

### INSPECTION SERVICES

The City continues to offer inspection services for all projects. Please read our “Inspection Services & Requests” handout. Temporary inspection protocols will include the following:

- **Exterior Inspections** are being offered for both **occupied & unoccupied buildings**.
- **Interior Inspections** are being offered for **unoccupied buildings**, and **occupied buildings** may be inspected at the discretion of the Building Official. A maximum of 2 persons plus the inspector shall be allowed in the inspection area, all wearing masks, social distancing, and following all COVID-19 protocols.
- Email questions to [buildingpermits@azusaca.gov](mailto:buildingpermits@azusaca.gov).

### PLAN CHECK

- All new plan checks and resubmittals should be submitted electronically/virtually.
- Paper submittals are highly discouraged and may only be accepted on a case by case basis.
- Paper submittals will be subject to a 3 to 6 day quarantine.

### PERMITS

- Staff continues to issue permits for all projects.
- We highly encourage all permit processing to be performed electronically/virtually.
- In-person visits to the Building Division Counter are on an appointment basis only. Please call (626) 812-5234 to schedule an appointment with the Building Division.

### CONTACT US

- For more information contact the Building Division at (626) 812-5234, via email at [buildingpermits@azusaca.gov](mailto:buildingpermits@azusaca.gov), or visit <https://www.ci.azusa.ca.us/110/Building-Division>.