2,000)
6825	Maintenance & Repair/Vehicle	-	-	750	750	-
6830	Rent/Equipment	-	-	100	100	-
6915	Utilities/Telephone	975	1,015	1,000	1,000	-
	Subtotal	2,645	2,015	7,460	4,920	(2,540)
Employee Related						
6201	Uniforms & Laundry	13,920	14,860	15,000	30,000	15,000
6215	Tuition Reimbursement	-	-	1,000	1,000	-
6220	Training Schools	5,580	2,475	5,000	5,000	-
6230	Dues & Subscriptions	250	-	260	450	190
6235	Meetings & Conferences	75	-	-	-	-
6253	Licenses/Certifications	2,735	2,075	7,500	7,500	-
6301	Legal Fees	-	-	5,000	5,000	-
6345	Program Consultants	500	-	5,000	5,000	-
6539	Printing, Binding & Duplication	-	80	-	-	-
6563	Supplies/Special	-	-	1,000	1,000	-
6564	Supplies/Medical-Dental	3,505	2,890	3,000	2,500	(500)
6825	Maintenance & Repair/Vehicle	10	65	1,500	1,000	(500)
	Subtotal	26,575	22,445	44,260	58,450	14,190

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Regulatory Commission						
6221	POST Training	400	-	-	-	-
6493	Outside Services & Repairs	520	-	2,370	-	(2,370)
6551	Fuel and Oil	2,855	3,265	3,500	3,500	-
6605	Filing Costs	20	75	500	150	(350)
	Subtotal	3,795	3,340	6,370	3,650	(2,720)
Outside Services						
6301	Legal Fees	5,615	695	25,000	25,000	-
6340	Special Studies	-	18,000	-	2,000	2,000
6345	Program Consultants	175	-	5,000	5,000	-
6493	Outside Services & Repairs	95	2,975	9,860	8,500	(1,360)
	Subtotal	5,885	21,670	39,860	40,500	640
Transportation						
6201	Uniforms & Laundry	-	60	-	-	-
6493	Outside Services & Repairs	540	-	1,970	1,000	(970)
6551	Fuel and Oil	41,445	49,305	45,000	45,000	-
6560	Repair Parts	35	1,220	1,340	1,340	-
6563	Supplies/Special	270	355	1,500	1,500	-
6569	Small Equipment	365	-	2,170	2,000	(170)
6825	Maintenance & Repair/Vehicle	42,380	30,750	40,000	40,000	-
6827	Garage Allocation	1,365	875	900	3,000	2,100
6835	Maint & Repair/Equipment	495	235	3,750	3,500	(250)
	Subtotal	86,895	82,800	96,630	97,340	710
Production - Supervision & Engineering						
6235	Meetings & Conferences	50	-	250	250	-
6490	Mortgage Service Fee	(700)	-	-	-	-
6493	Outside Services & Repairs	39,550	25,500	27,610	27,610	-
6518	Postage	50	3,950	2,500	2,500	-
6521	Messenger Service	80	240	1,250	1,250	-
6527	Supplies/Computer/Small Equip	-	-	2,000	1,000	(1,000)
6530	Office Supplies	1,185	240	1,630	1,500	(130)
6539	Printing, Binding & Duplicating	45	5,150	10,000	10,000	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6554	Supplies/Custodial & Cleaning	205	135	670	500	(170)
6563	Supplies/Special	210	55	2,000	2,000	-
6569	Small Equipment	-	3,350	5,580	2,500	(3,080)
6572	Office Furniture & Equipment	535	-	1,500	1,000	(500)
6830	Rent/Equipment	1,815	180	4,000	4,000	-
6835	Maintenance and Repair/Equipment	30	15	250	250	-
6915	Utilities/Telephone	8,525	9,295	7,500	7,500	-
	Subtotal	51,580	48,110	66,740	61,860	(4,880)
Purchased Water						
6230	Dues & Subscriptions	50,350	21,130	50,350	30,000	(20,350)
6231	Outside Assessments	116,265	155,660	200,000	200,000	-
6493	Outside Services & Repairs	60,770	69,520	39,440	45,000	5,560
6563	Supplies/Special	1,269,525	1,196,440	1,400,000	1,400,000	-
7013	Water Rights Lease Expense	1,326,110	1,392,410	1,424,440	1,454,355	29,915
	Subtotal	2,823,020	2,835,160	3,114,230	3,129,355	15,125
Maintenance of Structures & Improvements						
6430	Custodial Services	-	250	-	-	-
6493	Outside Services & Repairs	3,300	2,340	3,950	4,500	550
6554	Supplies/Custodial	-	-	670	500	(170)
6563	Supplies/Special	155	-	1,000	1,000	-
6569	Small Equipment	-	-	540	500	(40)
6805	Maintenance/Land Improvements	16,660	20,170	10,840	10,840	-
6815	Maint & Repairs/Bldgs	-	-	750	750	-
	Subtotal	20,115	22,760	17,750	18,090	340
Maintenance of Reservoirs						
6493	Outside Services & Repairs	7,655	17,340	17,750	17,750	-
6563	Supplies/Special	-	450	10,000	10,000	-
	Subtotal	7,655	17,790	27,750	27,750	-

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Maintenance of Wells						
6493	Outside Services & Repairs	113,200	29,945	126,210	125,000	(1,210)
6563	Supplies/Special	2,090	2,400	17,500	15,000	(2,500)
6569	Small Equipment	15,555	23,845	37,470	35,000	(2,470)
	Subtotal	130,845	56,190	181,180	175,000	(6,180)
Fuel or Power Purchase						
6904	Utilities/Other	817,360	869,315	1,000,000	1,000,000	-
6905	Utilities/Electricity	51,420	32,855	75,000	50,000	(25,000)
6910	Utilities/Natural Gas	825	795	5,500	5,500	-
	Subtotal	869,605	902,965	1,080,500	1,055,500	(25,000)
Maintenance of Pumps/Boosters						
6493	Outside Services & Repairs	42,270	32,305	55,220	55,220	-
6560	Repair Parts	-	-	280	280	-
6563	Supplies/Special	1,675	420	5,000	4,000	(1,000)
	Subtotal	43,945	32,725	60,500	59,500	(1,000)
Chemicals & Filtering Materials						
6493	Outside Services & Repairs	5,365	2,805	7,890	5,000	(2,890)
6563	Supplies/Special	274,005	320,290	400,000	400,000	-
	Subtotal	279,370	323,095	407,890	405,000	(2,890)
Maintenance of Structure & Improvements (Filter Plant)						
6430	Custodial Services	3,410	3,000	3,750	3,750	-
6493	Outside Services & Repairs	9,560	38,185	23,670	23,670	-
6530	Office Supplies	325	410	580	500	(80)
6554	Supplies/Custodial	985	510	1,160	1,000	(160)
6563	Supplies/Special	5,255	2,910	7,500	7,000	(500)
6815	Maint & Repairs/Bldgs	1,630	795	1,860	1,860	-
	Subtotal	21,165	45,810	38,520	37,780	(740)

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Maintenance of Water Treatment Equipment						
6493	Outside Services & Repairs	24,095	46,880	43,390	43,390	-
6563	Supplies/Special	8,335	16,725	20,000	20,000	-
6569	Small Equipment	6,310	5,170	8,150	10,000	1,850
	Subtotal	38,740	68,775	71,540	73,390	1,850
Supervision & Engineering						
6521	Messenger Service	240	425	250	250	-
6527	Supplies/Computer	-	625	1,500	1,250	(250)
6530	Office Supplies	2,415	2,785	2,330	2,750	420
6539	Printing, Binding & Duplicating	540	150	500	500	-
6563	Supplies/Special	-	95	1,000	500	(500)
6572	Office Furniture & Equipment	990	-	750	500	(250)
6815	Maint & Repairs/Bldgs	-	15	370	370	-
6830	Rent/Equipment	-	-	1,500	1,250	(250)
6915	Utilities/Telephone	5,000	4,695	5,000	5,000	-
	Subtotal	9,185	8,790	13,200	12,370	(830)
Storage Facilities						
6563	Supplies/Special	-	-	2,500	2,000	(500)
6830	Rent/Equipment	-	-	1,500	1,250	(250)
	Subtotal	-	-	4,000	3,250	(750)
Transmission & Distribution						
6493	Outside Services & Repairs	-	-	790	500	(290)
6563	Supplies/Special	45	160	5,000	5,000	-
	Subtotal	45	160	5,790	5,500	(290)
Meter						
6493	Outside Services & Repairs	-	4,640	-	-	-
6563	Supplies/Special	232,730	139,900	100,000	75,000	(25,000)
6569	Small Equipment	30,460	84,945	30,560	55,000	24,440
	Subtotal	263,190	229,485	130,560	130,000	(560)

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Customer Installation						
6493	Outside Services & Repairs	4,950	-	1,180	1,180	-
6560	Repair Parts	-	270	800	800	-
6563	Supplies/Special	-	-	1,500	1,500	-
	Subtotal	4,950	270	3,480	3,480	-
Maintenance of Structures & Improvements						
6430	Custodial Services	1,870	2,515	3,750	3,750	-
6493	Outside Services & Repairs	-	2,105	8,680	8,000	(680)
6530	Office Supplies	600	550	890	890	-
6554	Supplies/Custodial	400	335	1,000	1,000	-
6563	Supplies/Special	3,025	1,935	3,000	2,500	(500)
6805	Maintenance/Land Improvements	2,230	1,950	14,160	12,500	(1,660)
6815	Maint & Repairs/Bldgs	5,975	30,190	13,060	13,000	(60)
6915	Utilities/Telephone	125	-	-	-	-
	Subtotal	14,225	39,580	44,540	41,640	(2,900)
Maintenance of Transmission & Distribution Mains						
6493	Outside Services & Repairs	262,425	316,450	196,360	300,000	103,640
6560	Repair Parts	345	58,915	31,330	25,000	(6,330)
6563	Supplies/Special	41,465	53,610	140,000	175,000	35,000
6566	Small Tools	2,705	2,860	4,500	4,500	-
6569	Small Equipment	670	5,705	2,660	3,000	340
6599	Materials and Supplies/Other	55	-	-	-	-
6605	Filing Costs	32,155	4,750	13,000	15,000	2,000
6801	Rent/Land	2,610	7,830	1,500	6,000	4,500
6835	Maint & Repair/Equipment	3,595	6,565	20,000	15,000	(5,000)
6850	Lease Payments	2,610	-	-	-	-
	Subtotal	348,635	456,685	409,350	543,500	134,150

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Maintenance of Services						
6560	Repair Parts	305	275	1,330	1,500	170
6563	Supplies/Special	5,650	7,015	15,000	17,500	2,500
6566	Small Tools	675	595	1,000	1,750	750
6835	Maint & Repair/Equipment	195	15	500	15,000	14,500
	Subtotal	6,825	7,900	17,830	35,750	17,920
Maintenance of Meters						
6493	Outside Services & Repairs	9,955	16,960	23,660	20,000	(3,660)
6560	Repair Parts	-	2,860	3,200	3,200	-
6563	Supplies/Special	-	10	1,500	1,750	250
6566	Small Tools	-	-	500	500	-
	Subtotal	9,955	19,830	28,860	25,450	(3,410)
Maintenance of Hydrants						
6560	Repair Parts	20	2,635	2,680	2,500	(180)
6563	Supplies/Special	410	7,415	7,500	5,000	(2,500)
	Subtotal	430	10,050	10,180	7,500	(2,680)
Maintenance of Miscellaneous Plants						
6560	Repair Parts	80	5	540	500	(40)
6563	Supplies/Special	1,605	6,480	10,000	10,000	-
6566	Small Tools	340	-	2,500	2,000	(500)
6569	Small Equipment	325	-	1,330	1,330	-
6835	Maint & Repair/Equipment	760	-	2,500	2,500	-
	Subtotal	3,110	6,485	16,870	16,330	(540)
CIP/Water						
6301	Legal Fees	140,130	201,145	5,970	5,970	-
6399	Professional Services/Other	20,895	-	-	-	-
	Subtotal	161,025	201,145	5,970	5,970	-
OPERATIONS SUBTOTAL		13,127,275	13,311,305	13,944,225	13,893,420	(50,805)

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>TRANSFERS OUT</u>						
General						
5950	Transfer Out	918,440	-	200,000	200,000	-
	Subtotal	918,440	-	200,000	200,000	-
Administrative & General						
5950	Transfer Out	-	513,030	-	-	-
	Subtotal	-	513,030	-	-	-
TRANSFERS OUT SUBTOTAL		918,440	513,030	200,000	200,000	-
WATER FUND TOTAL:		17,030,135	16,623,490	17,357,355	17,306,640	(50,715)

LIGHT & WATER ELECTRIC UTILITY PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Electric Utility consists of Power Resources Management, Engineering and Electric Operations.

Power Resources Management is responsible for short-term, mid-term and long-term power resource planning and procurement; short term (including daily) power resource optimization, trading, and scheduling; after-the-fact energy accounting and financial settlements with the California Independent System Operator (CAISO) and trading counterparties, contract and transaction bill & invoice processing; participation in related state and federal regulatory processes; representing City's interest in various industry forums; regulatory and legislative monitoring, reporting, and compliance; financial planning; power resource and transmission asset and contract management; and special projects.

Engineering is responsible for planning, engineering, project management and construction of budgeted utility capital improvement projects, determining standard methods of construction, and providing overall utility business/technical support and interaction with customers or other governmental agencies doing electric service related projects within the City. Engineering is also responsible for determining and imposing utility related fees or charges necessary for utility requested services by customers. Finally, Engineering provides overall technical support and functional supervision to field operations to ensure that customer utility services or improvements are constructed in compliance with approved plans or specifications.

Electric Operations manages the safe and reliable distribution of electric power from Azusa's Substations through the electric distribution system to homes, business and industries. Electric Operations is responsible for construction, maintenance and operation of the electric distribution system and compliance with the various State of California General Orders governing construction, inspection and maintenance of those facilities: General Order 95 Rules for Overhead Line Construction, General Order 128 Rules for Construction of Underground Electric Supply and Communications Systems and General Order 165 Inspection Cycles for Electric Distribution Facilities.

STRATEGIC GOALS:

The goals of Power Resources Management include: (1) ensuring reliable and efficient power resource infrastructure planning, procurement, and delivery in a cost-effective and environmentally responsible manner; (2) ensuring timely compliance with financial, regulatory and legislative directives, including reporting, information dissemination, auditing, and program evaluation; and (3) ensuring long-term stable and competitive retail electric rates.

STRATEGIC GOALS: (continued)

Engineering's main goal is to ensure reliability of electric service through overall planning, construction of necessary improvement projects, and standardizing the methods and equipment used in constructing utility infrastructure or services. Engineering also seeks to manage capital improvement projects effectively with consideration to project timing, bid completion, compliance with approved plans and specifications, and ensure that fees collected are used to pay for utility-related services per customer applications.

The goals of Electric Operations include: (1) construction, maintenance and improvement of the electric utility infrastructure; (2) compliance with state regulations for the construction and inspection of power lines per State of California General Orders 95, 128 and 165; (3) maintaining programs that contribute to the electric system reliability, such as, infrared inspections, electric line clearance (tree trimming) and equipment inspections; and (4) continue to provide efficient service to residential and commercial customers in a timely and professional manner and strive to maintain the RP3 Designation.

FY 11-12 PROGRAM HIGHLIGHTS:

Power Resources has made significant progress toward the Renewable Portfolio Standard of 20% renewable energy by 2013 with the installation of two additional wind turbines at Garnet Wind Project in Palm Springs. In FY 12-13, additional renewable energy opportunities will be explored to diversify our resource portfolio to meet anticipated greenhouse gas mandates. Power Resources has also successfully transitioned to the CAISO's new market structures and established internal scheduling and settlements processes, and will continue to refine and enhance financial settlement processing required by the new market paradigm. During FY 12-13, Power Resources will continue to procure short term power and capacity as well as optimize power delivery from our long term resources.

During FY 12-13, Engineering will upgrade the capability of the Supervisory Control and Data Acquisition (SCADA) system for Substation. As planned, SCADA will provide remote control and monitoring of substation circuit breakers and also serve as a core business/operating tool to help achieve reliable and efficient field operations. Engineering will continue project planning for new underground electric service line extensions within areas designated for new developments such as the Material Recovery Facility (MRF) along Gladstone Avenue & Irwindale Avenue including new commercial building at the northeast corner of Azusa & Arrow Highway. Engineering will continue support for the renewal of RP3 Designation and provide assistance in the areas of Electric System Improvements and Reliability Indices. Planning will also continue for electric infrastructure projects that will support the proposed Metro Gold Line Railway Extension to Azusa, including the construction of underground line extensions and improvements at various railroad crossings

Electric Operations will continue General Order 165 Inspection & Maintenance Program and participate in the upcoming 2012 CPUC audit of Azusa's electric system. This program consists of an annual inspection patrol of Azusa's entire electric system and is followed up by detailed inspection of several major pieces of equipment and structures on a rotation schedule. When defects are uncovered, repairs are scheduled accordingly. The electric crews will continue installing electric facilities to support new residential developments such as the 1,200 homes at Rosedale Subdivision, continue with replacement of some open wire secondary conductors in conjunction with upgrades of undersized overhead transformers. As part of the RP3 Designation renewal, Electric Operations will also focus and improve upon the 4 key elements of a reliable public power provider – RP3, namely, Safety, Workforce Development, Reliability and System Improvements.

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
	PERSONNEL					
6003	Salaries/Regular	1,617,140	1,774,095	2,155,505	2,165,845	10,340
6006	Salaries/Temp & Part-Time	19,120	-	-	-	-
6012	Salaries/Comp-Time	27,250	57,350	-	-	-
6015	Salaries/Vacation	98,225	109,420	-	-	-
6024	Salaries/Sick Leave	57,580	65,955	-	-	-
6027	Salaries/Bereavement	4,770	7,365	-	-	-
6030	Overtime Pay/Regular	2,950	10,490	11,500	11,500	-
6033	Overtime Pay/Premium	136,165	73,090	167,000	167,000	-
6039	Standby Pay/Premium	38,750	30,585	50,000	50,000	-
6045	Salaries/Education Incentive	6,335	7,350	5,850	7,300	1,450
6047	Salaries/Bonuses	40,480	-	-	-	-
6048	Salaries/Language Pay	6,005	6,025	6,000	6,000	-
6063	Salaries/Jury Duty	3,310	890	-	-	-
6101	PERS/Employee Contribution	131,560	140,290	152,675	153,495	820
6105	PERS/Employer Contribution	213,160	232,570	275,275	285,845	10,570
6109	PARS/Employer Contribution	55,920	67,660	70,355	70,545	190
6125	FICA/Employer Contrib/Med	29,910	30,465	33,160	36,495	3,335
6133	Retiree Health Premium Reimb	4,745	4,140	5,165	4,125	(1,040)
6140	Life Insurance Allocation	4,535	5,000	5,780	5,795	15
6155	Workers' Comp Allocation	79,370	82,290	86,690	96,300	9,610
6160	LTD Insurance Allocation	12,965	13,925	16,765	16,845	80
6165	Unemployment Allocation	2,170	2,070	2,545	2,775	230
6175	Benefits/Flex Plan	297,705	323,970	375,165	366,410	(8,755)
6180	Deferred Comp/Employer Paid	7,230	8,430	10,080	10,080	-
	PERSONNEL SUBTOTAL	2,897,350	3,053,425	3,429,510	3,456,355	26,845

Budget Division: LIGHT AND WATER - ELECTRIC ENGINEERING

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Senior Electrical Engineer	1.00	1.00	\$107,505	\$107,505					
Electrical Engineer	1.00	1.00	104,065	104,065					
TOTAL	2.00	2.00	\$211,570	\$211,570	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - POWER PURCHASES

Full Time Positions

Part Time Positions

Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary	Position Title	FY 11-12 Revised Allocation	FY 12-13 Adopted Allocation	FY 11-12 Revised Salary	FY 12-13 Adopted Salary
Assistant Director-Resource Management	1.00	1.00	\$144,160	\$144,160					
Power Resources Coordinator	1.00	1.00	112,140	112,140					
Power Resources Scheduler	1.00	1.00	98,535	98,535					
TOTAL	3.00	3.00	\$354,835	\$354,835	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
PERSONNEL						
Distribution Operations-Supervision & Engineering						
6003	Salaries/Regular	142,760	227,835	253,045	254,505	1,460
6012	Salaries/Comp-Time	315	1,940	-	-	-
6015	Salaries/Vacation	12,460	13,885	-	-	-
6024	Salaries/Sick Leave	3,910	8,465	-	-	-
6030	Overtime Pay/Regular	-	-	1,000	1,000	-
6033	Overtime Pay/Premium	1,790	810	16,000	16,000	-
6039	Standby Pay/Premium	680	815	10,000	10,000	-
6045	Salaries/Education Incentive	540	1,760	1,750	1,750	-
6101	PERS/Employee Contribution	15,080	17,925	17,895	17,995	100
6105	PERS/Employer Contribution	18,510	29,705	32,305	33,560	1,255
6109	PARS/Employer Contribution	5,535	12,570	11,115	11,145	30
6125	FICA/Employer Contribution	340	2,125	2,135	2,520	385
6133	Retiree Health Premium Reimb	4,745	4,140	5,165	4,125	(1,040)
6140	Life Insurance Allocation	430	675	680	680	-
6155	Workers' Comp Allocation	6,705	10,195	10,190	11,330	1,140
6160	LTD Insurance Allocation	1,205	1,870	1,970	1,980	10
6165	Unemployment Allocation	270	255	290	315	25
6175	Benefits/Flex Plan	19,415	31,765	33,455	32,665	(790)
6180	Deferred Comp/Employer Paid	450	1,800	1,800	1,800	-
	Subtotal	235,140	368,535	398,795	401,370	2,575
Distribution Operations-Overhead Lines						
6003	Salaries/Regular	425,885	461,670	520,705	522,720	2,015
6012	Salaries/Comp-Time	13,265	27,705	-	-	-
6015	Salaries/Vacation	19,955	28,115	-	-	-
6024	Salaries/Sick Leave	22,180	22,475	-	-	-
6027	Salaries/Bereavement	2,385	365	-	-	-
6030	Overtime Pay/Regular	1,475	5,025	5,000	5,000	-
6033	Overtime Pay/Premium	58,965	35,055	70,000	70,000	-
6039	Standby Pay/Premium	19,035	14,885	20,000	20,000	-
6045	Salaries/Education Incentive	600	605	600	600	-
6047	Salaries/Bonuses	16,740	-	-	-	-
6048	Salaries/Language Pay	1,195	1,205	1,200	1,200	-

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6063	Salaries/Jury Duty	1,185	180	-	-	-
6101	PERS/Employee Contribution	33,995	36,805	36,895	37,035	140
6105	PERS/Employer Contribution	56,815	61,020	66,455	68,895	2,440
6109	PARS/Employer Contribution	10,935	11,840	11,770	11,815	45
6125	FICA/Employer Contrib/Med	9,150	9,365	8,980	10,360	1,380
6140	Life Insurance Allocation	1,275	1,385	1,395	1,400	5
6155	Workers' Comp Allocation	21,860	22,190	20,900	24,780	3,880
6160	LTD Insurance Allocation	3,675	3,810	4,050	4,065	15
6165	Unemployment Allocation	590	610	620	715	95
6175	Benefits/Flex Plan	85,720	91,650	96,930	94,710	(2,220)
	Subtotal	806,880	835,960	865,500	873,295	7,795
Distribution Operations-Underground Lines						
6003	Salaries/Regular	426,005	461,665	520,705	522,720	2,015
6012	Salaries/Comp-Time	13,265	27,705	-	-	-
6015	Salaries/Vacation	19,955	28,115	-	-	-
6024	Salaries/Sick Leave	22,180	22,475	-	-	-
6027	Salaries/Bereavement	2,385	365	-	-	-
6030	Overtime Pay/Regular	1,475	5,025	5,000	5,000	-
6033	Overtime Pay/Premium	62,790	35,055	70,000	70,000	-
6039	Standby Pay/Premium	19,035	14,885	20,000	20,000	-
6045	Salaries/Education Incentive	600	605	600	600	-
6047	Salaries/Bonuses	16,740	-	-	-	-
6048	Salaries/Language Pay	1,195	1,205	1,200	1,200	-
6063	Salaries/Jury Duty	1,185	180	-	-	-
6101	PERS/Employee Contribution	34,005	36,805	36,895	37,035	140
6105	PERS/Employer Contribution	56,825	61,020	66,455	68,895	2,440
6109	PARS/Employer Contribution	10,940	11,840	11,770	11,815	45
6125	FICA/Employer Contrib/Med	9,205	9,365	8,980	10,360	1,380
6140	Life Insurance Allocation	1,280	1,385	1,395	1,400	5

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6155	Workers' Comp Allocation	21,960	22,190	20,900	24,780	3,880
6160	LTD Insurance Allocation	3,680	3,805	4,050	4,065	15
6165	Unemployment Allocation	595	610	620	715	95
6175	Benefits/Flex Plan	85,760	91,650	96,930	94,710	(2,220)
	Subtotal	811,060	835,950	865,500	873,295	7,795
Distribution Operations-Meters						
6003	Salaries/Regular	160,160	155,945	252,570	255,720	3,150
6012	Salaries/Comp-Time	405	-	-	-	-
6015	Salaries/Vacation	15,910	20,130	-	-	-
6024	Salaries/Sick Leave	3,415	4,290	-	-	-
6027	Salaries/Bereavement	-	1,610	-	-	-
6030	Overtime Pay/Regular	-	440	500	500	-
6033	Overtime Pay/Premium	11,765	2,170	10,000	10,000	-
6047	Salaries/Bonuses	7,000	-	-	-	-
6048	Salaries/Language Pay	1,205	1,205	1,200	1,200	-
6101	PERS/Employee Contribution	12,930	13,160	17,850	18,070	220
6105	PERS/Employer Contribution	21,600	21,815	32,205	33,675	1,470
6109	PARS/Employer Contribution	4,160	4,235	5,710	5,780	70
6125	FICA/Employer Contrib/Med	1,680	1,430	2,785	2,950	165
6140	Life Insurance Allocation	480	490	680	680	-
6155	Workers' Comp Allocation	7,815	7,445	10,150	10,695	545
6160	LTD Insurance Allocation	1,350	1,380	1,965	1,990	25
6165	Unemployment Allocation	210	190	305	320	15
6175	Benefits/Flex Plan	31,685	33,360	52,870	51,660	(1,210)
	Subtotal	281,770	269,295	388,790	393,240	4,450
Distribution Operations-Miscellaneous Distribution						
6003	Salaries/Regular	35,305	35,660	42,075	43,775	1,700
6015	Salaries/Vacation	1,320	1,775	-	-	-
6024	Salaries/Sick Leave	1,825	2,045	-	-	-
6027	Salaries/Bereavement	-	770	-	-	-
6033	Overtime Pay/Premium	-	-	1,000	1,000	-
6101	PERS/Employee Contribution	2,715	2,840	2,975	3,095	120
6105	PERS/Employer Contribution	4,530	4,715	5,355	5,750	395

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6125	FICA/Employer Contrib/Med	775	805	840	875	35
6140	Life Insurance Allocation	100	105	110	115	5
6155	Workers' Comp Allocation	1,540	1,610	1,685	1,790	105
6160	LTD Insurance Allocation	300	315	325	340	15
6165	Unemployment Allocation	55	55	60	60	-
6175	Benefits/Flex Plan	14,305	15,065	15,830	15,445	(385)
6180	Deferred Comp/Employer Paid	540	540	540	540	-
	Subtotal	63,310	66,300	70,795	72,785	1,990
Engineering						
6003	Salaries/Regular	181,005	96,685	211,570	211,570	-
6015	Salaries/Vacation	19,355	7,395	-	-	-
6024	Salaries/Sick Leave	2,690	1,085	-	-	-
6045	Salaries/Education Incentive	2,680	1,460	1,450	1,450	-
6063	Salaries/Jury Duty	940	-	-	-	-
6101	PERS/Employee Contribution	14,510	7,490	14,970	14,970	-
6105	PERS/Employer Contribution	24,260	12,415	27,020	27,905	885
6109	PARS/Employer Contribution	13,250	7,885	13,560	13,560	-
6125	FICA/Employer Contrib/Med	3,230	1,595	3,550	3,535	(15)
6140	Life Insurance Allocation	275	-	565	565	-
6155	Workers' Comp Allocation	8,265	4,265	8,520	8,520	-
6160	LTD Insurance Allocation	775	-	1,645	1,645	-
6165	Unemployment Allocation	100	-	245	245	-
6175	Benefits/Flex Plan	27,460	15,120	31,660	30,890	(770)
6180	Deferred Comp/Employer Paid	3,450	1,800	3,600	3,600	-
	Subtotal	302,245	157,195	318,355	318,455	100
Power Purchases-Other Expenses						
6003	Salaries/Regular	246,020	334,635	354,835	354,835	-
6006	Salaries/Temp & Part Time	19,120	-	-	-	-
6015	Salaries/Vacation	9,270	10,005	-	-	-
6024	Salaries/Sick Leave	1,380	5,120	-	-	-
6027	Salaries/Bereavement	-	4,255	-	-	-
6033	Overtime Pay/Premium	855	-	-	-	-
6045	Salaries/Education Incentive	1,915	2,920	1,450	2,900	1,450

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6048	Salaries/Language Pay	2,410	2,410	2,400	2,400	-
6063	Salaries/Jury Duty	-	530	-	-	-
6101	PERS/Employee Contribution	18,325	25,265	25,195	25,295	100
6105	PERS/Employer Contribution	30,620	41,880	45,480	47,165	1,685
6109	PARS/Employer Contribution	11,100	19,290	16,430	16,430	-
6125	FICA/Employer Contrib/Med	5,530	5,780	5,890	5,895	5
6140	Life Insurance Allocation	695	960	955	955	-
6155	Workers' Comp Allocation	11,225	14,395	14,345	14,405	60
6160	LTD Insurance Allocation	1,980	2,745	2,760	2,760	-
6165	Unemployment Allocation	350	350	405	405	-
6175	Benefits/Flex Plan	33,360	45,360	47,490	46,330	(1,160)
6180	Deferred Comp/Employer Paid	2,790	4,290	4,140	4,140	-
	Subtotal	396,945	520,190	521,775	523,915	2,140
	PERSONNEL SUBTOTAL	2,897,350	3,053,425	3,429,510	3,456,355	26,843

**LIGHT & WATER - ELECTRIC
ACTIVITY DETAIL**

Account Number	Description	Cost
3340733xxx, 3340735xxx, 3340745xxx, 3340775xxx, 3340785xxx	6220 <u>Training Schools</u> - California-Nevada Apprentice Program for Line Mechanics, plus on the job training to become certified Journeyman; Mesa Hot Line School; High Voltage Training for All Electric Crews (required); other training for Supervisors, Line Mechanics, and Meter Technicians on new equipment, maintenance and construction techniques. (\$15,000 Distribution; \$1,000 Engineering; \$5,260 Power Resources).	\$22,260
	6230 <u>Dues & Subscriptions</u> - California Municipal Utilities Association (CMUA), California Utilities Emergency Association (CUEA), Barclays Law Publications Subscription, Electric Safety Orders (Updates). (\$10,000 Distribution).	\$22,500
	6235 <u>Meetings & Conferences</u> - Western Underground Committee meetings, Asset Management seminar (CUEA), meetings on CAISO Transmission Planning and other topics, American Public Power Association (APPA) Engineering & Operations annual meeting; Transmission & Distribution Expo/Conference; Relay seminars; and CMUA meetings. (\$6,000 Distribution; \$1,000 Engineering; \$8,000 Power Resources).	\$15,000
	6340 <u>Special Studies</u> - Update of distribution planning model.	\$45,000
	6493 <u>Outside Services</u> - Cost for third party and California Independent System Operator (CAISO) transmission services; real time electric load scheduling/dispatching services (\$3,694,788). Other services to support electric distribution system (\$298,580).	\$3,993,370
	6590 <u>Electricity for Resale</u> - Purchase of electricity for distribution and sale to retail customers.	\$28,579,410
	6625 <u>Program Expenses</u> - This amount is for compliance with State's solar power mandate, Senate Bill 1, and provides funding to customers interested in installing photovoltaic equipment.	\$300,000
	7130 <u>Structures & Other</u> - Includes poles, towers and fixtures – anything that supports overhead lines; substation structures; and underground structures including pull boxes and vaults.	\$110,000
	7140 <u>Equipment & Machinery</u> - Includes transformers, switches, power equipment, street light equipment, substation equipment such as breakers and panels and laboratory equipment.	\$275,000
	7145 <u>Lines, Mains & Sewers</u> - Underground cable and overhead conductors and subfeeds to residential and commercial buildings.	\$335,000

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
OPERATIONS						
6201	Uniforms & Laundry	17,630	21,100	21,700	12,000	(9,700)
6220	Training Schools	25,950	29,265	16,260	22,260	6,000
6225	Training Materials	715	5	900	1,000	100
6230	Dues & Subscriptions	7,805	9,970	22,500	22,500	-
6235	Meetings & Conferences	3,325	12,045	10,000	15,000	5,000
6240	Mileage Reimbursement	160	40	-	200	200
6301	Legal Fees	52,370	79,990	102,400	152,500	50,100
6340	Special Studies	-	-	15,000	45,000	30,000
6345	Program Consultants	1,860	2,720	3,200	5,000	1,800
6399	Professional Services/Other	16,200	-	37,250	-	(37,250)
6424	Consumer Services Allocation	2,159,565	2,169,055	2,185,710	2,380,950	195,240
6430	Custodial Services	4,260	4,055	3,800	4,620	820
6493	Outside Services & Repairs	3,128,880	3,578,890	3,750,000	3,993,370	243,370
6521	Messenger Service	415	350	1,100	1,100	-
6530	Office Supplies	3,985	4,020	4,140	4,340	200
6539	Printing, Binding & Duplicating	95	55	80	-	(80)
6551	Fuel and Oil	21,910	24,160	20,800	20,800	-
6554	Supplies/Custodial & Cleaning	1,675	1,435	900	5,700	4,800
6563	Supplies/Special	19,235	19,505	29,800	31,800	2,000
6564	Supplies/Medical-Dental	1,400	2,175	2,200	2,500	300
6566	Small Tools	11,390	6,905	13,600	13,600	-
6569	Small Equipment	6,835	3,860	19,000	19,000	-
6590	Electricity For Resale	26,042,270	25,179,880	26,030,710	28,579,410	2,548,700
6601	Advertising Expense	700	-	-	500	500
6610	Bond Administration	2,500	2,500	2,500	2,500	-
6625	Program Expenses	303,650	207,140	300,000	300,000	-
6645	Relocation Costs	4,935	-	-	-	-
6815	Maint & Repairs/Bldgs	24,435	14,550	17,600	17,600	-
6825	Maint & Repair / Vehicle	40,035	53,740	41,000	41,000	-
6827	Garage Allocation	2,570	3,670	3,800	3,800	-
6830	Rent/Equipment	75	-	150	150	-
6835	Maint & Repair/Equipment	1,890	180	1,200	6,200	5,000
6904	Utilities/Other	16,250	15,735	15,000	15,000	-
6905	Utilities / Electricity	8,290	10,895	10,200	11,000	800

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
6910	Utilities/Natural Gas	750	840	700	700	-
6915	Utilities/Telephone	11,285	11,245	8,265	8,400	135
7001	Interest Expense	511,390	482,415	443,160	416,400	(26,760)
7010	Franchise Fee (2%)	612,925	667,850	680,050	686,490	6,440
7012	In-lieu Fee (8%)	2,451,710	2,671,405	2,720,200	2,745,950	25,750
7055	Uncollectible Accounts	151,765	84,030	70,000	50,000	(20,000)
	OPERATIONS SUBTOTAL	35,673,085	35,375,675	36,604,875	39,638,340	3,033,465
 <u>CAPITAL OUTLAY</u>						
7130	Structures/Other	67,045	36,740	70,000	110,000	40,000
7140	Equipment & Machinery	236,775	225,805	280,000	275,000	(5,000)
7145	Lines, Mains & Sewers	255,165	244,980	335,000	335,000	-
	CAPITAL OUTLAY SUBTOTAL	558,985	507,525	685,000	720,000	35,000
 <u>TRANSFERS OUT</u>						
5950	Transfer Out	8,100	8,170	8,170	8,370	200
	TRANSFERS OUT SUBTOTAL	8,100	8,170	8,170	8,370	200
 ELECTRIC FUND TOTAL:		39,137,520	38,944,795	40,727,555	43,823,065	3,095,510

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BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>OPERATIONS</u>						
Interest - Long-Term Debt						
7001	Interest Expense	511,390	482,415	443,160	416,400	(26,760)
	Subtotal	511,390	482,415	443,160	416,400	(26,760)
Distribution Operations-Supervision & Engineering						
6530	Office Supplies	400	5	240	240	-
6539	Printing, Binding & Duplicating	95	55	80	-	(80)
6566	Small Tools	615	-	-	-	-
6915	Utilities/Telephone	-	125	-	-	-
	Subtotal	1,110	185	320	240	(80)
Distribution Operations-Overhead Lines						
6530	Office Supplies	35	-	100	100	-
6563	Supplies/Special	905	100	1,000	1,000	-
6566	Small Tools	8,170	6,415	10,000	10,000	-
	Subtotal	9,110	6,515	11,100	11,100	-
Distribution Operations-Underground Lines						
6554	Supplies/Custodial and Cleaning	485	-	-	4,800	4,800
6563	Supplies/Special	-	165	-	-	-
6566	Small Tools	2,605	490	3,100	3,100	-
	Subtotal	3,090	655	3,100	7,900	4,800
Distribution Operations-Street Lighting & Signal						
6905	Utilities / Electricity	8,230	10,895	10,200	11,000	800
	Subtotal	8,230	10,895	10,200	11,000	800
Distribution Operations-Meters						
6566	Small Tools	-	-	500	500	-
	Subtotal	-	-	500	500	-

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Distribution Operations-Miscellaneous Distribution						
6201	Uniforms & Laundry	17,630	21,100	21,700	12,000	(9,700)
6220	Training Schools	24,680	29,230	10,000	16,000	6,000
6225	Training Materials	715	-	900	1,000	100
6230	Dues & Subscriptions	7,805	9,970	22,500	22,500	-
6235	Meetings & Conferences	35	390	1,000	6,000	5,000
6240	Mileage Reimbursement	160	-	-	200	200
6301	Legal Fees	4,670	4,830	2,400	2,500	100
6340	Special Studies	-	-	-	15,000	15,000
6430	Custodial Services	-	310	-	-	-
6493	Outside Service/Repair	-	1,185	-	-	-
6521	Messenger Service	350	215	100	100	-
6530	Office Supplies	-	5	-	-	-
6551	Fuel and Oil	21,045	24,160	20,000	20,000	-
6563	Supplies/Special	(2,015)	4,155	5,600	5,600	-
6564	Supplies/Medical-Dental	1,400	2,175	2,200	2,500	300
6569	Small Equipment	665	-	15,000	15,000	-
6601	Advertising Expense	700	-	-	500	500
6825	Maint & Repair / Vehicle	39,960	53,740	40,000	40,000	-
6827	Garage Allocation	2,570	3,670	3,800	3,800	-
6835	Maint & Repair/Equipment	1,120	-	-	5,000	5,000
6904	Utilities/Other	16,250	15,735	15,000	15,000	-
6905	Utilities/Electricity	60	-	-	-	-
6910	Utilities/Natural Gas	750	840	700	700	-
6915	Utilities/Telephone	10,055	9,150	7,200	7,200	-
	Subtotal	148,605	180,860	168,100	190,600	22,500
Distribution Maintenance-Structures						
6430	Custodial Services	4,260	3,745	3,800	4,620	820
6493	Outside Services & Repairs	8,205	2,440	2,520	2,500	(20)
6554	Supplies/Custodial & Cleaning	1,190	1,435	900	900	-
6815	Maint & Repairs/Bldgs	24,435	14,550	17,600	17,600	-
	Subtotal	38,090	22,170	24,820	25,620	800

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Distribution Maintenance-Station Equipment						
6235	Meeting & conferences	-	285	-	-	-
6493	Outside Services & Repairs	10,935	25,920	30,690	30,690	-
6563	Supplies/Special	835	185	1,100	1,000	(100)
	Subtotal	11,770	26,390	31,790	31,690	(100)
Distribution Maintenance-Overhead Lines						
6493	Outside Services & Repairs	161,195	219,715	145,410	200,000	54,590
6530	Office Supplies	-	255	-	-	-
6563	Supplies/Special	7,065	4,095	5,900	5,000	(900)
	Subtotal	168,260	224,065	151,310	205,000	53,690
Distribution Maintenance-Underground Lines						
6493	Outside Services & Repairs	10,125	43,770	46,820	46,000	(820)
6563	Supplies/Special	4,460	3,600	6,200	6,200	-
6835	Maint & Repair/Equipment	110	180	-	-	-
	Subtotal	14,695	47,550	53,020	52,200	(820)
Distribution Maintenance-Transformer Lines						
6493	Outside Services & Repairs	-	-	19,390	19,390	-
	Subtotal	-	-	19,390	19,390	-
Distribution Maintenance-Street Lighting & Signals						
6563	Supplies/Special	-	-	2,000	5,000	3,000
	Subtotal	-	-	2,000	5,000	3,000
Distribution Maintenance-Meters						
6563	Supplies/Special	7,985	7,205	8,000	8,000	-
6835	Maint & Repair/Equipment	660	-	1,200	1,200	-
	Subtotal	8,645	7,205	9,200	9,200	-
Customer Accounts-Uncollectible Accounts						
7055	Uncollectible Accounts	151,765	84,030	70,000	50,000	(20,000)
	Subtotal	151,765	84,030	70,000	50,000	(20,000)

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Engineering						
6220	Training Schools	1,270	35	1,000	1,000	-
6235	Meetings & Conferences	-	-	1,000	1,000	-
6340	Special Studies	-	-	-	30,000	30,000
6345	Program Consultants	1,860	2,720	3,200	5,000	1,800
6399	Professional Services/Other	-	-	17,700	-	(17,700)
6530	Office Supplies	3,460	3,155	2,800	3,000	200
6551	Fuel and Oil	865	-	800	800	-
6825	Maint & Repair / Vehicle	75	-	1,000	1,000	-
	Subtotal	7,530	5,910	27,500	41,800	14,300
Resource Management - Purchased Power						
6590	Electricity For Resale	26,042,270	25,179,880	26,030,710	28,579,410	2,548,700
	Subtotal	26,042,270	25,179,880	26,030,710	28,579,410	2,548,700
Resource Management - Other						
6220	Training Schools	-	-	5,260	5,260	-
6225	Training Materials	-	5	-	-	-
6235	Meetings & Conferences	3,290	11,370	8,000	8,000	-
6240	Mileage Reimbursement	-	40	-	-	-
6301	Legal Fees	47,700	75,160	100,000	150,000	50,000
6340	Special Studies	-	-	15,000	-	(15,000)
6399	Professional Services	16,200	-	-	-	-
6521	Messenger Service	65	135	1,000	1,000	-
6530	Office Supplies	90	600	1,000	1,000	-
6569	Small Equipment	6,170	3,860	4,000	4,000	-
6625	Program Expenses	303,650	207,140	300,000	300,000	-
6645	Relocation Costs	4,935	-	-	-	-
6830	Rent/Equipment	75	-	150	150	-
6915	Utilities/Telephone	1,230	1,970	1,065	1,200	135
	Subtotal	383,405	300,280	435,475	470,610	35,135

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Resources Management - Transmission						
6493	Outside Services & Repairs	567,475	647,565	639,140	686,205	47,065
	Subtotal	567,475	647,565	639,140	686,205	47,065
Resources Management - Transmission by Others						
6493	Outside Services & Repairs	2,370,945	2,638,295	2,866,030	3,008,585	142,555
	Subtotal	2,370,945	2,638,295	2,866,030	3,008,585	142,555
Administrative & General						
6399	Professional Services/Other	-	-	19,550	-	(19,550)
6424	Consumer Services Allocation	2,159,565	2,169,055	2,185,710	2,380,950	195,240
	Subtotal	2,159,565	2,169,055	2,205,260	2,380,950	175,690
Franchise Fees						
7010	Franchise Fee (2%)	612,925	667,850	680,050	686,490	6,440
7012	In-lieu Fee (8%)	2,451,710	2,671,405	2,720,200	2,745,950	25,750
	Subtotal	3,064,635	3,339,255	3,400,250	3,432,440	32,190
Interest Transfers						
6610	Bond Administration	2,500	2,500	2,500	2,500	-
	Subtotal	2,500	2,500	2,500	2,500	-
OPERATIONS SUBTOTAL		35,673,085	35,375,675	36,604,875	39,638,340	3,033,465

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
<u>CAPITAL OUTLAY</u>						
Structures & Improvements						
7130	Structures/Other	280	60	10,000	-	(10,000)
	Subtotal	280	60	10,000	-	(10,000)
Station Equipment						
7140	Equipment & Machinery	260	6,325	25,000	25,000	-
	Subtotal	260	6,325	25,000	25,000	-
Poles, Towers & Fixtures						
7130	Structures/Other	57,540	34,580	35,000	35,000	-
7140	Equipment & Machinery	355	-	-	-	-
7145	Lines, Mains & Sewers	6,425	35	-	-	-
	Subtotal	64,320	34,615	35,000	35,000	-
Overhead Conductors & Dev						
7130	Structures/Other	125	-	-	-	-
7145	Lines, Mains & Sewers	128,095	58,505	85,000	85,000	-
	Subtotal	128,220	58,505	85,000	85,000	-
Underground Conduit						
7130	Structures/Other	9,085	2,100	25,000	25,000	-
7140	Equipment & Machinery	-	-	-	25,000	25,000
	Subtotal	9,085	2,100	25,000	50,000	25,000
Underground Conductors & Dev						
7130	Structures/Other	15	-	-	-	-
7145	Lines, Mains & Sewers	120,645	186,440	250,000	250,000	-
	Subtotal	120,660	186,440	250,000	250,000	-
Line Transformers						
7140	Equipment & Machinery	97,810	128,010	100,000	150,000	50,000
	Subtotal	97,810	128,010	100,000	150,000	50,000

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 09-10	ACTUAL 10-11	REVISED 11-12	ADOPTED 12-13	VARIANCE
Meters						
7140	Equipment & Machinery	83,730	55,960	90,000	50,000	(40,000)
	Subtotal	83,730	55,960	90,000	50,000	(40,000)
Street Lighting						
7130	Structures/Other	-	-	-	50,000	50,000
7140	Equipment & Machinery	48,750	35,510	50,000	-	(50,000)
	Subtotal	48,750	35,510	50,000	50,000	-
Tools, Shop Equipment						
7140	Equipment & Machinery	5,870	-	15,000	25,000	10,000
	Subtotal	5,870	-	15,000	25,000	10,000
CAPITAL OUTLAY SUBTOTAL		558,985	507,525	685,000	720,000	35,000
<u>TRANSFERS OUT</u>						
Dist Oper - Overhead Line Expenses						
5950	Transfers Out	4,050	4,085	4,085	4,185	100
	Subtotal	4,050	4,085	4,085	4,185	100
Dist Oper - Underground Line Expenses						
5950	Transfers Out	4,050	4,085	4,085	4,185	100
	Subtotal	4,050	4,085	4,085	4,185	100
TRANSFERS OUT SUBTOTAL		8,100	8,170	8,170	8,370	200
ELECTRIC FUND TOTAL:		39,137,520	38,944,795	40,727,555	43,823,065	3,095,510

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