

LIGHT AND WATER

Public Benefit Programs

Recycling and Solid Waste

Consumer Services

Water Utility

Electric Utility

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LIGHT AND WATER PUBLIC BENEFITS PROGRAM PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The California electric restructuring legislation (AB 1890) signed into law on September 23, 1996, requires municipal electric utilities to expend 2.85% of their retail revenues to fund investments in energy conservation. AB 1890 authorized municipal utilities to impose a surcharge on customers to pay for these investments, and, at this time, the usage surcharge, referred to as the public benefit charge (PBC), is expected to continue indefinitely for all California Publicly Owned Utilities. The Public Benefits program provides cost-effective demand-side management services to promote energy-efficiency and energy conservation; investment in renewable energy resources and technologies consistent with existing statutes and regulations; research, development and demonstration programs that advance science or technology which would not result from regulated competitive market environments; and services provided to low-income electricity customers, including but not limited to, targeted energy efficiency services and rate discounts.

STRATEGIC GOALS:

On October 28, 2013 the Azusa Light & Water Utility Board approved the modification of the Public Benefits funding calculation to better reflect the intent of Assembly Bill 1890 and cover the program cost. The Public Benefit budget has been adjusted to accommodate the new funding levels generated by the modifications. The main strategic goal of this division is therefore to encourage continued customer participation in energy-efficiency, energy-conservation, renewable energy, and other eligible programs funded by the PBC. A variety of channels will be used to promote program participation, including outreach to the Chamber of Commerce, direct mailers, utility billing inserts, seasonal Recreation Guide advertisements, annual spring calendar ads and web page advertisements.

FY 2014-15 PROGRAM HIGHLIGHTS:

Several conservation programs have been developed over the years under the Public Benefits Program and will continue during FY 14-15. Some of these include: (1) Commercial & Industrial Energy Partnership program which provides energy audits for businesses and incentives up to \$10,000 or 50% of project cost, except for lighting retrofits which have a 100% incentive up to \$1,500 and 50% above that, up to the maximum rebate of \$10,000; (2) CFL Giveaways to promote energy efficient lighting; (3) Residential Weatherization Rebate Program; (4) Energy Star Appliance Rebate Program for refrigerators, washing machines, dishwashers, LED TV, air conditioners and other Energy Star rated appliances; (5) Shade Tree Program; (6) Residential Low Income assistance; (7) Educational and online learning opportunities regarding energy conservation; (8) Small Business Retrofit program; and (9) The "Keep Your Cool" program, targeted at small independently owned and operated convenience stores.

Budget Division: LIGHT AND WATER - PUBLIC BENEFIT PROGRAMS

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Utility Programs Specialist ^(a)	0.70	0.70	\$62,820	\$62,820	Drought Tech	390	390	\$7,470	\$7,470
Asst Director-Cust Care and Solutions ^(b)	0.15	0.15	17,585	18,450					
^(a) .30 FTE Water									
^(b) .85 FTE Consumer Services-Employee Expense									
TOTAL	0.85	0.85	\$80,405	\$81,270	TOTAL	390	390	\$7,470	\$7,470

BUDGET UNIT:**2440739xxx L&W PUBLIC BENEFIT PROGRAMS**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
	<u>PERSONNEL</u>					
6003	Salaries/Regular	80,115	70,380	80,405	81,270	865
6006	Salaries/Temp & Part-Time	2,985	7,610	7,470	7,470	-
6015	Salaries/Vacation	-	615	-	-	-
6024	Salaries/Sick Leave	1,735	1,605	-	-	-
6027	Salaries/Bereavement	-	-	-	-	-
6045	Salaries/Education Incentive	1,015	1,120	1,235	1,235	-
6048	Salaries/Language	35	-	-	-	-
6075	Vacation/Pay-Off	5,660	310	-	-	-
6078	Sick Leave/Pay-Off	1,190	2,535	-	-	-
6101	PERS/Employee Contribution	6,035	5,700	5,770	5,830	60
6105	PERS/Employer Contribution	10,930	7,855	7,120	7,280	160
6109	PARS/Employer Contribution	6,075	5,535	9,255	9,350	95
6125	FICA/Employer Contrib/Med	1,545	1,375	1,480	1,505	25
6140	Life Insurance Allocation	220	195	215	220	5
6155	Workers' Comp Allocation	3,435	3,255	3,565	3,600	35
6160	LTD Insurance Allocation	635	555	625	635	10
6165	Unemployment Allocation	90	75	100	100	-
6175	Benefits/Flex Plan	13,495	12,060	13,125	13,730	605
6180	Deferred Comp/Employer Paid	1,530	130	1,530	1,530	-
	PERSONNEL SUBTOTAL	136,725	120,910	131,895	133,755	1,860

**LIGHT & WATER - PUBLIC BENEFITS PROGRAM
ACTIVITY DETAIL**

Account Number		Description	Cost
2440739xxx	6625	Program Expense - Low Income Assistance Program (\$50,000), Energy Efficiency Program (\$648,500), Renewables Program (\$60,000), Research & Development (\$10,000), and Administration of PBC (\$50,000).	\$818,500

BUDGET UNIT:

2440739xxx L&W PUBLIC BENEFIT PROGRAMS

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>OPERATIONS</u>						
RESIDENTIAL LOW INCOME						
6625	Program Expense	46,925	50,615	50,000	50,000	-
	SUBTOTAL	46,925	50,615	50,000	50,000	-
ENERGY EFFICIENCY PROGRAM						
6625	Program Expense	891,770	966,855	518,500	648,500	130,000
	SUBTOTAL	891,770	966,855	518,500	648,500	130,000
RESEARCH & DEVELOPMENT						
6625	Program Expense	-	-	10,000	10,000	-
	SUBTOTAL	-	-	10,000	10,000	-
RENEWABLES						
6625	Program Expense	9,600	-	20,000	60,000	40,000
	SUBTOTAL	9,600	-	20,000	60,000	40,000
ADMINISTRATION OF PBC						
6551	Fuel and Oil	-	-	2,000	2,000	-
6625	Program Expense	20,670	37,045	30,000	50,000	20,000
6825	Maint & Repair/Vehicle	35	-	8,000	8,000	-
6850	Lease Payments	-	845	3,500	3,500	-
	SUBTOTAL	20,705	37,890	43,500	63,500	20,000
	OPERATIONS SUBTOTAL	969,000	1,055,360	642,000	832,000	190,000
	PUBLIC BENEFIT PROG FUND TOTAL	1,105,725	1,176,270	773,895	965,755	191,860

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**LIGHT AND WATER
RECYCLING AND SOLID WASTE
PROGRAM COMMENTARY**

PROGRAM DESCRIPTION:

Recycling and Solid Waste Management programs are managed by the Administrative Division of the Utilities Department. Refuse collection and recycling services are provided on a contract basis by Athens Services. Through Athens Services, the City's "Green Waste" is diverted to Recycled Wood Products where it is recycled into a variety of landscape and gardening products. Utilities Administration works closely with the Customer Service division on rate setting, billing, customer service and public information issues. Utilities Administration also administers two State-provided block grant programs (the Used Oil Recycling Block Grant and the Beverage Container Recycling Grant), and promotes smart gardening and composting, use of reusable grocery bags, and proper disposal of "sharps" medical waste and other recycling & conservation programs. Division activities include support of code enforcement regarding illegal disposal issues and violations of Athens Services' Exclusive Franchise Agreement.

STRATEGIC GOALS:

- Maintain a waste diversion rate of 50% or more to stay in compliance with the State's recycling mandate, AB 939.
- Develop additional waste diversion programs to make progress toward the goal of 75% waste diversion as set by AB 341.
- Maintain competitive rates for refuse collection services.
- Promote recycling and proper disposal of used motor oil, household hazardous wastes and sharps medical waste.
- Enhance public information and promotion of various recycling programs such as backyard composting, compost and mulch distribution, foam recycling, and paper recycling.
- Continue consideration of automated residential trash collection service for residential customers.

FY 2014-15 PROGRAM HIGHLIGHTS:

- Prepare AB 939 report for calendar year 2013 and submit it to the California Department of Resources Recycling & Recovery.
- Prepare and implement refuse rate adjustments pursuant to contract terms with Athens Services.
- Administer Used Oil Recycling and Beverage Container Recycling Grant Programs.
- Provide financial support for collection and disposal of hazardous waste generated at City facilities.
- Support the City's *Cleaner, Greener and More Beautiful Azusa* program by scheduling a Household Hazardous Waste and Electronic Waste Round-up in the City, and by updating and mailing a booklet about the City's Recycling Programs to all homes and businesses.
- Promote and implement recycling programs such as smart gardening and backyard composting, compost and mulch distribution, foam recycling and paper recycling. Promote mandatory commercial recycling program, construction and demolition waste recycling, and multi-family recycling programs.

Budget Division: LIGHT AND WATER - RECYCLING AND SOLID WASTE

Full Time Positions

Part Time Positions

Position Title	FY 13-14	FY 14-15	FY 13-14	FY 14-15	Position Title	FY 13-14	FY 14-15	FY 13-14	FY 14-15
	Revised Allocation	Adopted Allocation	Revised Salary	Adopted Salary		Revised Allocation	Adopted Allocation	Revised Salary	Adopted Salary
Utilities Admin and Financial Svcs Manager ^(a)	0.25	0.25	\$22,665	\$22,900					
Senior Administrative Technician ^(b)	0.50	0.50	31,280	31,280					
^(a) .75 FTE LW Administration									
^(b) .50 FTE LW Administration									
TOTAL	0.75	0.75	\$53,945	\$54,180	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>PERSONNEL</u>						
AB 939 FEE						
6003	Salaries/Regular	51,250	37,480	53,945	54,180	235
6012	Salaries/Comp-Time	140	15	-	-	-
6015	Salaries/Vacation	3,340	4,290	-	-	-
6024	Salaries/Sick Leave	1,135	615	-	-	-
6045	Salaries/Education Incentive	365	165	-	-	-
6063	Salaries/Jury Duty	-	90	-	-	-
6078	Sick Leave Pay-Off	525	-	-	-	-
6101	PERS/Employee Contribution	4,015	3,085	3,835	3,850	15
6105	PERS/Employer Contribution	7,270	3,775	4,725	4,820	95
6109	PARS/Employer Contribution	1,905	930	1,680	1,695	15
6125	FICA/Employer Contrib/Med	915	755	950	960	10
6140	Life Insurance Allocation	150	115	145	145	-
6155	Workers' Comp Allocation	2,285	1,755	2,160	2,165	5
6160	LTD Insurance Allocation	435	335	420	420	-
6165	Unemployment Allocation	55	45	65	65	-
6175	Benefits/Flex Plan	11,695	10,045	11,585	12,115	530
6180	Deferred Comp/Employer Paid	720	60	720	720	-
	SUBTOTAL	86,200	63,555	80,230	81,135	905
PERSONNEL SUBTOTAL		86,200	63,555	80,230	81,135	905

**LIGHT & WATER - RECYCLING AND SOLID WASTE
ACTIVITY DETAIL**

Account Number		Description	Cost
2840750xxx 3640750xxx 3940750xxx	6235	Meetings/Conferences - For attendance at forums of Southern California Waste Management Forum, Solid Waste Association of North America (SWANA), California Resource Recovery Association (CRRA) and other locally sponsored recycling/solid waste conferences.	\$1,000
	6625	Program Expenses - Program expenses in this cost center cover programs such as used oil recycling (\$13,400), school beverage container recycling (\$12,560), disposal of hazardous waste generated from city facilities (\$15,000), promotion of proper disposal of sharps waste (\$3,000), smart gardening and composting workshop (\$3,000), one-day foam collection event (\$1,000), compost-mulch giveaway event (\$1,000), shred day event (\$1,000), reusable bag purchases (\$2,500), and other commercial recycling program public education campaign (\$9,500).	\$61,960
	6455	Refuse Contract - This is the amount expected to be billed by Azusa Light & Water for residential refuse collection services provided by Athens Services. This is amount paid to Athens Services excluding City fees, such as the Franchise Fee and AB 939 Fee.	\$3,002,500

BUDGET UNIT:**3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>OPERATIONS</u>						
OIL BLOCK GRANT						
6625	Program Expense	13,205	9,975	13,310	13,400	90
	SUBTOTAL	13,205	9,975	13,310	13,400	90
BEVERAGE CONTAINER RECYCLING						
6625	Program Expense	760	-	12,410	12,560	150
	SUBTOTAL	760	-	12,410	12,560	150
AB 939 FEE						
6235	Meetings & Conferences	275	5	850	1,000	150
6301	Legal Fees	-	-	7,500	12,000	4,500
6340	Special Studies	-	-	24,930	24,000	(930)
6518	Postage	1,465	1,820	1,750	2,000	250
6527	Supplies/Computer	135	60	150	150	-
6539	Printing, Binding & Duplicating	-	1,785	2,500	2,500	-
6625	Program Expense	103,115	25,665	36,000	36,000	-
6915	Utilities/Telephone	650	630	-	-	-
7025	Overhead Expense	33,655	16,830	33,655	33,655	-
	SUBTOTAL	139,295	46,795	107,335	111,305	3,970
REFUSE CONTRACT						
6455	Refuse Collection	2,828,795	2,801,090	2,900,000	3,002,500	102,500
7055	Uncollectible Accounts	23,090	33,950	30,000	26,000	(4,000)
	SUBTOTAL	2,851,885	2,835,040	2,930,000	3,028,500	98,500
OPERATIONS SUBTOTAL		3,005,145	2,891,810	3,063,055	3,165,765	102,710

BUDGET UNIT:

3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
	<u>TRANSFERS OUT</u>					
	REFUSE CONTRACT					
5950	Transfers Out	602,190	675,410	644,000	682,660	38,660
	SUBTOTAL	602,190	675,410	644,000	682,660	38,660
	TRANSFERS OUT SUBTOTAL	602,190	675,410	644,000	682,660	38,660
	SOLID WASTE MGMT. TOTAL	3,693,535	3,630,775	3,787,285	3,929,560	142,275
	<i>FUNDING:</i>					
	AB 939 FEE FUND 39	(225,495)	(110,350)	(187,565)	(192,440)	4,875
	GRANT FUND 28	(13,965)	(9,975)	(25,720)	(25,960)	240
	REFUSE FUND 36	(3,454,075)	(3,510,450)	(3,574,000)	(3,711,160)	137,160
	Total Funding	(3,693,535)	(3,630,775)	(3,787,285)	(3,929,560)	142,275

LIGHT & WATER CONSUMER SERVICES PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

This portion of the budget consists of the Utility Board, Utilities Administration, and Customer Service. The City Council meets monthly as the Utility Board pursuant to the Azusa Municipal Code to provide policy direction to the Utilities Department. Utilities Administration administers the Utility Board agenda process and coordinates preparation of the Department budget, work plan, legislative monitoring, property management, facilities maintenance, purchasing, payment processing, payroll, and assists with work order tracking and billing. Utilities Administration also conducts financial analysis, prepares various reports, and determines when rate adjustments are necessary.

Customer Service consists of three cost centers, including Records and Collections, Meter Reading, and Supervision. Customer Service is responsible for electric and water utility billing, collections, answering customer calls, assisting walk-in customers, meter reading, turning services on and off, month-end closing of utility financial records and maintaining the financial reporting interface to Finance Department. Additionally, Customer Service bills for sewer, solid waste collection, public benefits program and community maintenance fees. This division is responsible for key account services for large business customers and both water & electric conservation programs.

STRATEGIC GOALS:

The goal of Utilities Administration is to provide administrative support to the Utility Board and various Utility divisions to ensure that communication between the Board and Utilities staff is effective and results-oriented. Administrative services also aims at providing accurate financial forecasts for budgeting and rate setting purposes so that the Azusa Light & Water's operational and capital requirements are met through affordable and predictable utility rates.

Customer Service will continue to ensure that its operations are managed efficiently and in a cost effective manner, and also in a way that ensures customers experience a high degree of satisfaction with our services. Customer Service will also continue to provide a variety of payment options to customers and promote various conservation programs and low income programs to assist customers.

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FY 2014-15 PROGRAM HIGHLIGHTS:

Utilities Administration will continue to administer the Utility Board agenda process and provide support services to various Utility divisions in the areas of payroll processing, accounts payable/receivable, purchase orders, property management, facilities maintenance, annual operating budget preparation, monthly and quarterly budget reporting, and debt service administration. Utilities Administration will monitor the water and electric funds for compliance with bond funding covenants and City reserve policy requirements and calculate semi-annual power cost adjustments in order to ensure retail rates are adequately recovering wholesale power costs. Utilities Administration will also continue to provide administrative support to FARECal (a Joint Powers Authority formed under California Municipal Utilities Association) in order to assist them in administering debt service accounting, auditing and filing functions as required by State statutes.

During FY 2014-15, Customer Service will continue to improve the customer experience. A new phone system will be implemented that will be able to tell customers the estimated call hold time and allow customers to be called back if hold time is too long. Payment options will be implemented to allow customers to pay using a credit or debit card in our office. Customer Service will also be exploring and possibly implementing new technologies to make operations more efficient. Opportunities for improvements include new software for cashiering and posting electronic payments in real time to our billing system; another opportunity is to solicit proposals to replace manually read meters with those that can be read through a wireless network. Customer Service will continue to promote low income assistance programs, energy efficiency programs, and water conservation programs. Given the drought conditions, Customer Service will also enforce water use restrictions, and implement a three tier rate structure for water service.

Budget Division: LIGHT AND WATER - CONSUMER SERVICES (ALL)

Full Time Positions

Part Time Positions

Position Title	FY 13-14	FY 14-15	FY 13-14	FY 14-15	Position Title	FY 13-14	FY 14-15	FY 13-14	FY 14-15
	Revised Allocation	Adopted Allocation	Revised Salary	Adopted Salary		Revised Allocation	Adopted Allocation	Revised Salary	Adopted Salary
Director of Utilities	1.00	1.00	\$182,000	\$182,000	Cashiers	3,016	3,327	\$45,870	\$53,455
Utilities Admin and Financial Svcs Manager(a)	0.75	0.75	67,990	68,705	Drought Tech	1,521	3,006	28,915	55,850
Senior Management Analyst	1.00	1.00	77,895	77,895	Cust Srv Rep I	3,016	1,670	64,245	32,685
Senior Administrative Technician ^(b)	0.50	0.50	31,280	31,280	Meter Reader	1,508	3,016	40,940	81,880
Asst Director-Cust Care and Solutions ^(c)	0.85	0.85	99,640	104,545					
Customer Care Operations Supervisor	1.00	1.00	80,435	82,760					
Customer Services Representative III	11.00	11.00	647,460	669,940					
Field Services Representative	2.00	2.00	134,330	138,240					
Field Services Supervisor	1.00	1.00	65,465	70,710					
Meter Reader	4.00	4.00	257,050	264,540					
Administrative Analyst	1.00	1.00	64,095	63,835					
City Manager ^(d)	0.20	0.30	38,400	57,600					
^(a) .25 FTE Recycling and Solid Waste									
^(b) .50 FTE Recycling and Solid Waste									
^(c) .15 FTE Public Benefits									
^(d) .10 FTE CFD-Rosedale; .60 FTE Administration									
TOTAL	24.30	24.40	\$1,746,040	\$1,812,050	TOTAL	9,061	11,019	\$179,970	\$223,870

BUDGET UNIT:

ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>PERSONNEL</u>						
6003	Salaries/Regular	1,550,180	1,489,385	1,746,040	1,812,050	66,010
6006	Salaries/Temp & Part-Time	128,100	120,005	179,970	223,870	43,900
6012	Salaries/Comp-Time	8,520	2,765	-	-	-
6015	Salaries/Vacation	83,140	81,045	-	-	-
6024	Salaries/Sick Leave	99,920	52,695	-	-	-
6027	Salaries/Bereavement	895	4,415	-	-	-
6033	Overtime Pay/Premium	14,140	3,990	22,500	20,000	(2,500)
6045	Standby Pay/Premium	4,045	4,435	4,485	4,485	-
6048	Salaries/Language Pay	16,595	18,185	17,890	18,270	380
6063	Salaries/Jury Duty	2,985	850	-	-	-
6069	Allowances/Vehicle	26,795	27,020	25,560	25,560	-
6070	Allowances/Telephone	100	300	300	450	150
6075	Vacation Pay-Off	91,090	17,965	-	-	-
6078	Sick Leave Pay-Off	31,505	35,005	-	-	-
6091	Leave Liability Adjustments	(12,620)	31,940	-	-	-
6101	PERS/Employee Contribution	131,780	121,565	134,845	137,220	2,375
6105	PERS/Employer Contribution	243,300	215,300	226,450	170,950	(55,500)
6109	PARS/Employer	55,605	284,825	88,545	95,795	7,250
6125	FICA/Employer Contrib/Med	31,580	28,470	33,135	34,955	1,820
6133	Retiree Health Premium Reimb	10,015	11,045	11,185	11,160	(25)
6140	Life Insurance Allocation	4,625	4,300	4,705	4,885	180
6155	Workers' Comp Allocation	76,190	71,040	79,030	83,355	4,325
6160	LTD Insurance Allocation	13,125	12,565	13,600	14,100	500
6165	Unemployment Allocation	2,090	1,915	2,385	2,515	130
6175	Benefits/Flex Plan	426,730	414,210	409,880	430,545	20,665
6179	Affordable Care Act Penalty	-	-	4,545	4,545	-
6180	Deferred Comp/Employer Paid	7,570	2,230	5,660	5,740	80
PERSONNEL SUBTOTAL		3,048,000	3,057,465	3,010,710	3,100,450	89,740

Budget Division: LIGHT AND WATER - CONSUMER SERVICES-ADMINISTRATION

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Director of Utilities	1.00	1.00	\$182,000	\$182,000					
Utility Admin & Fiscal Svc Mgr ^(a)	0.75	0.75	\$67,990	\$68,705					
Senior Management Analyst	1.00	1.00	\$77,895	\$77,895					
Senior Administrative Technician ^(b)	0.50	0.50	\$31,280	\$31,280					
City Manager ^(c)	0.20	0.30	\$38,400	\$57,600					
^(a) .25 FTE Solid Waste									
^(b) .50 FTE Solid Waste									
^(c) .10 FTE CFD-Rosedale; .60 FTE Administration									
TOTAL	3.45	3.55	\$397,565	\$417,480	TOTAL	0	0	\$0	\$0

Budget Division: *LIGHT AND WATER - CONSUMER SERVICES-CUSTOMER CARE FIELD SRV*

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Field Services Representative	2.00	2.00	\$134,330	\$138,240	Drought Tech	1,131	2,616	\$20,710	\$47,645
Field Services Supervisor	1.00	1.00	65,465	70,710	Meter Reader	1,508	3,016	40,940	81,880
Meter Reader	4.00	4.00	257,050	264,540					
TOTAL	7.00	7.00	\$456,845	\$473,490	TOTAL	2,639	5,632	\$61,650	\$129,525

Budget Division: *LIGHT AND WATER - CONSUMER SERVICES-CUST. CARE RECS & COLL.*

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Administrative Analyst	1.00	1.00	\$64,095	\$63,835	Cashiers	3,016	3,327	\$45,870	\$53,455
Customer Care Operations Supervisor	1.00	1.00	80,435	82,760	Cust Srv Rep I	3,016	1,670	64,245	32,685
Customer Services Representative III	11.00	11.00	647,460	669,940	Drought Tech	390	390	8,205	8,205
TOTAL	13.00	13.00	\$791,990	\$816,535	TOTAL	6,422	5,387	\$118,320	\$94,345

Budget Division: *LIGHT AND WATER - CONSUMER SERVICES-CUST. CARE EMPLOYEE EXP.*

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Asst Director-Cust Care and Solutions ^(a)	0.85	0.85	\$99,640	\$104,545					
TOTAL	0.85	0.85	\$99,640	\$104,545	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>PERSONNEL</u>						
Utility Board						
6069	Allowances/Vehicle	21,000	21,020	21,000	21,000	-
	Subtotal	21,000	21,020	21,000	21,000	-
Utility Administration						
6003	Salaries/Regular	366,220	355,075	397,565	417,480	19,915
6006	Salaries/Temp & Part-Time	1,590	-	-	-	-
6012	Salaries/Comp-Time	140	750	-	-	-
6015	Salaries/Vacation	11,185	7,320	-	-	-
6024	Salaries/Sick Leave	3,460	2,990	-	-	-
6045	Salaries/Education Incentive	2,555	1,950	1,450	1,450	-
6063	Salaries/Jury Duty	-	90	-	-	-
6069	Allowances/Vehicle	5,795	6,000	4,560	4,560	-
6070	Allowances/Telephone	100	300	300	450	150
6075	Vacation Pay-Off	30,825	-	-	-	-
6078	Sick Leave Pay-Off	2,020	-	-	-	-
6101	PERS/Employee Contribution	24,225	25,760	28,080	29,475	1,395
6105	PERS/Employer Contribution	48,710	30,935	34,650	36,675	2,025
6109	PARS/Employer Contribution	19,375	243,710	37,295	39,855	2,560
6125	FICA/Employer Contrib/Med	6,550	5,925	6,645	6,975	330
6140	Life Insurance Allocation	945	890	1,075	1,130	55
6155	Workers' Comp Allocation	15,410	14,725	16,155	16,955	800
6160	LTD Insurance Allocation	2,980	2,925	3,095	3,250	155
6165	Unemployment Allocation	400	360	460	485	25
6175	Benefits/Flex Plan	51,640	54,510	54,130	57,335	3,205
6180	Deferred Comp/Employer Paid	5,770	2,055	3,590	3,670	80
	Subtotal	599,895	756,270	589,050	619,745	30,695

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Field Services						
6003	Salaries/Regular	456,330	380,585	456,845	473,490	16,645
6006	Salaries/Temp & Part-Time	21,975	15,220	61,650	129,525	67,875
6012	Salaries/Comp-Time	8,375	1,900	-	-	-
6015	Salaries/Vacation	34,805	23,760	-	-	-
6024	Salaries/Sick Leave	52,310	16,855	-	-	-
6027	Salaries Bereavement	-	1,490	-	-	-
6033	Overtime Pay/Premium	4,765	3,635	10,000	10,000	-
6048	Salaries/Language Pay	2,400	2,400	2,400	2,400	-
6075	Vacation Pay-Off	43,920	9,840	-	-	-
6078	Sick Leave Pay-Off	27,940	12,205	-	-	-
6101	PERS/Employee Contribution	40,995	30,780	36,725	35,055	(1,670)
6105	PERS/Employer Contribution	74,180	59,055	68,265	43,675	(24,590)
6109	PARS/Employer Contribution	12,665	13,315	16,400	21,040	4,640
6125	FICA/Employer Contrib/Med	10,595	7,560	9,450	10,755	1,305
6140	Life Insurance Allocation	1,480	1,135	1,220	1,265	45
6155	Workers' Comp Allocation	23,230	17,775	21,240	24,620	3,380
6160	LTD Insurance Allocation	4,000	3,205	3,560	3,685	125
6165	Unemployment Allocation	655	475	655	735	80
6175	Benefits/Flex Plan	150,150	119,360	120,540	126,490	5,950
	Subtotal	970,770	720,550	808,950	882,735	73,785
Customer Records & Collections						
6003	Salaries/Regular	619,440	701,505	791,990	816,535	24,545
6006	Salaries/Temp & Part-Time	104,535	104,785	118,320	94,345	(23,975)
6012	Salaries/Comp-Time	5	115	-	-	-
6015	Salaries/Vacation	37,150	48,160	-	-	-
6024	Salaries/Sick Leave	42,590	32,155	-	-	-
6027	Salaries Bereavement	895	2,925	-	-	-
6033	Overtime Pay/Premium	9,375	355	12,500	10,000	(2,500)
6045	Salaries/Education Incentive	1,490	1,900	1,800	1,800	-
6048	Salaries/Language Pay	14,195	15,785	15,490	15,870	380
6063	Salaries/Jury Duty	2,985	760	-	-	-
6075	Vacation Pay-Off	5,790	6,365	-	-	-
6078	Sick Leave Pay-Off	490	8,440	-	-	-

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6091	Leave Liability Adjustment	(12,620)	31,940	-	-	-
6101	PERS/Employee Contribution	58,855	59,540	62,950	65,255	2,305
6105	PERS/Employer Contribution	106,470	117,280	114,785	81,355	(33,430)
6109	PARS/Employer Contribution	15,465	23,705	27,465	27,155	(310)
6125	FICA/Employer Contrib/Med	12,445	13,930	15,385	15,490	105
6133	Retiree Health Premium Reimb	10,015	11,045	11,185	11,160	(25)
6140	Life Insurance Allocation	1,910	2,130	2,140	2,210	70
6155	Workers' Comp Allocation	33,160	36,330	37,600	37,550	(50)
6160	LTD Insurance Allocation	5,305	6,015	6,170	6,350	180
6165	Unemployment Allocation	905	1,010	1,155	1,175	20
6175	Benefits/Flex Plan	211,815	233,755	222,085	232,990	10,905
6179	Affordable Care Act Penalty	-	-	4,545	4,545	-
6180	Deferred Comp/Employer Paid	270	45	540	540	-
	Subtotal	1,282,935	1,459,975	1,446,105	1,424,325	(21,780)
Employee Related						
6003	Salaries/Regular	108,190	52,220	99,640	104,545	4,905
6015	Salaries/Vacation	-	1,805	-	-	-
6024	Salaries/Sick Leave	1,560	695	-	-	-
6045	Salaries/Education	-	585	1,235	1,235	-
6075	Vacation Pay-Off	10,555	1,760	-	-	-
6078	Sick Leave Pay-Off	1,055	14,360	-	-	-
6101	PERS/Employee Contribution	7,705	5,485	7,090	7,435	345
6105	PERS/Employer Contribution	13,940	8,030	8,750	9,245	495
6109	PARS/Employer	8,100	4,095	7,385	7,745	360
6125	FICA/Employer Contrib/Med	1,990	1,055	1,655	1,735	80
6140	Life Insurance Allocation	290	145	270	280	10
6155	Workers' Comp Allocation	4,390	2,210	4,035	4,230	195
6160	LTD Insurance Allocation	840	420	775	815	40
6165	Unemployment Allocation	130	70	115	120	5
6175	Benefits/Flex Plan	13,125	6,585	13,125	13,730	605
6180	Deferred Comp/Employer Paid	1,530	130	1,530	1,530	-
	Subtotal	173,400	99,650	145,605	152,645	7,040
PERSONNEL SUBTOTAL		3,048,000	3,057,465	3,010,710	3,100,450	89,740

**LIGHT & WATER - CONSUMER SERVICES
ACTIVITY DETAIL**

Account Number	Description	Cost
3140701xxx, 3140702xxx, 3140711xxx	6220 <u>Training Schools</u> - American Public Power Association (APPA) training workshops; California Municipal Utilities Association (CMUA) training workshops; Liebert Cassidy Whitmore training workshops via City's membership in the San Gabriel Valley Employment Relations Consortium; and other work related training as deemed necessary by Utilities Administration and Customer Services Division (\$500 for Admin; \$1,000 for CS).	\$1,500
	6230 <u>Dues/Subscriptions</u> - Azusa Chamber of Commerce, California Municipal Management Association (CMUA), Southern California Public Power Authority (SCPPA), and American Public Power Association (APPA). (\$250 for Admin)	\$250
	6235 <u>Meeting/Conferences</u> - APPA Legislative Rally, APPA National Conference, CEC Meetings, CMUA Annual Conference and Board Meetings, CMUA Capitol Day, CMUA Utility Managers Summit, Executive Steering Committee, Light & Water Key Accounts Meeting, Lodi Energy Center Meetings, National League of Cities Conference, NCPA Annual Conference and Directors Meeting, Public Officials Workshop, San Juan Power Operations Meetings, SCPPA Congressional Tour, State of the City, Utility Billing System Users' meeting, California Municipal Rates Group (CMUG) meeting, and National Association of Credit Management (NACM) conference (\$3,000 for UB; \$17,550 for Admin; \$6,200 for CS).	\$26,750
	6415 <u>Computer Software Services</u> - Utility Billing System maintenance, and enhancement programming, including integration programming with Interactive Voice Response (IVR) system to provide balance information to customers; also billing system maintenance for Time-of-Use (TOU) customers (\$129,300 for CS).	\$129,300
	6493 <u>Outside Services & Repairs</u> - Pest control services, document archive/retrieve services, locksmith services, after hours answering service, lockbox, bill print and mail and online billing services, and temporary employment agency services (\$5,400 for Admin; \$165,600 for CS).	\$ 171,000
	6539 <u>Printing, Binding & Duplicating</u> - Copier's printing & service fees, business card printing, utility billing inserts, and door hangers (\$3,500 for Admin; \$6,500 for CS).	\$10,000

Account Number	Description	Cost
6601	<u>Advertising Expense</u> - Recreation Gym Decal and miscellaneous (\$1,000 for Admin).	\$1,000
6815	<u>Maintenance & Repair of Building</u> - Light & Water Office building roof annual maintenance and other miscellaneous repairs (\$28,600 for Admin).	\$28,600
6825	<u>Maintenance & Repair of Vehicles</u> - Miscellaneous repairs for trucks used by Meter Readers and Field Service Representatives (\$15,000 for CS).	\$15,000
6835	<u>Maintenance & Repair of Equipment</u> - Azusa Light & Water heating, ventilation and air conditioning (HVAC) equipment, elevator, fire extinguishers, waterfall, outdoor LED electronic sign, automatic doors, vending machines, printers, fax machine, ice machine, drinking fountains, and office equipment maintenance and repairs, and repairs of meter reading hand held units and other equipment (\$35,900 for Admin; \$19,800 for CS).	\$55,700
6915	<u>Utilities/Telephone</u> - inContact Call Management System and Usage Fees, cell phone service, and cellular service to read Time of Use meters (\$2,000 for Admin; \$68,300 for CS).	\$70,300
7050	<u>Donations/Contributions</u> - Azusa Chamber of Commerce, Golden Week, City's Annual Winter Festival by Recreation & Family Services Department, Rose Parade, Civic Leadership, and other miscellaneous donations (\$57,500 for UB & Admin).	\$57,500

BUDGET UNIT:**ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>OPERATIONS</u>						
6201	Uniforms & Laundry	16,455	14,605	14,700	14,900	200
6210	Employee Awards	170	-	-	-	-
6220	Training Schools	2,150	2,015	3,500	1,500	(2,000)
6230	Dues & Subscriptions	-	-	350	250	(100)
6240	Mileage Reimbursement	185	25	-	100	100
6235	Meetings & Conferences	17,570	14,470	29,500	26,750	(2,750)
6301	Legal Fees	15,080	26,315	13,500	18,500	5,000
6399	Professional Services/Other	31,090	16,330	36,750	85,000	48,250
6415	Computer Software Support	138,695	108,255	175,600	129,300	(46,300)
6423	Administrative Allocation	1,104,680	971,980	954,320	957,610	3,290
6430	Custodial Services	11,125	10,045	11,700	11,700	-
6493	Outside Services & Repairs	136,075	143,135	184,000	171,000	(13,000)
6518	Postage	128,900	125,300	160,000	160,000	-
6521	Messenger Service	635	575	900	750	(150)
6530	Office Supplies	11,465	11,675	15,800	13,800	(2,000)
6539	Printing, Binding & Duplicating	4,175	5,090	9,850	10,000	150
6551	Fuel and Oil	19,440	18,015	23,000	23,000	-
6554	Supplies/Custodial & Cleaning	3,555	3,205	4,000	4,000	-
6563	Supplies/Special	14,620	9,320	11,700	11,200	(500)
6564	Supplies/Medical-Dental	640	375	1,800	1,550	(250)
6566	Small Tools	1,725	1,290	3,000	2,000	(1,000)
6569	Small Equipment	1,125	-	5,000	2,000	(3,000)
6570	Computer Peripherals/Misc	545	515	1,000	1,000	-
6572	Office Furniture & Equipment	3,140	3,315	7,000	4,000	(3,000)
6601	Advertising Expense	-	-	1,000	1,000	-
6615	Safety & Security Services Exp	4,970	1,935	6,000	6,000	-
6670	IT Allocation	542,455	649,375	613,225	717,570	104,345
6760	Insurance Allocation	394,085	529,270	597,925	585,350	(12,575)
6805	Maintenance/Land Improvements	13,020	8,325	12,000	12,000	-
6815	Maint & Repairs/Bldgs	17,150	21,645	28,600	28,600	-
6825	Maint & Repair / Vehicle	17,130	12,855	15,000	15,000	-
6827	Garage Allocation	6,695	-	-	-	-
6835	Maint & Repair/Equipment	29,125	21,510	47,800	55,700	7,900

BUDGET UNIT:**ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6840	Rent/Office Furniture & Equip	3,575	5,560	5,970	6,000	30
6904	Utilities/Other	13,810	13,810	13,620	14,000	380
6915	Utilities/Telephone	9,030	9,215	11,000	70,300	59,300
7009	Bank Service Charges	225	-	500	500	-
7050	Donations/Contribution	49,780	50,995	57,500	57,500	-
7075	Fee Collection Expense	(515)	-	1,000	-	(1,000)
	OPERATIONS SUBTOTAL	2,763,775	2,810,345	3,078,110	3,219,430	141,320
	<u>TRANSFERS OUT</u>					
5950	Transfers Out	279,975	498,905	682,240	703,125	20,885
	TRANSFERS OUT SUBTOTAL	279,975	498,905	682,240	703,125	20,885
	CONSUMER SERVICE FUND TOTAL:	6,091,750	6,366,715	6,771,060	7,023,005	251,945

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>OPERATIONS</u>						
Utility Board						
6235	Meetings & Conferences	935	1,080	6,750	3,000	(3,750)
6301	Legal Fees	13,605	22,495	10,000	15,000	5,000
6521	Messenger Service	260	75	300	300	-
6539	Printing, Binding & Duplicating	-	-	350	-	(350)
6670	IT Allocation	4,035	13,775	18,000	18,000	-
	Subtotal	18,835	37,425	35,400	36,300	900
 Consumer Services - Administrative						
6220	Training Schools	-	495	500	500	-
6230	Dues & Subscriptions	-	-	250	250	-
6235	Meetings & Conferences	13,580	10,495	17,550	17,550	-
6240	Mileage Reimbursement	-	-	-	-	-
6301	Legal Fees	85	1,075	1,500	1,500	-
6399	Professional Services/Other	31,090	11,310	25,000	85,000	60,000
6493	Outside Services & Repairs	-	-	800	800	-
6518	Postage	15	-	-	-	-
6521	Messenger Service	240	190	250	250	-
6530	Office Supplies	2,930	2,495	3,800	3,800	-
6539	Printing, Binding & Duplicating	2,785	2,355	3,500	3,500	-
6551	Fuel and Oil	-	25	-	-	-
6563	Supplies/Special	370	140	2,000	2,000	-
6564	Supplies/Medical-Dental	190	55	800	800	-
6570	Computer Peripherals/Misc	545	515	1,000	1,000	-
6572	Office Furniture & Equipment	85	1,610	2,000	2,000	-
6601	Advertising Expense	-	-	1,000	1,000	-
6915	Utilities/Telephone	1,270	1,860	2,000	2,000	-
7050	Donations/Contribution	49,780	50,995	57,500	57,500	-
	Subtotal	102,965	83,615	119,450	179,450	60,000

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Utilities - Administration						
6423	Administrative Allocation	1,104,680	971,980	954,320	957,610	3,290
6760	Insurance Allocation	394,085	529,270	597,925	585,350	(12,575)
	Subtotal	1,498,765	1,501,250	1,552,245	1,542,960	(9,285)
General Plant - Maintenance						
6430	Custodial Services	11,125	10,045	11,700	11,700	-
6493	Outside Services & Repairs	2,225	1,080	4,600	4,600	-
6554	Supplies/Custodial & Cleaning	3,555	3,205	4,000	4,000	-
6563	Supplies/Special	615	730	1,000	1,000	-
6615	Safety & Security Services Exp	4,970	1,935	6,000	6,000	-
6805	Maintenance/Land Improvements	13,020	8,325	12,000	12,000	-
6815	Maint & Repairs/Bldgs	17,150	21,645	28,600	28,600	-
6835	Maint & Repair/Equipment	20,620	16,260	35,800	35,900	100
6840	Rent/Office Furniture & Equip	3,575	5,560	5,970	6,000	30
6904	Utilities/Other	13,810	13,810	13,620	14,000	380
	Subtotal	90,665	82,595	123,290	123,800	510
Field Services						
6201	Uniforms & Laundry	7,665	5,150	4,700	4,900	200
6235	Meetings & Conferences	-	-	1,200	1,200	-
6493	Outside Services & Repairs	7,695	15,375	15,100	2,100	(13,000)
6518	Postage	1,985	-	-	-	-
6521	Messenger Service	110	215	250	100	(150)
6539	Printing, Binding & Duplicating	-	-	1,000	2,000	1,000
6551	Fuel and Oil	19,440	17,990	23,000	23,000	-
6563	Supplies/Special	13,020	6,830	7,000	7,000	-
6566	Small Tools	1,725	645	3,000	2,000	(1,000)
6825	Maint & Repair / Vehicle	17,090	12,855	15,000	15,000	-
6827	Garage Allocation	6,695	-	-	-	-
6835	Maint & Repair/Equipment	-	330	-	13,000	13,000
6915	Utilities/Telephones	5,230	4,625	6,000	6,300	300
	Subtotal	80,655	64,015	76,250	76,600	350

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Customer Records & Collections						
6201	Uniforms & Laundry	8,790	9,455	10,000	10,000	-
6235	Meetings & Conferences	15	-	-	2,000	2,000
6415	Computer Software Services	138,695	108,255	175,600	129,300	(46,300)
6493	Outside Services & Repairs	126,155	125,960	162,500	162,500	-
6518	Postage	126,900	125,300	160,000	160,000	-
6521	Messenger Service	25	95	100	100	-
6530	Office Supplies	8,535	9,180	12,000	10,000	(2,000)
6539	Printing, Binding & Duplicating	1,245	2,535	4,000	3,500	(500)
6563	Supplies/Special	580	1,620	1,500	1,000	(500)
6564	Supplies/Medical-Dental	-	115	-	-	-
6566	Small Tools	-	645	-	-	-
6569	Small Equipment	1,125	-	5,000	2,000	(3,000)
6572	Office Furniture & Equipment	3,055	1,705	5,000	2,000	(3,000)
6670	IT Allocation	538,420	635,600	595,225	699,570	104,345
6825	Maint & Repair / Vehicle	40	-	-	-	-
6835	Maint & Repair/Equipment	8,505	4,920	12,000	6,800	(5,200)
6915	Utilities/Telephone	2,530	2,730	3,000	62,000	59,000
7009	Bank Service Charges	225	-	500	500	-
7075	Fee Collection Expense	(515)	-	1,000	-	(1,000)
	Subtotal	964,325	1,028,115	1,147,425	1,251,270	103,845
Employee Related						
6210	Employee Awards	170	-	-	-	-
6220	Training Schools	2,150	1,520	3,000	1,000	(2,000)
6230	Dues & Subscriptions	-	-	100	-	(100)
6235	Meetings & Conferences	3,040	2,895	4,000	3,000	(1,000)
6240	Mileage Reimbursement	185	25	-	100	100
6301	Legal Fees	1,390	2,745	2,000	2,000	-
6399	Professional Services/Other	-	5,020	11,750	-	(11,750)
6493	Outside Services & Repairs	-	720	1,000	1,000	-
6539	Printing, Binding & Duplicating	145	200	1,000	1,000	-
6563	Supplies/Special	35	-	200	200	-
6564	Supplies/Medical-Dental	450	205	1,000	750	(250)
	Subtotal	7,565	13,330	24,050	9,050	(15,000)

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
	OPERATIONS SUBTOTAL	2,763,775	2,810,345	3,078,110	3,219,430	141,320
	TRANSFERS OUT					
	Promotion/Membership					
5950	Transfers Out	156,980	158,170	78,900	79,285	385
	Subtotal	156,980	158,170	78,900	79,285	385
	Customer Records and Collections					
5950	Transfers Out	7,805	7,955	8,190	8,055	(135)
	Subtotal	7,805	7,955	8,190	8,055	(135)
	Employee Related Expenses					
5950	Transfers Out	115,190	332,780	595,150	615,785	20,635
	Subtotal	115,190	332,780	595,150	615,785	20,635
	TRANSFERS OUT SUBTOTAL	279,975	498,905	682,240	703,125	20,885
	CONSUMER SERVICE FUND TOTAL:	6,091,750	6,366,715	6,771,060	7,023,005	251,945

LIGHT AND WATER WATER UTILITY PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Water Utility is the division of Light and Water that is responsible for supplying water to its customers through the production of water from groundwater wells, surface water treatment, and the purchase of treated and untreated imported water. The Water Production side of the Water Utility operates a 12 million gallon per day (MGD) water filtration plant at the mouth of San Gabriel Canyon, which treats water from the San Gabriel River consisting of naturally occurring water and untreated imported water. The Water Distribution side of the Water Utility operates, maintains, and repairs a water distribution system consisting of about 243 miles of water pipeline of various sizes, valves, and fire hydrants serving a population of approximately 110,000 in the cities of Azusa, Glendora, Covina, West Covina, Irwindale, and Los Angeles County. The Water Utility regularly replaces water mains for reasons of age, excessive repair requirements and inadequate flow. Water Operations also responds to customer inquiries and requests, and encourages water conservation through various programs. The Hsu-Canyon Water Treatment Plant is designed to ultimately produce 16 MGD and meet future water quality standards; currently the capacity of the WTP is 12 MGD.

STRATEGIC GOALS:

- Ensure reliable and efficient water production and distribution operations and strive to provide excellent service to our customers.
- Meet or exceed all regulatory requirements and goals for water supply quality and adequacy.
- Provide reliable service and high quality water to our customers, while encouraging our customers to use water efficiently.

FY 2014-15 PROGRAM HIGHLIGHTS:

- Operate the Water Treatment Plant (WTP) in an efficient and cost effective manner, and install an upgraded sludge dewatering system.
- Continue to assist developers of projects in the system service area in their efforts to complete their projects.
- Continue to encourage proper use and conservation of water within the Azusa Light & Water water system.
- Manage maintenance and repair of the water distribution system in a timely and cost effective manner.
- Seek means to enhance the Azusa Light & Water water supply to provide reliability and continuity of water supply.

Budget Division: LIGHT AND WATER - WATER (ALL)

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Assistant Director-Water Operations	1.00	1.00	\$128,810	\$128,810					
Water System Engineer	1.00	1.00	85,030	85,030					
Associate Engineer	1.00	1.00	83,925	85,960					
Office Specialist II	1.00	1.00	39,375	40,290					
Utility Programs Specialist ^(a)	0.30	0.30	26,925	26,925					
Water Production Supervisor	1.00	1.00	100,455	103,380					
Water Production Operator III	3.00	3.00	222,120	228,600					
Water Production Operator II	2.00	2.00	130,775	137,840					
Water Production Operator I	1.00	1.00	61,475	68,425					
Water Distribution Supervisor	1.00	1.00	99,555	102,480					
Water Distribution Crew Supervisor	2.00	2.00	166,190	171,000					
Water Distribution Services Specialist	1.00	1.00	74,130	76,265					
Water Distribution Equipment Operator	2.00	2.00	137,570	141,630					
Water Distribution Worker III	1.00	2.00	69,130	141,690					
Water Distribution Worker II	3.00	2.00	182,285	126,640					
Water Distribution Worker I	3.00	3.00	151,770	159,330					
Welder/Water Dist Worker I	2.00	2.00	138,130	142,270					
Water System Administrator	1.00	1.00	63,915	63,915					
^(a) .70 FTE Public Benefits									
TOTAL	27.30	27.30	\$1,961,565	\$2,030,480	TOTAL	0	0	\$0	\$0

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>PERSONNEL</u>						
6003	Salaries/Regular	1,568,880	1,616,630	1,961,565	2,030,480	68,915
6006	Salaries/Part-Time	8,170	-	-	-	-
6012	Salaries/Comp-Time	55,955	42,655	-	-	-
6015	Salaries/Vacation	79,850	86,965	-	-	-
6024	Salaries/Sick Leave	70,150	74,870	-	-	-
6027	Salaries/Bereavement	1,465	2,545	-	-	-
6030	Overtime Pay/Regular	9,595	6,280	17,000	17,000	-
6033	Overtime Pay/Premium	78,620	87,960	110,000	110,000	-
6039	Standby Pay/Premium	61,055	66,360	75,000	75,000	-
6045	Salaries/Education Incentive	11,770	11,870	9,685	12,085	2,400
6048	Salaries/Language Pay	13,530	14,410	14,400	12,000	(2,400)
6063	Salaries/Jury Duty	245	600	-	-	-
6072	Salaries/Injury	-	1,135	-	-	-
6075	Vacation Pay-Off	59,190	34,505	-	-	-
6078	Sick Leave Pay-Off	38,245	14,195	-	-	-
6091	Leave Liability Adjustments	780	85,660	-	-	-
6101	PERS/Employee Contribution	127,785	130,845	139,805	144,630	4,825
6105	PERS/Employer Contribution	231,380	232,730	250,160	180,060	(70,100)
6109	PARS/Employer Contribution	45,525	59,635	70,290	73,420	3,130
6125	FICA/Employer Contrib/Med	31,860	32,065	37,100	38,370	1,270
6133	Retiree Health Premium Reimb	13,555	13,880	14,065	14,110	45
6140	Life Insurance Allocation	4,645	4,775	5,280	5,465	185
6155	Workers' Comp Allocation	76,205	78,180	87,505	90,260	2,755
6160	LTD Insurance Allocation	13,050	13,500	15,260	15,795	535
6165	Unemployment Allocation	2,065	2,080	2,650	2,745	95
6175	Benefits/Flex Plan	432,015	450,170	462,260	484,050	21,790
6180	Deferred Comp/Employer Paid	3,105	285	3,960	3,960	-
PERSONNEL SUBTOTAL		3,038,690	3,164,785	3,275,985	3,309,430	33,445

Budget Division: LIGHT AND WATER - WATER-CITY

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Assistant Director-Water Operations	1.00	1.00	\$128,810	\$128,810					
Water System Engineer	1.00	1.00	85,030	85,030					
Associate Engineer	1.00	1.00	83,925	85,960					
Office Specialist II	1.00	1.00	39,375	40,290					
Utility Programs Specialist ^(a)	0.30	0.30	26,925	26,925					
^(a) .70 FTE Public Benefits									
TOTAL	4.30	4.30	\$364,065	\$367,015	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - WATER SOURCE OF SUPPLY

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Water Production Supervisor	1.00	1.00	\$100,455	\$103,380					
Water Production Operator III	3.00	3.00	222,120	228,600					
Water Production Operator II	2.00	2.00	130,775	137,840					
Water Production Operator I	1.00	1.00	61,475	68,425					
Water System Administrator	1.00	1.00	63,915	63,915					
TOTAL	8.00	8.00	\$578,740	\$602,160	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - WATER TRANSMISSION & DISTRIBUTION

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Water Distribution Supervisor	1.00	1.00	\$99,555	\$102,480					
Water Distribution Crew Supervisor	2.00	2.00	166,190	171,000					
Water Distribution Services Specialist	1.00	1.00	74,130	76,265					
Water Distribution Equipment Operator	2.00	2.00	137,570	141,630					
Water Distribution Worker III	1.00	2.00	69,130	141,690					
Water Distribution Worker II	3.00	2.00	182,285	126,640					
Water Distribution Worker I	3.00	3.00	151,770	159,330					
Welder/Water Dist Worker I	2.00	2.00	138,130	142,270					
TOTAL	15.00	15.00	\$1,018,760	\$1,061,305	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>PERSONNEL</u>						
City Water						
6003	Salaries/Regular	221,345	249,290	364,065	367,015	2,950
6006	Salaries/Part-Time	8,170	-	-	-	-
6012	Salaries/Comp-Time	400	2,395	-	-	-
6015	Salaries/Vacation	13,000	12,540	-	-	-
6024	Salaries/Sick Leave	6,390	8,870	-	-	-
6027	Salaries/Bereavement	-	1,550	-	-	-
6030	Overtime Pay/Regular	-	235	-	-	-
6033	Overtime Pay/Premium	-	45	-	-	-
6045	Salaries/Education Incentive	1,890	1,890	1,885	1,885	-
6048	Salaries/Language Pay	1,520	2,400	2,400	2,400	-
6063	Salaries/Jury Duty	-	305	-	-	-
6075	Vacation Pay-Off	4,410	-	-	-	-
6078	Sick Leave Pay-Off	430	-	-	-	-
6091	Leave Liability Adjustments	780	85,660	-	-	-
6101	PERS/Employee Contribution	17,750	19,625	25,930	26,135	205
6105	PERS/Employer Contribution	32,145	23,540	31,990	32,540	550
6109	PARS/Employer Contribution	11,620	11,690	11,540	11,540	-
6125	FICA/Employer Contrib/Med	4,185	4,550	6,305	6,390	85
6133	Retiree Health Premium Reimb	13,555	13,880	14,065	14,110	45
6140	Life Insurance Allocation	650	745	980	990	10
6155	Workers' Comp Allocation	10,100	11,180	14,735	14,850	115
6160	LTD Insurance Allocation	1,860	2,120	2,830	2,855	25
6165	Unemployment Allocation	260	280	435	440	5
6175	Benefits/Flex Plan	42,005	51,070	66,410	69,455	3,045
6180	Deferred Comp/Employer Paid	3,105	285	3,960	3,960	-
	Subtotal	395,570	504,145	547,530	554,565	7,035
Production - Source of Supply						
6003	Salaries/Regular	499,235	519,625	578,740	602,160	23,420
6012	Salaries/Comp-Time	13,845	11,670	-	-	-
6015	Salaries/Vacation	17,330	24,385	-	-	-
6024	Salaries/Sick Leave	27,920	20,665	-	-	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6027	Salaries/Bereavement	830	-	-	-	-
6030	Overtime Pay/Regular	5,305	3,240	13,000	13,000	-
6033	Overtime Pay/Premium	22,600	13,700	31,430	31,430	-
6039	Standby Pay/Premium	31,540	32,940	40,000	40,000	-
6045	Salaries/Education Incentive	4,545	4,805	3,900	4,800	900
6048	Salaries/Language Pay	6,010	6,010	6,000	3,600	(2,400)
6063	Salaries/Jury Duty	-	295	-	-	-
6072	Salaries/Injury	-	-	-	-	-
6075	Vacation Pay-Off	26,960	17,650	-	-	-
6078	Sick Leave Pay-Off	10,745	7,765	-	-	-
6101	PERS/Employee Contribution	40,225	41,475	41,435	42,970	1,535
6105	PERS/Employer Contribution	72,830	78,000	77,365	53,495	(23,870)
6109	PARS/Employer Contribution	11,480	16,595	22,180	23,025	845
6125	FICA/Employer Contrib/Med	10,700	10,725	11,755	12,160	405
6140	Life Insurance Allocation	1,360	1,395	1,565	1,620	55
6155	Workers' Comp Allocation	24,330	24,790	26,920	27,795	875
6160	LTD Insurance Allocation	3,720	3,920	4,505	4,685	180
6165	Unemployment Allocation	605	615	810	840	30
6175	Benefits/Flex Plan	134,990	142,325	137,550	143,515	5,965
	Subtotal	967,105	982,590	997,155	1,005,095	7,940
Transmission/Distribution						
6003	Salaries/Regular	848,300	847,715	1,018,760	1,061,305	42,545
6012	Salaries/Comp-Time	41,710	28,590	-	-	-
6015	Salaries/Vacation	49,520	50,040	-	-	-
6024	Salaries/Sick Leave	35,840	45,335	-	-	-
6027	Salaries/Bereavement	635	995	-	-	-
6030	Overtime Pay/Regular	4,290	2,805	4,000	4,000	-
6033	Overtime Pay/Premium	56,020	74,215	78,570	78,570	-
6039	Standby Pay/Premium	29,515	33,420	35,000	35,000	-
6045	Salaries/Education Incentive	5,335	5,175	3,900	5,400	1,500
6048	Salaries/Language Pay	6,000	6,000	6,000	6,000	-
6063	Salaries/Jury Duty	245	-	-	-	-
6072	Salaries/Injury	-	1,135	-	-	-
6075	Vacation Pay-Off	27,820	16,855	-	-	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6078	Sick Leave Pay-Off	27,070	6,430	-	-	-
6101	PERS/Employee Contribution	69,810	69,745	72,440	75,525	3,085
6105	PERS/Employer Contribution	126,405	131,190	140,805	94,025	(46,780)
6109	PARS/Employer Contribution	22,425	31,350	36,570	38,855	2,285
6125	FICA/Employer Contrib/Med	16,975	16,790	19,040	19,820	780
6140	Life Insurance Allocation	2,635	2,635	2,735	2,855	120
6155	Workers' Comp Allocation	41,775	42,210	45,850	47,615	1,765
6160	LTD Insurance Allocation	7,470	7,460	7,925	8,255	330
6165	Unemployment Allocation	1,200	1,185	1,405	1,465	60
6175	Benefits/Flex Plan	255,020	256,775	258,300	271,080	12,780
	Subtotal	1,676,015	1,678,050	1,731,300	1,749,770	18,470
	PERSONNEL SUBTOTAL	3,038,690	3,164,785	3,275,985	3,309,430	33,445

**LIGHT & WATER - WATER
ACTIVITY DETAIL**

Account Number	Description	Cost
3240721xxx, 3240722xxx, 3240723xxx	<p>6220 <u>Training Schools</u> - Federal and California Occupational Safety and Health Act (OSHA) Safety training, American Water Works Association training in areas of Valve Flushing and Excavation; Operational Support Tools (OSTS) Hazardous Materials training. California Specialized Training Institute (CSTI).</p>	\$5,500
	<p>6230 <u>Dues/Subscriptions</u> - San Gabriel Valley Water Association, American Water Works Association, San Gabriel Valley Protective Association, Building News International (Green Book), Engineering News Record, Urban Water Institute, Department of Health Drinking Water, Water Education Foundation.</p>	\$36,500
	<p>6231 <u>Outside Assessment</u> - Assessments from outside water entities, such as the Water Quality Authority, Committee of 9, Watermaster, and Protective Association.</p>	\$200,000
	<p>6235 <u>Meetings/Conferences</u> - California Municipal Utilities Association Annual Conference, San Gabriel Valley Water Association meetings, San Gabriel Basin Water Master meetings, San Gabriel Valley Water Association Legislative Committee, Three Valleys meetings. State and Congressional Rep Meetings. San Gabriel Valley Protective Association.</p>	\$1,200
	<p>6493 <u>Outside Services & Repairs</u> - Design Engineers, Civil Engineers and other vendors necessary to maintain water production and distribution system.</p>	\$617,530
	<p>6563 <u>Supplies Special</u> - Purchased water costs, chemicals and other supplies to treat water. These costs are difficult to forecast and may change depending on a number of variables.</p>	\$2,100,090
	<p>6564 <u>Supplies/Medical-Dental</u> - Purchase of first-aid kits for field staff.</p>	\$2,000
	<p>6625 <u>Program Expenses</u> - Costs associated with DRiP Program to promote drought resistant landscapes and water conserving irrigation systems. Some costs include promotion of mandatory water conservation measures as needed.</p>	\$200,000
	<p>7001 <u>Interest Expense</u> - Interest expense on long-term debt of two bonds: (1) 2006 Revenue Parity Bonds - issued to finance construction of new water treatment plant and other major infrastructure such as reservoirs; and (2) 2012 Refunding Revenue Bonds - refunded the 2003 Certificates of Participations used to refinance the purchase of the Azusa Valley Water Company.</p>	\$2,871,790

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>OPERATIONS</u>						
6201	Uniforms & Laundry	26,825	13,085	25,000	25,000	-
6215	Tuition Reimbursement	-	175	-	-	-
6220	Training Schools	4,985	6,830	5,500	5,500	-
6230	Dues & Subscriptions	24,030	39,885	36,500	36,500	-
6231	Outside Assessments	237,640	146,570	200,000	200,000	-
6235	Meetings & Conferences	1,310	355	1,200	1,200	-
6253	Licenses/Certifications	2,450	3,065	4,750	4,750	-
6301	Legal Fees	61,195	18,235	75,970	75,970	-
6320	Fiscal Agent Fees	135,500	4,225	3,000	3,000	-
6340	Special Studies	2,000	-	2,000	2,000	-
6345	Program Consultants	-	3,490	5,000	5,000	-
6399	Professional Services	24,750	(2,367)	-	-	-
6424	Consumer Services Allocation	4,083,835	4,071,770	4,393,550	4,451,825	58,275
6430	Custodial Services	5,675	5,980	7,500	7,500	-
6493	Outside Services & Repairs	396,520	488,650	577,370	617,530	40,160
6518	Postage	4,215	5	750	750	-
6521	Messenger Service	460	250	1,000	1,000	-
6527	Supplies/Computer	665	30	1,500	1,500	-
6530	Office Supplies	5,765	4,435	5,640	5,640	-
6539	Printing, Binding & Duplicating	8,795	1,510	7,700	7,700	-
6551	Fuel and Oil	62,060	61,640	45,000	50,000	5,000
6554	Supplies/Custodial	1,790	2,285	2,850	7,350	4,500
6560	Repair Parts	29,160	29,295	33,280	33,280	-
6563	Supplies/Special	2,017,730	1,565,060	2,084,090	2,100,090	16,000
6564	Supplies/Medical-Dental	1,400	1,545	2,000	2,000	-
6566	Small Tools	4,410	3,785	7,500	7,500	-
6569	Small Equipment	76,295	11,510	82,520	82,520	-
6572	Office Furniture & Equipment	-	-	1,350	1,350	-
6578	Const Contra/WO Labor	-	-	-	-	-
6599	Materials and Supplies/Other	-	-	-	-	-
6601	Advertising Expense	1,440	980	1,500	1,500	-
6605	Filing Costs	17,985	18,620	15,000	15,000	-
6610	Bond Administration	2,500	500	2,500	2,500	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6611	Bond Issuance Expense	110,905	-	-	-	-
6613	Bond-Arbitrage	-	-	111,640	-	(111,640)
6625	Program Expense	54,690	70,555	100,000	200,000	100,000
6801	Rent/Land	5,220	5,220	6,000	6,000	-
6805	Maintenance/Land Improvements	20,855	27,570	30,000	38,000	8,000
6815	Maint & Repairs/Bldgs	7,800	9,595	21,940	12,980	(8,960)
6825	Maintenance Repair Vehicle	38,425	38,005	35,450	35,450	-
6827	Garage Allocation	4,240	-	3,000	3,000	-
6830	Rent/Equipment	505	1,815	3,750	3,750	-
6835	Maint & Repair/Equipment	13,865	4,645	24,750	24,750	-
6850	Lease Payments	-	1,605	4,760	4,760	-
6904	Utilities/Other	872,835	1,043,280	1,000,000	1,070,000	70,000
6905	Utilities/Electricity	10,660	15,475	25,000	25,000	-
6910	Utilities/Natural Gas	850	850	5,500	5,500	-
6915	Utilities/Telephone	10,985	11,345	11,730	11,730	-
7001	Interest Expense	2,907,755	2,981,340	2,944,740	2,871,790	(72,950)
7005	Principal Payment	3,430,000	-	1,735,000	1,780,000	45,000
7010	Franchise Fee (2%)	353,475	374,185	357,000	347,145	(9,855)
7013	Water Rights Lease Expense	1,424,435	1,454,350	1,473,260	1,495,360	22,100
7015	Tax/Property	2,420	2,470	4,000	4,000	-
7055	Uncollectible Accounts	39,910	62,875	50,000	58,000	8,000
7080	Refunds	-	-	1,760	-	(1,760)
	OPERATIONS SUBTOTAL	16,551,215	12,606,578	15,580,800	15,752,670	171,870
	TRANSFERS OUT					
5950	Transfer Out	4,570	111,350	200,000	150,000	(50,000)
	TRANSFERS OUT SUBTOTAL	4,570	111,350	200,000	150,000	(50,000)
	WATER FUND TOTAL:	19,594,475	15,882,713	19,056,785	19,212,100	155,315

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>OPERATIONS</u>						
City Water						
7080	Refund	-	-	1,760	-	(1,760)
	Subtotal	-	-	1,760	-	(1,760)
Taxes						
6815	Maintenance and Repairs/Buildings	-	-	8,960	-	(8,960)
7010	Franchise Fee (2%)	353,475	374,185	357,000	347,145	(9,855)
7015	Tax/Property	2,420	2,470	4,000	4,000	-
	Subtotal	355,895	376,655	369,960	351,145	(18,815)
Interest Expense						
6611	Bond Issuance Expense	110,905	-	-	-	-
6613	Bond-Arbitrage	-	-	111,640	-	(111,640)
7001	Interest Expense	2,907,755	2,981,340	2,944,740	2,871,790	(72,950)
	Subtotal	3,018,660	2,981,340	3,056,380	2,871,790	(72,950)
Principal Expense						
7005	Principal Expense	3,430,000	-	1,735,000	1,780,000	45,000
	Subtotal	3,430,000	-	1,735,000	1,780,000	45,000
Administrative & General						
6320	Fiscal Agent Fees	135,500	4,225	3,000	3,000	-
6399	Professional Services/Other	24,750	(2,367)	-	-	-
6424	Consumer Services Allocation	4,083,835	4,071,770	4,393,550	4,451,825	58,275
6601	Advertising Expense	1,440	980	1,500	1,500	-
6610	Bond Administration	2,500	500	2,500	2,500	-
	Subtotal	4,248,025	4,075,108	4,400,550	4,458,825	58,275
Miscellaneous						
6220	Training Schools	560	2,870	3,000	3,000	-
6230	Dues & Subscriptions	4,805	5,215	5,750	5,750	-
6235	Meetings & Conferences	1,015	315	1,000	1,000	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6253	Licenses/Certifications	-	150	250	250	-
6539	Printing, Binding & Duplicating	1,550	-	-	-	-
6625	Program Expense	54,690	70,555	100,000	200,000	100,000
7055	Uncollectible Accounts	39,910	62,875	50,000	58,000	8,000
	Subtotal	102,530	141,980	160,000	268,000	108,000
Office Supplies & Other Expenses						
6527	Supplies/Computer/Small Equip	280	30	-	-	-
6530	Office Supplies	110	360	-	-	-
6563	Supplies/Special	70	475	310	310	-
6569	Small Equipment	-	-	190	190	-
6825	Maintenance & Repair/Vehicle	125	-	-	-	-
6830	Rent/Equipment	-	-	-	-	-
6915	Utilities/Telephone	680	765	730	730	-
	Subtotal	1,265	1,630	1,230	1,230	-
Employee Related						
6201	Uniforms & Laundry	26,825	13,085	25,000	25,000	-
6215	Tuition Reimbursement	-	175	-	-	-
6220	Training Schools	4,425	3,960	2,500	2,500	-
6230	Dues & Subscriptions	280	555	750	750	-
6235	Meetings & Conferences	295	-	-	-	-
6253	Licenses/Certifications	2,450	2,915	4,500	4,500	-
6301	Legal Fees	-	-	5,000	5,000	-
6345	Program Consultants	-	-	-	-	-
6539	Printing, Binding & Duplication	-	-	-	-	-
6563	Supplies/Special	-	10	300	300	-
6564	Supplies/Medical-Dental	1,145	1,545	2,000	2,000	-
6825	Maintenance & Repair/Vehicle	-	150	450	450	-
	Subtotal	35,420	22,395	40,500	40,500	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Regulatory Commission						
6551	Fuel and Oil	1,650	-	-	-	-
6605	Filing Costs	20	10	-	-	-
	Subtotal	1,670	10	-	-	-
Outside Services						
6301	Legal Fees	5,390	18,235	65,000	65,000	-
6340	Special Studies	2,000	-	2,000	2,000	-
6345	Program Consultants	-	3,490	5,000	5,000	-
6493	Outside Services & Repairs	7,295	375	7,500	7,500	-
	Subtotal	14,685	22,100	79,500	79,500	-
Transportation						
6493	Outside Services & Repairs	-	235	500	500	-
6551	Fuel and Oil	60,410	61,640	45,000	50,000	(5,000)
6560	Repair Parts	705	1,480	500	500	-
6563	Supplies/Special	75	25	500	500	-
6569	Small Equipment	-	-	500	500	-
6825	Maintenance & Repair/Vehicle	38,300	37,855	35,000	35,000	-
6827	Garage Allocation	4,240	-	3,000	3,000	-
6835	Maint & Repair/Equipment	235	670	2,000	2,000	-
6850	Lease Payments	-	1,605	4,760	4,760	-
	Subtotal	103,965	103,510	91,760	96,760	(5,000)
Production - Supervision & Engineering						
6235	Meetings & Conferences	-	40	200	200	-
6493	Outside Services & Repairs	29,875	26,985	25,000	25,000	-
6518	Postage	4,215	5	750	750	-
6521	Messenger Service	210	185	750	750	-
6527	Supplies/Computer/Small Equip	60	-	1,000	1,000	-
6530	Office Supplies	940	1,405	1,500	1,500	-
6539	Printing, Binding & Duplicating	7,140	1,510	7,500	7,500	-
6554	Supplies/Custodial & Cleaning	5	475	350	350	-
6563	Supplies/Special	270	300	1,500	1,500	-
6569	Small Equipment	325	605	2,000	2,000	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6572	Office Furniture & Equipment	-	-	1,000	1,000	-
6830	Rent/Equipment	180	185	1,500	1,500	-
6835	Maintenance and Repair/Equipment	-	-	250	250	-
6915	Utilities/Telephone	7,470	8,565	7,500	7,500	-
	Subtotal	50,690	40,260	50,800	50,800	-
Purchased Water						
6230	Dues & Subscriptions	18,945	34,115	30,000	30,000	-
6231	Outside Assessments	237,640	146,570	200,000	200,000	-
6493	Outside Services & Repairs	62,035	59,650	50,000	50,000	-
6563	Supplies/Special	1,340,160	916,400	1,400,000	1,400,000	-
7013	Water Rights Lease Expense	1,424,435	1,454,350	1,473,260	1,495,360	22,100
	Subtotal	3,083,215	2,611,085	3,153,260	3,175,360	22,100
Maintenance of Structures & Improvements						
6493	Outside Services & Repairs	4,940	4,490	4,500	4,500	-
6554	Supplies/Custodial	-	-	500	5,000	4,500
6563	Supplies/Special	-	245	1,000	2,000	1,000
6569	Small Equipment	-	-	500	500	-
6805	Maintenance/Land Improvements	15,260	25,065	20,000	28,000	8,000
6815	Maint & Repairs/Bldgs	-	410	750	750	-
	Subtotal	20,200	30,210	27,250	40,750	13,500
Maintenance of Reservoirs						
6493	Outside Services & Repairs	15,530	11,300	15,000	24,000	9,000
6563	Supplies/Special	550	715	1,000	1,000	-
	Subtotal	16,080	12,015	16,000	25,000	9,000

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Maintenance of Wells						
6493	Outside Services & Repairs	29,595	47,220	50,000	50,000	-
6563	Supplies/Special	7,790	9,140	10,000	10,000	-
6569	Small Equipment	9,375	740	20,000	20,000	-
	Subtotal	46,760	57,100	80,000	80,000	-
Fuel or Power Purchase						
6904	Utilities/Other	872,835	1,043,280	1,000,000	1,070,000	70,000
6905	Utilities/Electricity	10,660	15,475	25,000	25,000	-
6910	Utilities/Natural Gas	850	850	5,500	5,500	-
	Subtotal	884,345	1,059,605	1,030,500	1,100,500	70,000
Maintenance of Pumps/Boosters						
6493	Outside Services & Repairs	44,690	49,845	45,000	45,000	-
6560	Repair Parts	-	65	280	280	-
6563	Supplies/Special	3,425	2,405	4,000	4,000	-
	Subtotal	48,115	52,315	49,280	49,280	-
Chemicals & Filtering Materials						
6493	Outside Services & Repairs	2,145	-	5,000	5,000	-
6563	Supplies/Special	335,880	316,035	350,000	350,000	-
	Subtotal	338,025	316,035	355,000	355,000	-
Maintenance of Structure & Improvements (Filter Plant)						
6430	Custodial Services	2,675	2,275	3,750	3,750	-
6493	Outside Services & Repairs	19,535	11,680	23,670	23,670	-
6530	Office Supplies	220	350	500	500	-
6554	Supplies/Custodial	490	640	1,000	1,000	-
6563	Supplies/Special	12,365	26,490	25,030	25,030	-
6564	Supplies/Medical-Dental	255	-	-	-	-
6815	Maint & Repairs/Bldgs	1,775	1,895	1,860	1,860	-
	Subtotal	37,315	43,330	55,810	55,810	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Maintenance of Water Treatment Equipment						
6493	Outside Services & Repairs	27,075	45,495	43,390	65,000	21,610
6563	Supplies/Special	28,375	18,675	20,000	25,000	5,000
6569	Small Equipment	14,085	8,455	10,000	10,000	-
	Subtotal	69,535	72,625	73,390	100,000	26,610
Supervision & Engineering						
6521	Messenger Service	250	65	250	250	-
6527	Supplies/Computer	325	-	500	500	-
6530	Office Supplies	3,425	1,270	2,750	2,750	-
6539	Printing, Binding & Duplicating	105	-	200	200	-
6563	Supplies/Special	145	-	200	200	-
6572	Office Furniture & Equipment	-	-	350	350	-
6815	Maint & Repairs/Bldgs	330	-	370	370	-
6830	Rent/Equipment	10	35	1,000	1,000	-
6915	Utilities/Telephone	2,835	2,015	3,500	3,500	-
	Subtotal	7,425	3,385	9,120	9,120	-
Storage Facilities						
6563	Supplies/Special	-	1,610	2,000	2,000	-
6830	Rent/Equipment	315	1,595	1,250	1,250	-
	Subtotal	315	3,205	3,250	3,250	-
Transmission & Distribution						
6493	Outside Services & Repairs	-	-	500	500	-
6563	Supplies/Special	4,345	5,050	3,000	3,000	-
	Subtotal	4,345	5,050	3,500	3,500	-
Meter						
6493	Outside Services & Repairs	720	-	4,000	4,000	-
6563	Supplies/Special	58,940	54,825	65,000	75,000	10,000
6569	Small Equipment	49,365	-	45,000	45,000	-
	Subtotal	109,025	54,825	114,000	124,000	10,000

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Customer Installation						
6493	Outside Services & Repairs	-	-	1,180	1,180	-
6560	Repair Parts	-	-	800	800	-
6563	Supplies/Special	1,420	995	1,500	1,500	-
	Subtotal	1,420	995	3,480	3,480	-
Maintenance of Structures & Improvements						
6430	Custodial Services	3,000	3,705	3,750	3,750	-
6493	Outside Services & Repairs	465	505	5,000	5,000	-
6530	Office Supplies	1,070	980	890	890	-
6554	Supplies/Custodial	1,295	1,170	1,000	1,000	-
6563	Supplies/Special	3,055	2,960	2,500	2,500	-
6805	Maintenance/Land Improvements	5,595	2,505	10,000	10,000	-
6815	Maint & Repairs/Bldgs	5,695	7,290	10,000	10,000	-
	Subtotal	20,175	19,115	33,140	33,140	-
Maintenance of Transmission & Distribution Mains						
6493	Outside Services & Repairs	152,060	228,530	287,130	287,130	-
6530	Office Supplies	-	70	-	-	-
6560	Repair Parts	27,640	25,160	25,000	25,000	-
6563	Supplies/Special	197,175	192,860	175,000	175,000	-
6566	Small Tools	2,660	3,725	4,500	4,500	-
6569	Small Equipment	2,435	1,620	3,000	3,000	-
6605	Filing Costs	17,965	18,610	15,000	15,000	-
6801	Rent/Land	5,220	5,220	6,000	6,000	-
6835	Maint & Repair/Equipment	11,545	3,840	15,000	15,000	-
	Subtotal	416,700	479,635	530,630	530,630	-

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Maintenance of Services						
6560	Repair Parts	815	2,545	1,500	1,500	-
6563	Supplies/Special	11,610	15,005	12,500	12,500	-
6566	Small Tools	1,680	60	1,750	1,750	-
6569	Small Equipment	105	-	-	-	-
6835	Maint & Repair/Equipment	285	135	5,000	5,000	-
	Subtotal	14,495	17,745	20,750	20,750	-
Maintenance of Meters						
6493	Outside Services & Repairs	560	2,340	10,000	19,550	9,550
6560	Repair Parts	-	-	3,200	3,200	-
6563	Supplies/Special	5,240	120	1,750	1,750	-
6566	Small Tools	-	-	500	500	-
	Subtotal	5,800	2,460	15,450	25,000	9,550
Maintenance of Hydrants						
6560	Repair Parts	-	45	2,000	2,000	-
6563	Supplies/Special	145	640	2,000	2,000	-
	Subtotal	145	685	4,000	4,000	-
Maintenance of Miscellaneous Plants						
6560	Repair Parts	-	-	-	-	-
6563	Supplies/Special	6,695	80	5,000	5,000	-
6566	Small Tools	70	-	750	750	-
6569	Small Equipment	605	90	1,330	1,330	-
6835	Maint & Repair/Equipment	1,800	-	2,500	2,500	-
	Subtotal	9,170	170	9,580	9,580	-
CIP/Water						
6301	Legal Fees	55,805	-	5,970	5,970	-
	Subtotal	55,805	-	5,970	5,970	-
OPERATIONS SUBTOTAL		16,551,215	12,606,578	15,580,800	15,752,670	228,510

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>TRANSFERS OUT</u>						
General						
5950	Transfer Out	4,570	111,350	200,000	150,000	(50,000)
	Subtotal	4,570	111,350	200,000	150,000	(50,000)
	TRANSFERS OUT SUBTOTAL	4,570	111,350	200,000	150,000	(50,000)
	WATER FUND TOTAL:	19,594,475	15,882,713	19,056,785	19,212,100	155,315

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LIGHT & WATER ELECTRIC UTILITY PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Electric Utility consists of Power Resources Management, Engineering and Electric Operations.

Power Resources Management is responsible for short-term, mid-term and long-term power resource planning and procurement; short-term and mid-term power resource optimization, trading, and scheduling; after-the-fact energy accounting and financial settlements with the California Independent System Operator (CAISO) and various trading counterparties; power and capacity contract origination and negotiation, and all wholesale transaction bill & invoice processing; NERC/WECC compliance; participation in all related state and federal regulatory processes; representing City's interest in various industry forums; regulatory compliance and associated monitoring and reporting, and, including RPS and GHG; all financial planning associated with power resource and transmission management; power resource and transmission asset and contract management; and special projects.

Engineering is responsible for planning, engineering, project management and construction of budgeted utility capital improvement projects, determining standard methods of construction, and providing overall utility business/technical support and interaction with customers or other governmental agencies doing electric service related projects within the City. Engineering is also responsible for determining and imposing utility related fees or charges necessary for utility requested services by customers. Finally, Engineering provides overall technical support and functional supervision to field operations to ensure that customer utility services or improvements are constructed in compliance with approved plans or specifications.

Electric Operations manages the safe and reliable distribution of electric power from Azusa's Substations through the electric distribution system to homes, business and industries. Electric Operations is responsible for construction, maintenance and operation of the electric distribution system and compliance with the various State of California General Orders governing construction, inspection and maintenance of those facilities: General Order 95 Rules for Overhead Line Construction, General Order 128 Rules for Construction of Underground Electric Supply and Communications Systems, General Order 165 Inspection Cycles for Electric Distribution Facilities, and General Order 174 Rules for Electric utility Substations.

STRATEGIC GOALS:

The goals of Power Resources Management include: (1) ensuring reliable and efficient power resource planning, procurement, and delivery in a cost-effective and environmentally responsible manner; (2) ensuring compliance with all applicable state and federal regulations, mandates and requirements, including reporting, information dissemination, auditing, and program evaluation; and (3) ensuring long-term stable and competitive retail electric rates.

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STRATEGIC GOALS: (continued)

Engineering's main goal is to ensure reliability of electric service through overall planning, construction of necessary improvement projects, and standardizing the methods and equipment used in constructing utility infrastructure or services. Engineering also seeks to manage capital improvement projects effectively with consideration to project timing, bid completion, compliance with approved plans and specifications, and ensure that fees collected are used to pay for utility-related services per customer applications.

The goals of Electric Operations include: (1) construction, maintenance and improvement of the electric utility infrastructure; (2) compliance with state regulations for the construction and inspection of power lines per State of California General Orders 95, 128, 165, and 174; (3) maintaining programs that contribute to the electric system reliability, such as, infrared inspections, electric line clearance (tree trimming) and equipment inspections; and (4) continue to provide efficient service to residential and commercial customers in a timely and professional manner and strive to maintain the APPA RP3 Designation.

FY 2014-15 PROGRAM HIGHLIGHTS:

Power Resources continues making significant progress toward the Renewable Portfolio Standard goal of 33% renewable energy by 2020. In 2013, three new contracts for solar energy were executed anticipated to begin deliveries in 2015/2016. In FY 14-15, additional renewable energy opportunities will be explored to diversify our resource portfolio to meet anticipated greenhouse gas mandates. In 2013 Power Resources successfully passed the WECC/NERC operational audit. Additionally, the resources group has been and will continue engaging in the ISO stakeholder process leading to major changes to the ISO's operational paradigm – multiyear capacity markets, flexible ramp requirement and obligation, and Energy Imbalance Markets. . During FY 14-15, Power Resources will continue searching for additional long term renewable energy opportunities, optimize power delivery and trading from our existing resources, and position itself for the ISO market/operational changes.

During FY 14-15, Engineering will upgrade the capability of the Supervisory Control and Data Acquisition (SCADA) system for Substation. As planned, SCADA will provide remote control and monitoring of substation circuit breakers and also serve as a core business/operating tool to help achieve reliable and efficient field operations. Engineering will continue project planning and install new electric vehicle public charging stations in major shopping centers including underground line extensions within areas designated for new developments along Todd Avenue and 10th Street. Engineering will also continue support for the renewal of RP3 Designation and provide assistance in the areas of Electric System Improvements and Reliability Indices. Planning will also continue for electric infrastructure projects that will support the proposed Metro Gold Line Railway Extension to Azusa, including the construction of underground line extensions and improvements at various railroad crossings

Electric Operations will continue General Orders 165 & 174 Inspection & Maintenance Programs for overhead power lines and substations. These programs consist of annual inspection patrol of Azusa's entire electric system and are followed up by detailed inspection of several major pieces of equipment and structures on a rotation schedule. When defects are uncovered, repairs are scheduled accordingly. The electric crews will continue installing electric facilities to support the remaining residential developments at Rosedale Subdivision, continue with replacement of some open wire secondary conductors in conjunction with upgrades of undersized overhead transformers. As part of the APPA RP3 Designation renewal, Electric Operations will also focus and improve upon the 4 key elements of a reliable public power provider – RP3, namely, Safety, Workforce Development, Reliability and System Improvements.

Budget Division: LIGHT AND WATER - ELECTRIC (ALL)

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Assistant Director-Electric Operations	1.00	1.00	\$131,210	\$131,210					
Electric Distribution Supervisor	1.00	1.00	124,495	128,160					
Electric Crew Supervisor	3.00	3.00	334,980	344,600					
Line Mechanic	7.00	7.00	685,100	712,310					
Line Mechanic Helper	1.00	1.00	67,730	69,770					
Senior Electric Test Technician	1.00	1.00	97,195	101,120					
Electrical Test Technician	1.00	1.00	78,750	85,070					
Apprentice Elect Test Technician	1.00	1.00	68,050	70,090					
Office Specialist II	1.00	1.00	43,775	50,410					
Senior Electrical Engineer	1.00	1.00	107,505	110,505					
Electrical Engineer	1.00	1.00	105,265	97,660					
Assistant Director-Resource Management	1.00	1.00	144,160	144,160					
Power Resources Coordinator	1.00	1.00	112,140	112,140					
Power Resources Scheduler	1.00	1.00	99,555	99,555					
TOTAL	22.00	22.00	\$2,199,910	\$2,256,760	TOTAL	0	0	\$0	\$0

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
	PERSONNEL					
6003	Salaries/Regular	1,727,170	1,800,285	2,199,910	2,256,760	56,850
6012	Salaries/Comp-Time	56,030	35,650	-	-	-
6015	Salaries/Vacation	73,155	89,730	-	-	-
6024	Salaries/Sick Leave	147,085	71,110	-	-	-
6027	Salaries/Bereavement	3,940	3,310	-	-	-
6030	Overtime Pay/Regular	16,070	4,430	11,500	10,000	(1,500)
6033	Overtime Pay/Premium	107,260	76,990	167,000	150,000	(17,000)
6039	Standby Pay/Premium	33,650	47,370	50,000	40,000	(10,000)
6045	Salaries/Education Incentive	7,305	7,275	7,300	6,700	(600)
6048	Salaries/Language Pay	6,000	6,000	6,000	6,000	-
6063	Salaries/Jury Duty	850	1,755	-	-	-
6075	Vacation Pay-Off	74,085	82,250	-	-	-
6078	Sick Leave Pay-Off	8,415	13,540	-	-	-
6101	PERS/Employee Contribution	140,090	144,800	155,890	159,795	3,905
6105	PERS/Employer Contribution	253,570	241,375	265,380	198,995	(66,385)
6109	PARS/Employer Contribution	67,580	80,720	96,755	98,370	1,615
6125	FICA/Employer Contrib/Med	31,420	32,120	37,005	37,515	510
6133	Retiree Health Premium Reimb	4,050	4,155	5,625	4,224	(1,401)
6140	Life Insurance Allocation	4,985	5,065	5,885	6,040	155
6155	Workers' Comp Allocation	83,115	83,645	93,970	98,780	4,810
6160	LTD Insurance Allocation	13,385	13,935	17,115	17,565	450
6165	Unemployment Allocation	2,055	2,120	2,800	2,850	50
6175	Benefits/Flex Plan	329,985	335,940	366,410	384,140	17,730
6180	Deferred Comp/Employer Paid	8,280	690	10,080	10,080	-
	PERSONNEL SUBTOTAL	3,199,530	3,184,260	3,498,625	3,487,815	(10,811)

Budget Division: LIGHT AND WATER - ELECTRIC DISTRIBUTIONS & OPERATIONS

Full Time Positions

Part Time Positions

	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary		FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Position Title					Position Title				
Assistant Director-Electric Operations	1.00	1.00	\$131,210	\$131,210					
Electric Distribution Supervisor	1.00	1.00	124,495	128,160					
Electric Crew Supervisor	3.00	3.00	334,980	344,600					
Line Mechanic	7.00	7.00	685,100	712,310					
Line Mechanic Helper	1.00	1.00	67,730	69,770					
Senior Electric Test Technician	1.00	1.00	97,195	101,120					
Electrical Test Technician	1.00	1.00	78,750	85,070					
Apprentice Elect Test Technician	1.00	1.00	68,050	70,090					
Office Specialist II	1.00	1.00	43,775	50,410					
TOTAL	17.00	17.00	\$1,631,285	\$1,692,740	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - ELECTRIC ENGINEERING

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Senior Electrical Engineer	1.00	1.00	\$107,505	\$110,505					
Electrical Engineer	1.00	1.00	105,265	97,660					
TOTAL	2.00	2.00	\$212,770	\$208,165	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - POWER PURCHASES

Full Time Positions

Part Time Positions

Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary	Position Title	FY 13-14 Revised Allocation	FY 14-15 Adopted Allocation	FY 13-14 Revised Salary	FY 14-15 Adopted Salary
Assistant Director-Resource Management	1.00	1.00	\$144,160	\$144,160					
Power Resources Coordinator	1.00	1.00	112,140	112,140					
Power Resources Scheduler	1.00	1.00	99,555	99,555					
TOTAL	3.00	3.00	\$355,855	\$355,855	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>PERSONNEL</u>						
Distribution Operations-Supervision & Engineering						
6003	Salaries/Regular	152,645	220,075	255,705	259,370	3,665
6012	Salaries/Comp-Time	-	3,565	-	-	-
6015	Salaries/Vacation	8,840	14,015	-	-	-
6024	Salaries/Sick Leave	93,315	17,315	-	-	-
6027	Salaries/Bereavement	430	-	-	-	-
6030	Overtime Pay/Regular	-	-	1,000	-	(1,000)
6033	Overtime Pay/Premium	-	30	16,000	-	(16,000)
6039	Standby Pay/Premium	-	-	10,000	-	(10,000)
6045	Salaries/Education Incentive	1,750	1,750	1,750	1,750	-
6063	Salaries/Jury Duty	-	1,225	-	-	-
6075	Vacation Pay-Off	15,115	12,875	-	-	-
6078	Sick Leave Pay-Off	2,130	-	-	-	-
6101	PERS/Employee Contribution	18,140	18,205	18,080	18,335	255
6105	PERS/Employer Contribution	32,825	27,885	28,560	22,795	(5,765)
6109	PARS/Employer Contribution	12,615	13,830	14,190	14,325	135
6125	FICA/Employer Contribution	2,195	2,080	2,540	2,160	(380)
6133	Retiree Health Premium Reimb	4,050	4,155	5,625	4,224	(1,401)
6140	Life Insurance Allocation	685	685	685	695	10
6155	Workers' Comp Allocation	10,280	10,320	11,380	10,445	(935)
6160	LTD Insurance Allocation	1,365	1,805	1,990	2,020	30
6165	Unemployment Allocation	185	235	315	295	(20)
6175	Benefits/Flex Plan	33,170	33,600	32,665	34,225	1,560
6180	Deferred Comp/Employer Paid	1,800	150	1,800	1,800	-
	Subtotal	391,535	383,800	402,285	372,439	(29,846)
Distribution Operations-Overhead Lines						
6003	Salaries/Regular	460,285	481,610	543,905	563,340	19,435
6012	Salaries/Comp-Time	28,015	16,005	-	-	-
6015	Salaries/Vacation	20,405	27,885	-	-	-
6024	Salaries/Sick Leave	20,380	22,340	-	-	-
6027	Salaries/Bereavement	1,755	1,655	-	-	-
6030	Overtime Pay/Regular	7,580	2,215	5,000	5,000	-
6033	Overtime Pay/Premium	50,620	36,590	70,000	70,000	-

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6039	Standby Pay/Premium	16,825	23,685	20,000	20,000	-
6045	Salaries/Education Incentive	600	585	600	300	(300)
6048	Salaries/Language Pay	1,200	1,200	1,200	1,200	-
6063	Salaries/Jury Duty	425	-	-	-	-
6075	Vacation Pay-Off	12,750	25,045	-	-	-
6078	Sick Leave Pay-Off	-	6,770	-	-	-
6101	PERS/Employee Contribution	36,345	39,275	38,520	39,860	1,340
6105	PERS/Employer Contribution	65,795	73,735	74,785	49,700	(25,085)
6109	PARS/Employer Contribution	11,695	17,330	19,525	20,215	690
6125	FICA/Employer Contrib/Med	9,570	10,140	10,665	11,010	345
6140	Life Insurance Allocation	1,365	1,450	1,450	1,505	55
6155	Workers' Comp Allocation	22,365	23,350	21,925	26,395	4,470
6160	LTD Insurance Allocation	3,765	3,985	4,230	4,385	155
6165	Unemployment Allocation	625	670	735	760	25
6175	Benefits/Flex Plan	91,975	98,835	94,710	99,395	4,685
	Subtotal	864,340	914,355	907,250	913,065	5,815
Distribution Operations-Underground Lines						
6003	Salaries/Regular	460,285	481,605	543,905	563,340	19,435
6012	Salaries/Comp-Time	28,015	16,005	-	-	-
6015	Salaries/Vacation	20,405	27,885	-	-	-
6024	Salaries/Sick Leave	20,380	22,340	-	-	-
6027	Salaries/Bereavement	1,755	1,655	-	-	-
6030	Overtime Pay/Regular	7,580	2,215	5,000	5,000	-
6033	Overtime Pay/Premium	50,620	36,590	70,000	70,000	-
6039	Standby Pay/Premium	16,825	23,685	20,000	20,000	-
6045	Salaries/Education Incentive	600	585	600	300	(300)
6048	Salaries/Language Pay	1,200	1,200	1,200	1,200	-
6063	Salaries/Jury Duty	425	-	-	-	-
6075	Vacation Pay-Off	12,750	25,045	-	-	-
6078	Sick Leave Pay-Off	-	6,770	-	-	-
6101	PERS/Employee Contribution	36,345	39,275	38,520	39,860	1,340
6105	PERS/Employer Contribution	65,795	73,735	74,785	49,700	(25,085)
6109	PARS/Employer Contribution	11,695	17,330	19,525	20,215	690
6125	FICA/Employer Contrib/Med	9,570	10,140	10,665	11,010	345

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6140	Life Insurance Allocation	1,365	1,450	1,450	1,505	55
6155	Workers' Comp Allocation	22,365	23,350	25,630	26,395	765
6160	LTD Insurance Allocation	3,760	3,985	4,230	4,385	155
6165	Unemployment Allocation	625	670	735	760	25
6175	Benefits/Flex Plan	91,975	98,835	94,710	99,395	4,685
	Subtotal	864,335	914,350	910,955	913,065	2,110
Distribution Operations-Meters						
6003	Salaries/Regular	171,295	135,150	243,995	256,280	12,285
6012	Salaries/Comp-Time	-	75	-	-	-
6015	Salaries/Vacation	9,955	3,120	-	-	-
6024	Salaries/Sick Leave	6,155	2,520	-	-	-
6027	Salaries/Bereavement	-	-	-	-	-
6030	Overtime Pay/Regular	910	-	500	-	(500)
6033	Overtime Pay/Premium	6,020	3,780	10,000	10,000	-
6048	Salaries/Language Pay	1,200	1,200	1,200	1,200	-
6075	Vacation Pay-Off	1,740	19,285	-	-	-
6078	Sick Leave Pay-Off	-	-	-	-	-
6101	PERS/Employee Contribution	13,455	11,565	17,250	18,110	860
6105	PERS/Employer Contribution	24,350	21,685	33,545	22,535	(11,010)
6109	PARS/Employer Contribution	4,330	4,400	8,760	9,200	440
6125	FICA/Employer Contrib/Med	1,450	1,530	2,795	2,920	125
6140	Life Insurance Allocation	500	385	655	680	25
6155	Workers' Comp Allocation	7,710	5,845	10,230	10,700	470
6160	LTD Insurance Allocation	1,410	1,060	1,900	1,995	95
6165	Unemployment Allocation	195	165	305	320	15
6175	Benefits/Flex Plan	35,410	27,205	51,660	54,215	2,555
	Subtotal	286,085	238,970	382,795	388,155	5,360
Distribution Operations-Miscellaneous Distribution						
6003	Salaries/Regular	38,990	40,040	43,775	50,410	6,635
6015	Salaries/Vacation	1,135	2,010	-	-	-
6024	Salaries/Sick Leave	1,980	2,060	-	-	-
6033	Overtime Pay/Premium	-	-	1,000	-	(1,000)
6101	PERS/Employee Contribution	2,970	3,110	3,095	3,560	465

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6105	PERS/Employer Contribution	5,380	3,800	3,815	4,435	620
6125	FICA/Employer Contrib/Med	835	865	875	965	90
6140	Life Insurance Allocation	110	115	115	135	20
6155	Workers' Comp Allocation	1,685	1,765	1,790	2,015	225
6160	LTD Insurance Allocation	330	345	340	390	50
6165	Unemployment Allocation	55	55	60	65	5
6175	Benefits/Flex Plan	15,445	15,445	15,445	16,150	705
6180	Deferred Comp/Employer Paid	540	45	540	540	-
	Subtotal	69,455	69,655	70,850	78,665	7,815
	Engineering					
6003	Salaries/Regular	98,785	98,980	212,770	208,165	(4,605)
6015	Salaries/Vacation	4,880	6,085	-	-	-
6024	Salaries/Sick Leave	1,850	445	-	-	-
6045	Salaries/Education Incentive	1,450	1,450	1,450	1,450	-
6075	Vacation Pay-Off	7,635	-	-	-	-
6101	PERS/Employee Contribution	7,510	7,510	15,055	14,700	(355)
6105	PERS/Employer Contribution	13,595	9,060	18,580	18,290	(290)
6109	PARS/Employer Contribution	7,895	7,915	15,765	15,425	(340)
6125	FICA/Employer Contrib/Med	1,665	1,545	3,555	3,510	(45)
6140	Life Insurance Allocation	-	-	570	560	(10)
6155	Workers' Comp Allocation	4,280	4,280	8,570	8,385	(185)
6160	LTD Insurance Allocation	-	-	1,655	1,620	(35)
6165	Unemployment Allocation	-	-	245	240	(5)
6175	Benefits/Flex Plan	15,500	15,505	30,890	32,305	1,415
6180	Deferred Comp/Employer Paid	1,800	150	3,600	3,600	-
	Subtotal	166,845	152,925	312,705	308,250	(4,455)

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Power Purchases-Other Expenses						
6003	Salaries/Regular	344,885	342,825	355,855	355,855	-
6015	Salaries/Vacation	7,535	8,730	-	-	-
6024	Salaries/Sick Leave	3,025	4,090	-	-	-
6045	Salaries/Education Incentive	2,905	2,905	2,900	2,900	-
6048	Salaries/Language Pay	2,400	2,400	2,400	2,400	-
6063	Salaries/Jury Duty	-	530	-	-	-
6075	Vacation Pay-Off	24,095	-	-	-	-
6078	Sick Leave Pay-Off	6,285	-	-	-	-
6101	PERS/Employee Contribution	25,325	25,860	25,370	25,370	-
6105	PERS/Employer Contribution	45,830	31,475	31,310	31,540	230
6109	PARS/Employer Contribution	19,350	19,915	18,990	18,990	-
6125	FICA/Employer Contrib/Med	6,135	5,820	5,910	5,940	30
6140	Life Insurance Allocation	960	980	960	960	-
6155	Workers' Comp Allocation	14,430	14,735	14,445	14,445	-
6160	LTD Insurance Allocation	2,755	2,755	2,770	2,770	-
6165	Unemployment Allocation	370	325	405	410	5
6175	Benefits/Flex Plan	46,510	46,515	46,330	48,455	2,125
6180	Deferred Comp/Employer Paid	4,140	345	4,140	4,140	-
	Subtotal	556,935	510,205	511,785	514,175	2,390
PERSONNEL SUBTOTAL		3,199,530	3,184,260	3,498,625	3,487,815	(10,811)

**LIGHT & WATER - ELECTRIC
ACTIVITY DETAIL**

Account Number	Description	Cost
3340733xxx, 3340735xxx, 3340745xxx, 3340775xxx, 3340785xxx	6220 <u>Training Schools</u> - California-Nevada Apprentice Program for Line Mechanics, plus on the job training to become certified Journeyman; Mesa Hot Line School; High Voltage Training for All Electric Crews (required); other training for Supervisors, Line Mechanics, and Meter Technicians on new equipment, maintenance and construction techniques. (\$15,000 Distribution; \$1,000 Engineering; \$5,260 Power Resources).	\$22,260
	6230 <u>Dues & Subscriptions</u> - California Municipal Utilities Association (CMUA), California Utilities Emergency Association (CUEA), Barclays Law Publications Subscription, Electric Safety Orders (Updates) (\$10,000 Distribution).	\$22,500
	6235 <u>Meetings & Conferences</u> - Western Underground Committee meetings, Asset Management seminar (CUEA), meetings on CAISO Transmission Planning and other topics, American Public Power Association (APPA) Engineering & Operations annual meeting; Transmission & Distribution Expo/Conference; Relay seminars; and CMUA meetings (\$8,000 Distribution; \$2,000 Engineering; \$6,000 Power Resources).	\$16,000
	6340 <u>Special Studies</u> - Update of distribution system and integrated resources plans, reliability and energy storage studies, and GO 165 pole load recalculations (\$50,000 Distribution; \$30,000 Engineering; \$150,000 Power Resources).	\$230,000
	6493 <u>Outside Services</u> - Cost for third party and California Independent System Operator (CAISO) transmission services; real time electric load scheduling/dispatching services (\$4,108,890). Other services to support electric distribution system (\$282,500).	\$4,391,390
	6590 <u>Electricity for Resale</u> - Purchase of electricity for distribution and sale to retail customers.	\$31,114,030
	6625 <u>Program Expenses</u> - This amount is for compliance with State's solar power mandate, Senate Bill 1, and provides funding to customers interested in installing photovoltaic equipment.	\$425,000
	7130 <u>Structures & Other</u> - Includes poles, towers and fixtures – anything that supports overhead lines; substation structures; and underground structures including pull boxes and vaults.	\$85,000
	7140 <u>Equipment & Machinery</u> - Includes transformers, switches, power equipment, street light equipment, substation equipment such as breakers and panels and laboratory equipment.	\$475,000
	7145 <u>Lines, Mains & Sewers</u> - Underground cable and overhead conductors and subfeeds to residential and commercial buildings.	\$330,000

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
	<u>OPERATIONS</u>					
6201	Uniforms & Laundry	11,400	16,990	12,000	20,000	8,000
6220	Training Schools	12,345	22,545	22,260	22,260	-
6221	POST Training	650	-	-	-	-
6225	Training Materials	-	5,700	1,000	1,000	-
6230	Dues & Subscriptions	22,690	24,270	22,500	22,500	-
6235	Meetings & Conferences	5,150	17,025	15,000	16,000	1,000
6240	Mileage Reimbursement	75	30	200	200	-
6301	Legal Fees	96,990	101,095	282,500	282,500	-
6340	Special Studies	-	35,140	208,250	230,000	21,750
6345	Program Consultants	1,920	1,920	5,000	5,000	-
6399	Professional Services/Other	50,010	(13,765)	10,000	10,000	-
6424	Consumer Services Allocation	2,198,990	2,192,490	2,365,760	2,397,140	31,380
6430	Custodial Services	3,575	4,810	4,620	5,000	380
6493	Outside Services & Repairs	3,397,465	3,401,300	4,425,255	4,391,390	(33,865)
6521	Messenger Service	1,405	975	100	200	100
6530	Office Supplies	3,120	2,830	5,240	4,240	(1,000)
6539	Printing, Binding & Duplicating	50	55	-	-	-
6551	Fuel and Oil	23,070	27,175	25,800	25,800	-
6554	Supplies/Custodial & Cleaning	1,180	1,990	900	900	-
6563	Supplies/Special	13,185	20,740	23,600	45,000	21,400
6564	Supplies/Medical-Dental	605	1,335	1,500	1,500	-
6566	Small Tools	11,660	3,735	16,600	16,600	-
6569	Small Equipment	25	3,310	19,000	19,000	-
6590	Electricity For Resale	24,283,695	29,119,310	29,871,320	31,114,030	1,242,710
6601	Advertising Expense	-	1,425	2,000	2,000	-
6610	Bond Administration	2,500	2,500	4,250	4,250	-
6611	Bond Issuance Expense	84,960	-	-	-	-
6625	Program Expenses	207,215	408,010	425,000	425,000	-
6805	Maint/Land Improvements	295	590	-	15,000	15,000
6815	Maint & Repairs/Bldgs	16,835	18,010	17,600	17,600	-
6825	Maint & Repair / Vehicle	28,285	29,300	41,000	31,000	(10,000)
6827	Garage Allocation	2,915	-	3,800	3,800	-
6835	Maint & Repair/Equipment	65	5,170	5,500	8,500	3,000
6850	Lease Payments	-	-	-	5,000	5,000

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
6904	Utilities/Other	16,770	17,020	15,000	15,000	-
6905	Utilities / Electricity	6,450	9,810	11,000	11,000	-
6910	Utilities/Natural Gas	655	670	700	700	-
6915	Utilities/Telephone	11,495	9,435	15,600	8,400	(7,200)
7001	Interest Expense	324,755	348,005	286,135	253,550	(32,585)
7005	Principal Payment	505,000	-	585,000	585,000	-
7009	Bank Service Charge	-	2,725	-	-	-
7010	Franchise Fee (2%)	711,250	726,060	736,600	767,765	31,165
7012	In-lieu Fee (8%)	2,845,005	2,904,235	2,947,200	3,073,385	126,185
7055	Uncollectible Accounts	78,775	116,800	70,000	80,000	10,000
OPERATIONS SUBTOTAL		34,982,480	39,590,770	42,504,790	43,937,210	1,432,420
 CAPITAL OUTLAY						
7130	Structures/Other	21,080	35,950	85,000	85,000	-
7140	Equipment & Machinery	246,875	238,240	360,000	475,000	115,000
7145	Lines, Mains & Sewers	196,380	229,965	280,000	330,000	50,000
CAPITAL OUTLAY SUBTOTAL		464,335	504,155	725,000	890,000	165,000
 TRANSFERS OUT						
5950	Transfer Out	8,370	13,565	28,915	30,350	1,435
TRANSFERS OUT SUBTOTAL		8,370	13,565	28,915	30,350	1,435
ELECTRIC FUND TOTAL:		38,654,715	43,292,750	46,757,330	48,345,375	1,588,045

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
OPERATIONS						
Interest - Long-Term Debt						
7001	Interest Expense	324,755	348,005	286,135	253,550	(32,585)
7005	Principal Payment	505,000	-	585,000	585,000	-
	Subtotal	829,755	348,005	871,135	838,550	(32,585)
Interest - Amortization Debt Discount						
6611	Bond Issuance Expense	84,960	-	-	-	-
	Subtotal	84,960	-	-	-	-
Distribution Operations-Supervision & Engineering						
6530	Office Supplies	175	75	240	240	-
6539	Printing, Binding & Duplicating	50	55	-	-	-
6566	Small Tools	65	-	-	-	-
	Subtotal	290	130	240	240	-
Distribution Operations-Overhead Lines						
6563	Supplies/Special	55	410	1,000	1,000	-
6566	Small Tools	9,835	1,270	10,000	10,000	-
	Subtotal	9,890	1,680	11,000	11,000	-
Distribution Operations-Underground Lines						
6430	Custodial Services	-	385	-	-	-
6554	Supplies/Custodial and Cleaning	-	600	-	-	-
6566	Small Tools	1,735	-	3,100	3,100	-
	Subtotal	1,735	985	3,100	3,100	-
Distribution Operations-Street Lighting & Signal						
6905	Utilities / Electricity	6,450	9,810	11,000	11,000	-
	Subtotal	6,450	9,810	11,000	11,000	-

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Distribution Operations-Meters						
6566	Small Tools	-	-	500	500	-
	Subtotal	-	-	500	500	-
Distribution Operations-Miscellaneous Distribution						
6201	Uniforms & Laundry	11,400	16,990	12,000	20,000	8,000
6220	Training Schools	12,345	20,790	16,000	16,000	-
6221	POST Training	650	-	-	-	-
6225	Training Materials	-	205	1,000	1,000	-
6230	Dues & Subscriptions	22,690	22,970	22,500	22,500	-
6235	Meetings & Conferences	635	4,340	6,000	8,000	2,000
6240	Mileage Reimbursement	35	30	200	200	-
6301	Legal Fees	6,530	4,645	2,500	2,500	-
6340	Special Studies	-	7,140	30,000	50,000	20,000
6430	Custodial Services	-	385	-	-	-
6493	Outside Service/Repair	-	300	-	-	-
6521	Messenger Service	1,240	645	100	200	100
6530	Office Supplies	140	855	1,000	1,000	-
6551	Fuel and Oil	23,070	27,175	25,000	25,000	-
6563	Supplies/Special	3,785	4,605	5,600	5,000	(600)
6564	Supplies/Medical-Dental	590	1,335	1,500	1,500	-
6566	Small Tools	25	2,415	3,000	3,000	-
6569	Small Equipment	25	-	15,000	15,000	-
6601	Advertising Expense	-	1,425	2,000	2,000	-
6825	Maint & Repair / Vehicle	28,285	29,275	40,000	30,000	(10,000)
6827	Garage Allocation	2,915	-	3,800	3,800	-
6835	Maint & Repair/Equipment	-	810	5,000	5,000	-
6904	Utilities/Other	16,770	17,020	15,000	15,000	-
6910	Utilities/Natural Gas	655	670	700	700	-
6915	Utilities/Telephone	9,660	7,890	7,200	7,200	-
	Subtotal	141,445	171,915	215,100	234,600	19,500

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Distribution Maintenance-Structures						
6430	Custodial Services	3,575	4,040	4,620	5,000	380
6493	Outside Services & Repairs	1,940	1,020	2,500	2,500	-
6554	Supplies/Custodial & Cleaning	1,180	1,390	900	900	-
6564	Supplies/Medical-Dental	15	-	-	-	-
6805	Maint/Land Improvement	295	590	-	15,000	15,000
6815	Maint & Repairs/Bldgs	16,835	18,010	17,600	17,600	-
6915	Utilities/Telephone	295	-	7,200	-	(7,200)
	Subtotal	24,135	25,050	32,820	41,000	8,180
Distribution Maintenance-Station Equipment						
6493	Outside Services & Repairs	15,065	30,830	40,000	40,000	-
6563	Supplies/Special	465	630	1,000	10,000	9,000
	Subtotal	15,530	31,460	41,000	50,000	9,000
Distribution Maintenance-Overhead Lines						
6493	Outside Services & Repairs	200,170	198,500	175,000	200,000	25,000
6563	Supplies/Special	2,175	5,740	4,000	4,000	-
	Subtotal	202,345	204,240	179,000	204,000	25,000
Distribution Maintenance-Underground Lines						
6493	Outside Services & Repairs	29,795	9,345	30,000	30,000	-
6563	Supplies/Special	1,780	3,460	2,000	2,000	-
6566	Small Tools	-	50	-	-	-
6835	Maint & Repair/Equipment	65	3,595	500	500	-
	Subtotal	31,640	16,450	32,500	32,500	-
Distribution Maintenance-Transformer Lines						
6493	Outside Services & Repairs	385	5,815	10,000	10,000	-
	Subtotal	385	5,815	10,000	10,000	-

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Distribution Maintenance-Street Lighting & Signals						
6563	Supplies/Special	-	-	5,000	15,000	10,000
	Subtotal	-	-	5,000	15,000	10,000
Distribution Maintenance-Meters						
6563	Supplies/Special	4,925	5,895	5,000	8,000	3,000
6835	Maint & Repair/Equipment	-	765	-	3,000	3,000
	Subtotal	4,925	6,660	5,000	11,000	6,000
Customer Accounts-Uncollectible Accounts						
7055	Uncollectible Accounts	78,775	116,800	70,000	80,000	10,000
	Subtotal	78,775	116,800	70,000	80,000	10,000
Engineering						
6220	Training Schools	-	-	1,000	1,000	-
6240	Mileage Reimbursements	40	-	-	-	-
6235	Meetings & Conferences	350	-	1,000	2,000	1,000
6340	Special Studies	-	28,000	28,250	30,000	1,750
6345	Program Consultants	1,920	1,920	5,000	5,000	-
6399	Professional Services/Other	16,960	5,785	10,000	10,000	-
6530	Office Supplies	2,515	1,810	3,000	2,000	(1,000)
6551	Fuel and Oil	-	-	800	800	-
6825	Maint & Repair / Vehicle	-	25	1,000	1,000	-
	Subtotal	21,785	37,540	50,050	51,800	1,750
Resource Management - Purchased Power						
6590	Electricity For Resale	24,283,695	29,119,310	29,871,320	31,114,030	1,242,710
	Subtotal	24,283,695	29,119,310	29,871,320	31,114,030	1,242,710

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Resource Management - Planning						
6220	Training Schools	-	1,755	5,260	5,260	-
6225	Training Materials	-	5,495	-	-	-
6235	Meetings & Conferences	4,165	12,685	8,000	6,000	(2,000)
6240	Mileage Reimbursement	-	-	-	-	-
6301	Legal Fees	90,460	96,450	120,000	120,000	-
6340	Special Studies	-	-	150,000	150,000	-
6521	Messenger Service	165	330	-	-	-
6530	Office Supplies	290	90	1,000	1,000	-
6569	Small Equipment	-	3,310	4,000	4,000	-
6625	Program Expenses	207,215	408,010	425,000	425,000	-
6850	Lease Payments	-	-	-	5,000	5,000
6915	Utilities/Telephone	1,540	1,545	1,200	1,200	-
	Subtotal	303,835	529,670	714,460	717,460	3,000
Resources Management - Transmission						
6230	Dues & Subscriptions	-	1,300	-	-	-
6493	Outside Services & Repairs	539,165	537,820	686,685	703,320	16,635
	Subtotal	539,165	539,120	686,685	703,320	16,635
Resources Management - Transmission by Others						
6493	Outside Services & Repairs	2,610,945	2,617,670	3,481,070	3,405,570	(75,500)
	Subtotal	2,610,945	2,617,670	3,481,070	3,405,570	(75,500)
Administrative & General						
6301	Legal Fees	-	-	160,000	160,000	-
6399	Professional Services/Other	33,050	(19,550)	-	-	-
6424	Consumer Services Allocation	2,198,990	2,192,490	2,365,760	2,397,140	31,380
	Subtotal	2,232,040	2,172,940	2,525,760	2,557,140	31,380
Franchise Fees						
7010	Franchise Fee (2%)	711,250	726,060	736,600	767,765	31,165
7012	In-lieu Fee (8%)	2,845,005	2,904,235	2,947,200	3,073,385	126,185
	Subtotal	3,556,255	3,630,295	3,683,800	3,841,150	157,350

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
Interest Transfers						
6610	Bond Administration	2,500	2,500	4,250	4,250	-
7009	Bank Service Charge	-	2,725	-	-	-
	Subtotal	2,500	5,225	4,250	4,250	-
OPERATIONS SUBTOTAL		34,982,480	39,590,770	42,504,790	43,937,210	1,432,420

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
<u>CAPITAL OUTLAY</u>						
Station Equipment						
7140	Equipment & Machinery	10,295	16,430	25,000	75,000	50,000
	Subtotal	10,295	16,430	25,000	75,000	50,000
Poles, Towers & Fixtures						
7130	Structures/Other	17,175	23,500	35,000	35,000	-
7145	Lines, Mains & Sewers	15	180	-	-	-
	Subtotal	17,190	23,680	35,000	35,000	-
Overhead Conductors & Dev						
7145	Lines, Mains & Sewers	25,415	20,775	30,000	30,000	-
	Subtotal	25,415	20,775	30,000	30,000	-
Underground Conduit						
7130	Structures/Other	3,905	12,450	25,000	25,000	-
7140	Equipment & Machinery	-	1,760	-	-	-
	Subtotal	3,905	14,210	25,000	25,000	-
Underground Conductors & Dev						
7145	Lines, Mains & Sewers	170,950	209,010	250,000	300,000	50,000
	Subtotal	170,950	209,010	250,000	300,000	50,000
Line Transformers						
7140	Equipment & Machinery	164,670	124,250	225,000	250,000	25,000
	Subtotal	164,670	124,250	225,000	250,000	25,000
Meters						
7140	Equipment & Machinery	37,875	72,270	90,000	150,000	60,000
	Subtotal	37,875	72,270	90,000	150,000	60,000

Street Lighting

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 11-12	ACTUAL 12-13	REVISED 13-14	ADOPTED 14-15	VARIANCE
7130	Structures/Other	-	-	25,000	25,000	-
7140	Equipment & Machinery	34,035	23,530	-	-	-
	Subtotal	34,035	23,530	25,000	25,000	-
Tools, Shop Equipment						
7140	Equipment & Machinery	-	-	20,000	-	(20,000)
	Subtotal	-	-	20,000	-	(20,000)
CAPITAL OUTLAY SUBTOTAL		464,335	504,155	725,000	890,000	165,000
TRANSFERS OUT						
Dist Oper - Overhead Line Expenses						
5950	Transfers Out	4,185	4,265	9,425	10,090	665
	Subtotal	4,185	4,265	9,425	10,090	665
Dist Oper - Underground Line Expenses						
5950	Transfers Out	4,185	4,265	9,425	10,090	665
	Subtotal	4,185	4,265	9,425	10,090	665
Dist Oper - Meters						
5950	Transfers Out	-	5,035	10,065	10,170	105
	Subtotal	-	5,035	10,065	10,170	105
TRANSFERS OUT SUBTOTAL		8,370	13,565	28,915	30,350	770
ELECTRIC FUND TOTAL:		38,654,715	43,292,750	46,757,330	48,345,375	1,588,045