#### **CITY OF AZUSA**



### **COMMUNITY RESOURCES DEPARTMENT**

# APPLICATION FOR USE OF BALL OR ATHLETIC FIELDS AND BASKETBALL GYM

Application is hereby made for the use of:

| Facility requested:   |               |              |                         |  |  |
|---|---------------|--------------|-------------------------|--|--|
| Date of use:  |               |              |                         |  |  |
| If multiple days are requested, please a  | ttach a sched | dule with sp | ecific times and dates. |  |  |
| Hours: (From)   | a.m./p.m.     | (To)         | a.m./p.m.               |  |  |
| Name of Organization or Group (Family Name):  |               |              |                         |  |  |
| Purpose for which facility is to be used:   |               |              |                         |  |  |
| Will any funds be solicited?  |               | Admis        | sion charge?            |  |  |
| (If "Yes" to either of the above questions, indicate how and why funds are being raised.) |               |              |                         |  |  |
|   |               |              |                         |  |  |
| Number in group (participants)?   |               |              |                         |  |  |
| Please specify age group (participants)   | )?            |              |                         |  |  |

Effective 2/1/21

### GENERAL RULES AND REGULATIONS AND FEES

These rules and regulations apply to all individuals, groups and organizations using facilities. (Ball Fields, Athletic Fields and Basketball Gyms)

- 1. All functions shall be expected to close no later than 10:00 p.m. Allowance may be made in special circumstances.
- 2. All fees must be paid at the Recreation Office at least two weeks before date of use or reservation will be forfeited. Office hours M-Th 7:00 am-5:30 pm
- 3. Applications for usage involving possible damage to City property may be denied. In any event, the person or persons signing the application shall be liable for damages resulting from such use. During the event, the person or persons signing the application shall be liable for all damages resulting from such use
- 4. No intoxicants, alcohol beverages or narcotics shall be permitted on the premises; neither shall profane language, gambling, quarreling or fighting be permitted.
- 5. The staff representative is responsible for the facility and may request police assistance at any time to enforce rules and regulations.
- 6. Liability insurance and endorsement page naming the City of Azusa as additionally insured may be required.
- 7. No private vehicles allowed on field or concrete courts at any time.
- 8. Cancellations must be made no later than 48 hours in advance and all refunds/rescheduling are subject to review by the Community Resources Department. A make-up or rain date may be necessary; dates are subject to availability.
- 9. It is the responsibility of the person or persons signing the application to make sure the facility is being used as they are intended.
- 10. Trash must be removed from the facility and not left on the floor.
- 11. I have received, read and understand the Ball and Athletic Field Allocation Policy and will follow all rules, policies and disciplinary actions within the policy.

We, the undersigned, hereby agree to abide by and enforce all rules and regulations pertaining to use of recreational facilities established by the City of Azusa and the Azusa Parks and Recreation Commission. General Rules and Regulations are listed above. All parties involved in the use of any City of Azusa's recreation facilities agree to hold harmless said City of Azusa from any and all claims of liability resulting from use of such facilities:

| Signed:                        | Dat                                      | te:           |
|--------------------------------|--|---------------|
| (Authorized signer or person r | esponsible and liable for all organizati | on decisions) |
| Printed name:                  |  |               |
|                                |  | Phone # ( )   |
|                                |  | Cell# ( )     |
| Address & City:                | Zip Code:                                | Email:        |

## **RENTAL FEES**

| MEMORIAL PARK                         | APPLICATION/RENTAL | MEMORIAL PARK      | Office Use |
|---------------------------------------|--------------------|--------------------|------------|
| Baseball Field - North Diamond        |                    | \$32.00/Hr.        |            |
| Softball Field - Southeast Diamond    |                    | \$32.00/Hr.        |            |
| Ball Field Night Time Use             |                    | \$45.00/Hr.        |            |
| Preparation of Ball Field             |                    | \$28.00 per field  |            |
| Use of Set of Bases                   |                    | \$17.00 per field  |            |
| Deposit on Bases                      |                    | \$210.00 per field |            |
| Use of Slo-Pitch Strike Zone Mat      |                    | \$17.00 per field  |            |
| Staff Scorekeeping                    |                    | \$17.00/Hr.        |            |
| Athletic Field (Lights not included)  | Grass Area         | \$65.00/Hr.        |            |
| MEMORIAL PARK & MEMORIAL PARK         |                    | MPK-MPK NORTH      |            |
| NORTH-ARMORY GYMNASIUM                |                    | GYMNASIUM          |            |
| Gym at Memorial Park or Memorial Park | \$70.00/Hour       | Non-Resident Fee   |            |
| North (NRC)                           |                    | \$200.00           |            |
| NORTHSIDE PARK                        | APPLICATION/RENTAL | NORTHSIDE PARK     |            |
| Softball Field                        | North              | \$32.00/Hr.        |            |
| Softball Field                        | South              | \$32.00/Hr.        |            |
| Ball Field Night Time Use             |                    | \$45.00/Hr.        |            |
| Preparation of Ball Field             |                    | \$28.00 per field  |            |
| Use of Set of Bases                   |                    | \$17.00 per field  |            |
| Deposit on Bases                      |                    | \$210.00 per field |            |
| Use of Slo-Pitch Strike Zone Mat      |                    | \$17.00 per field  |            |
| Staff Scorekeeping                    |                    | \$17.00/Hr.        |            |
| Athletic Field (Lights not included)  | Grass Area         | \$65.00/Hr.        |            |
| Non-Resident Fee                      |                    | \$55.00            |            |
| GLADSTONE PARK                        | APPLICATION/RENTAL | GLADSTONE PARK     |            |
| Baseball Field                        |                    | \$32.00/Hr.        |            |
| Ball Field Night Time Use             |                    | \$45.00/Hr.        |            |
| Preparation of Ball Field             |                    | \$28.00 per field  |            |
| Use of Set of Bases                   |                    | \$17.00 per field  |            |
| Deposit on Bases                      |                    | \$210.00 per field |            |
| Use of Batting Cages                  |                    | \$17.00?Hr.        |            |
| Staff Scorekeeping                    |                    | \$17.00/Hr.        |            |
| Athletic Field (Lights Included)      | Grass Area         | \$35.00/Hr.        |            |
| Non-Resident Fee                      |                    | \$55.00            |            |
| ZACATECAS PARK                        | APPLICATION/RENTAL | ZACATECAS PARK     |            |
| Athletic Field                        | Grass Area         | \$65.00/Hr.        |            |
| Non-Resident Fee                      |                    | \$55.00            | 1          |

| ACTION BY COMMUNITY RESOURCES DEPARTMENT: |
|---|
|---|

| Approved:           | Fee:               |
|---------------------|--------------------|
| Special conditions: |                    |
| Denied:             | Reason for denial: |
|                     |                    |
| Date:               | Signed:            |

Representative of Community Resources Department

Applications may be obtained at the Azusa Community Resources Office at the Memorial Park Recreation Center, 320 N. Orange Place, Monday-Thursday, 7:00 a.m.-5:30 p.m. (626) 812-5280