

**RESOLUTION NO. 2022-C01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING AND ADOPTING A REVISED SCHEDULE OF FEES AND CHARGES FOR VARIOUS MUNICIPAL ACTIVITIES AND SERVICES**

**WHEREAS**, under the police power granted by Article XI, Section 7 of the California Constitution, the City of Azusa is authorized to impose reasonable service fees for a variety of municipal benefits and services; and

**WHEREAS**, the City Council of the City of Azusa previously determined that the users of these services should be charged fees to recover the City's expenses for providing these services; and

**WHEREAS**, the City Council previously adopted Resolution No. 2021-C01, which established fees for various municipal activities and services; and

**WHEREAS**, the City Council has determined that in order to continue providing effective services for the public welfare, it is necessary to adopt a revised Schedule of Fees and Charges which sets forth fees for City services; and

**WHEREAS**, based upon evidence provided, the City Council hereby determines that the proposed fees cover, but do not exceed, the reasonable cost of providing the services for which the fee is charged; and

**WHEREAS**, the City Council has determined that the proposed Schedule of Fees and Charges is statutorily and categorically exempt from the requirements of the California Environmental Quality Act since citing these fees fit within the statutory exemptions for local agency decisions involving the adoption and collection of rates, tolls and other charges, pursuant to Public Resources Code Section 21080(b)(8) and Section 15273 of the California Environmental Quality Act Guidelines.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Azusa, California does hereby find, determine and declare as follows:

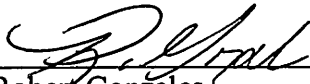
**SECTION 1. Adoption of Schedule of Fees and Charges.** The City Council approves and adopts the Schedule of Fees and Charges (the "Schedule"), which is attached hereto as Exhibit "C" and incorporated herein by reference. The adopted fee schedule shall supersede any fees and charge schedule previously adopted.

**SECTION 2. Findings.** The City Council finds that the fees and charges set forth in the Schedule attached as Exhibit "A": (1) have a reasonable relationship with the City's costs in providing and maintaining those services and facilities; and (2) are necessary to enable the City to continue providing and maintaining the services and facilities to which they relate.

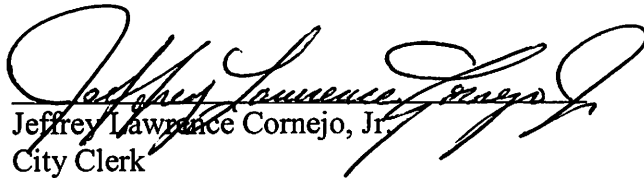
**SECTION 3.** Repeal of Prior Resolution . Resolution No. 2021-C01 is hereby repealed in its entirety.

**SECTION 4.** Effective Date. This Resolution shall become effective upon its adoption.

**PASSED, APPROVED and ADOPTED** this 18<sup>th</sup> day of January, 2022.

  
\_\_\_\_\_  
Robert Gonzales  
Mayor

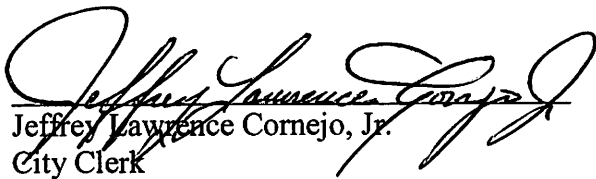
**ATTEST:**

  
\_\_\_\_\_  
Jeffrey Lawrence Cornejo, Jr.  
City Clerk

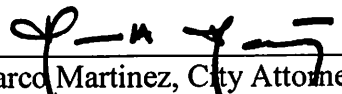
STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES        ) ss.  
CITY OF AZUSA                    )

**I HEREBY CERTIFY** that the foregoing Resolution No. 2022-C01 was duly adopted by the City Council of the City of Azusa at a regular meeting thereof on the 18<sup>th</sup> day of January 2022, by the following vote of City Council Members.

AYES:            COUNCILMEMBERS: GONZALES, ALVAREZ, AVILA, BECKWITH  
NOES:            COUNCILMEMBERS: NONE  
ABSENT:         COUNCILMEMBERS: MENDEZ

  
\_\_\_\_\_  
Jeffrey Lawrence Cornejo, Jr.  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Marco Martinez, City Attorney  
Best Best & Krieger, LLP

**RESOLUTION NO. 2022-C02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING AND ADOPTING A REVISED SCHEDULE FOR CERTAIN DEVELOPMENT PROJECT FEES AND SERVICE CHARGES**

**WHEREAS**, under the police power granted by Article XI, Section 7 of the California Constitution, the City of Azusa is authorized to impose fees, charges and rates for certain municipal services; and

**WHEREAS**, in addition to the authority granted by the California Constitution, Chapter 8 (commencing with section 66016) of Division 1 of Title 7 of the California Government Code establishes a procedure for adopting fees or service charges for development projects; and

**WHEREAS**, pursuant to Resolution No. 2021-C02, adopted on January 19, 2021, the City currently imposes development related fees upon applicants to recover the costs of staff time, inspection, copying costs and other expenses related to the review and processing of applications for property development; and

**WHEREAS**, many of the City's current fees charged for development services no longer reflect the actual cost of providing such services; and

**WHEREAS**, Government Code sections 66016 and 66018 provide that the City may adopt new development fees or increase existing fees after providing notice and holding a public hearing; and

**WHEREAS**, notice of a public hearing on the establishment of new and revised fees was published in accordance with provisions of section 6062a of the California Government Code; and

**WHEREAS**, notice of public hearing was mailed to all interested parties who filed a written request for a mailed notice with the City, or a waiver of notice was obtained; and

**WHEREAS**, on January 18<sup>th</sup>, 2022, at the time and place specified in the published and mailed notices, the City Council held a public hearing as required by law to allow oral or written presentations prior to levying new development fees or service charges and prior to approving an increase in existing development fees or service charges; and

**WHEREAS**, at least ten (10) days prior to the commencement of the hearing, there was made available to the public a report containing the cost, or estimated cost, of providing the service for which the fee or service charge will be levied, and the revenue sources for providing such services; and

**WHEREAS**, based upon evidence provided, the City Council hereby determines that the development services fees set forth in the Schedule of Fees and Charges attached hereto and incorporated herein by reference will not exceed the estimated reasonable cost of providing the property development services for which the fee is charged; and

**WHEREAS**, the proposed fees are statutorily and categorically exempt from the requirements of the California Environmental Quality Act since these fees fit within the statutory exemptions for local agency decisions involving the adoption and collection of rates, tolls and other charges, pursuant to Public Resources Code Section 21 080(b) (8) and Section 15273 of the California Environmental Quality Act Guidelines.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Azusa, California does hereby find, determine and declare as follows:

**SECTION 1. Adoption of Schedule of Fees.** The City Council hereby approves and adopts the Schedule of Fees and Charges attached hereto as Exhibit "C" and incorporated herein by reference. The adopted fee schedule shall supersede any fees and charge schedule previously adopted.

**SECTION 2. Repeal of Prior Resolution.** Resolution No. 2021-C02 is hereby repealed in its entirety.

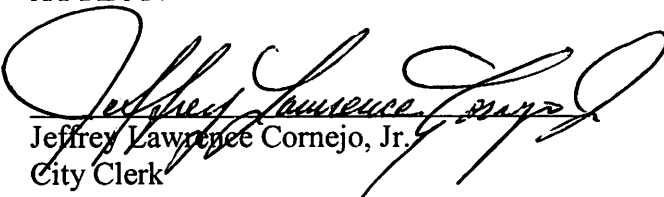
**SECTION 3. Findings.** The City Council finds that the fees and charges set forth in the Schedule attached as Exhibit "A": (1) have a reasonable relationship with the City's costs in providing those services; and (2) are necessary to enable the City to continue providing the services to which they relate.

**SECTION 4. Effective Date.** This Resolution shall become effective sixty (60) days from its adoption.

**PASSED, APPROVED and ADOPTED** this 18<sup>th</sup> day of January, 2022.

  
\_\_\_\_\_  
Robert Gonzales  
Mayor

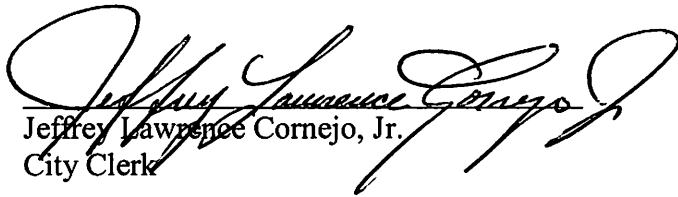
**ATTEST:**

  
Jeffrey Lawrence Cornejo, Jr.  
City Clerk

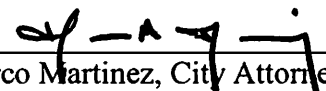
STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES        ) ss.  
CITY OF AZUSA                    )

**I HEREBY CERTIFY** that the foregoing Resolution No. 2022-C02 was duly adopted by the City Council of the City of Azusa at a regular meeting thereof on the 18<sup>th</sup> day of January 2022, by the following vote of City Council Members.

AYES:            COUNCILMEMBERS: GONZALES, ALVAREZ, AVILA, BECKWITH  
NOES:            COUNCILMEMBERS: NONE  
ABSENT:         COUNCILMEMBERS: MENDEZ

  
Jeffrey Lawrence Cornejo, Jr.  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Marco Martinez, City Attorney  
Best Best & Krieger, LLP

CITY OF AZUSA  
SCHEDULE OF FEES AND CHARGES

To Adopt on January 18, 2022



**City of Azusa  
Schedule of Fees and Charges  
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**Adopted on  
January 18,  
2022**

<b>No.</b>	<b>Description</b>	<b>Pages</b>
1	Building and Safety	3 - 16
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**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
	<b>S-1</b>		<b>Building Valuation</b>				
			<b>Apartment Houses:</b>				
1			Type I Or II F.R.	\$158.03	4.60%	\$165.30	
2			Good	\$194.56	4.60%	\$203.51	
3			Type V - Masonry (Or Type III)	\$128.99	4.60%	\$134.93	
4			Good	\$158.03	4.60%	\$165.30	
5			Type V - Wood Frame	\$113.66	4.60%	\$118.89	
6			Good	\$146.10	4.60%	\$152.82	
7			Type I - Basement Garage	\$66.64	4.60%	\$69.70	
			<b>Auditoriums:</b>				
8			Type I Or II F.R.	\$186.72	4.60%	\$195.30	
9			Type II - 1 Hour	\$135.23	4.60%	\$141.45	
10			Type II - N	\$127.92	4.60%	\$133.81	
11			Type III - 1 Hour	\$142.18	4.60%	\$148.72	
12			Type III - N	\$134.87	4.60%	\$141.08	
13			Type V - 1 Hour	\$135.94	4.60%	\$142.20	
14			Type V - N	\$126.85	4.60%	\$132.68	
			<b>Banks:</b>				
15			Type I Or II F.R.	\$263.87	4.60%	\$276.00	
16			Type II - 1 Hour	\$194.38	4.60%	\$203.32	
17			Type II - N	\$188.15	4.60%	\$196.80	
18			Type III - 1 Hour	\$214.51	4.60%	\$224.38	
19			Type III - N	\$206.85	4.60%	\$216.36	
20			Type V - 1 Hour	\$194.38	4.60%	\$203.32	
21			Type V - N	\$186.18	4.60%	\$194.74	
			<b>Bowling Alleys:</b>				
22			Type II - 1 Hour	\$90.86	4.60%	\$95.04	
23			Type II - N	\$84.80	4.60%	\$88.71	
24			Type III - 1 Hour	\$98.88	4.60%	\$103.43	
25			Type III - N	\$92.47	4.60%	\$96.72	
26			Type V - 1 Hour	\$66.64	4.60%	\$69.70	
			<b>Churches:</b>				
27			Type I Or II F.R.	\$176.74	4.60%	\$184.87	
28			Type II - 1 Hour	\$132.74	4.60%	\$138.84	
29			Type II - N	\$126.15	4.60%	\$131.95	
30			Type III - 1 Hour	\$144.31	4.60%	\$150.95	
31			Type III - N	\$137.90	4.60%	\$144.24	
32			Type V - 1 Hour	\$134.87	4.60%	\$141.08	
33			Type V - N	\$126.85	4.60%	\$132.68	
			<b>Convalescent Hospitals:</b>				
34			Type I Or II F.R.	\$248.01	4.60%	\$259.42	
35			Type II - 1 Hour	\$172.11	4.60%	\$180.03	
36			Type III - 1 Hour	\$176.38	4.60%	\$184.49	
37			Type V - 1 Hour	\$166.24	4.60%	\$173.88	
			<b>Dwellings:</b>				
38			Type V - Masonry	\$134.87	4.60%	\$141.08	
39			Good	\$172.64	4.60%	\$180.58	
40			Type V - Wood Frame	\$119.91	4.60%	\$125.42	
41			Good	\$164.64	4.60%	\$172.21	
			<b>Basements -</b>				
42			Semi-Finished	\$35.81	4.60%	\$37.46	
43			Good	\$41.33	4.60%	\$43.23	
44			Unfinished	\$26.01	4.60%	\$27.21	
45			Good	\$31.53	4.60%	\$32.98	
			<b>Fire Station:</b>				
46			Type I Or II F.R.	\$203.82	4.60%	\$213.20	
47			Type II - 1 Hour	\$134.16	4.60%	\$140.33	
48			Type II - N	\$126.50	4.60%	\$132.32	
49			Type III - 1 Hour	\$146.81	4.60%	\$153.56	
50			Type III - N	\$140.57	4.60%	\$147.04	
51			Type V - 1 Hour	\$137.72	4.60%	\$144.06	
52			Type V - N	\$130.60	4.60%	\$136.60	





**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
			<b>Homes For The Elderly:</b>				
53			Type I Or II F.R.	\$184.76	4.60%	\$193.26	
54			Type II - 1 Hour	\$150.02	4.60%	\$156.92	
55			Type II - N	\$143.60	4.60%	\$150.21	
56			Type III - 1 Hour	\$156.25	4.60%	\$163.44	
57			Type III - N	\$149.84	4.60%	\$156.73	
58			Type V - 1 Hour	\$150.91	4.60%	\$157.85	
59			Type V - N	\$145.74	4.60%	\$152.44	
			<b>Hospitals:</b>				
60			Type I Or II F.R.	\$290.77	4.60%	\$304.14	
61			Type III - 1 Hour	\$240.70	4.60%	\$251.78	
62			Type V - 1 Hour	\$229.66	4.60%	\$240.22	
			<b>Hotels And Motels:</b>				
63			Type I Or II F.R.	\$179.95	4.60%	\$188.23	
64			Type III - 1 Hour	\$155.90	4.60%	\$163.07	
65			Type III - N	\$148.59	4.60%	\$155.43	
66			Type V - 1 Hour	\$135.76	4.60%	\$142.01	
67			Type V - N	\$133.09	4.60%	\$139.21	
			<b>Industrial Plants:</b>				
68			Type I Or II F.R.	\$101.38	4.60%	\$106.04	
69			Type II - 1 Hour	\$70.55	4.60%	\$73.80	
70			Type II - N	\$64.85	4.60%	\$67.84	
71			Type III - 1 Hour	\$77.68	4.60%	\$81.25	
72			Type III - N	\$73.23	4.60%	\$76.60	
73			Tilt-Up	\$53.45	4.60%	\$55.91	
74			Type V - 1 Hour	\$73.23	4.60%	\$76.60	
75			Type V - N	\$66.99	4.60%	\$70.07	
			<b>Jails:</b>				
76			Duces Tecum Subpoena Processing	\$283.46	4.60%	\$296.50	
77			Type III - 1 Hour	\$259.23	4.60%	\$271.16	
78			Type V - 1 Hour	\$194.38	4.60%	\$203.32	
			<b>Libraries:</b>				
79			Type I Or II F.R.	\$207.39	4.60%	\$216.93	
80			Type II - 1 Hour	\$151.80	4.60%	\$158.78	
81			Type II - N	\$144.32	4.60%	\$150.95	
82			Type III - 1 Hour	\$160.35	4.60%	\$167.73	
83			Type III - N	\$152.33	4.60%	\$159.34	
84			Type V - 1 Hour	\$150.55	4.60%	\$157.48	
85			Type V - N	\$144.32	4.60%	\$150.95	
			<b>Medical Offices:</b>				
86			Type I Or II F.R.	\$212.91	4.60%	\$222.70	
87			Type II - 1 Hour	\$164.27	4.60%	\$171.83	
88			Type II - N	\$156.07	4.60%	\$163.25	
89			Type III - 1 Hour	\$178.17	4.60%	\$186.36	
90			Type III - N	\$165.87	4.60%	\$173.50	
91			Type V - 1 Hour	\$160.71	4.60%	\$168.10	
92			Type V - N	\$155.01	4.60%	\$162.14	
			<b>Offices</b>				
93			Type I Or II F.R.	\$190.28	4.60%	\$199.04	
94			Type II - 1 Hour	\$127.39	4.60%	\$133.25	
95			Type II - N	\$121.33	4.60%	\$126.91	
96			Type III - 1 Hour	\$137.54	4.60%	\$143.87	
97			Type III - N	\$131.49	4.60%	\$137.54	
98			Type V - 1 Hour	\$128.81	4.60%	\$134.74	
99			Type V - N	\$121.33	4.60%	\$126.91	
			<b>Private Garages:</b>				
100			Picnic Shelter Application Rental (Alisal Park):	\$43.29	4.60%	\$45.29	
101			Masonry	\$48.82	4.60%	\$51.06	
102			Open Carports	\$29.58	4.60%	\$30.94	
			<b>Public Buildings:</b>				
103			Type I Or II F.R.	\$219.86	4.60%	\$229.97	
104			Type II - 1 Hour	\$178.17	4.60%	\$186.36	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
105			Type II - N	\$170.33	4.60%	\$178.16	
106			Type III - 1 Hour	\$184.94	4.60%	\$193.44	
107			Type III - N	\$178.52	4.60%	\$186.74	
108			Type V - 1 Hour	\$169.26	4.60%	\$177.04	
109			Type V - N	\$163.20	4.60%	\$170.71	
			<b>Public Garages:</b>				
110			Type I Or II F.R.	\$87.12	4.60%	\$91.13	
111			Type I Or II Open Parking	\$65.39	4.60%	\$68.40	
112			Type II - N	\$49.89	4.60%	\$52.18	
113			Type III - 1 Hour	\$65.92	4.60%	\$68.95	
114			Type III - N	\$58.62	4.60%	\$61.31	
115			Type V - 1 Hour	\$60.04	4.60%	\$62.80	
			<b>Restaurants</b>				
116			Type III - 1 Hour	\$173.53	4.60%	\$181.52	
117			Type III - N	\$167.66	4.60%	\$175.37	
118			Type V - 1 Hour	\$158.92	4.60%	\$166.24	
119			Type V - N	\$152.69	4.60%	\$159.71	
			<b>Schools:</b>				
120			Type I Or II F.R.	\$198.12	4.60%	\$207.24	
121			Type II - 1 Hour	\$135.23	4.60%	\$141.45	
122			Type III - 1 Hour	\$144.67	4.60%	\$151.33	
123			Type III - N	\$139.15	4.60%	\$145.55	
124			Type V - 1 Hour	\$135.59	4.60%	\$141.82	
125			Type V - N	\$129.35	4.60%	\$135.30	
			<b>Service Stations:</b>				
126			Type II - N	\$119.73	4.60%	\$125.24	
127			Type III - 1 Hour	\$124.90	4.60%	\$130.64	
128			Type V - 1 Hour	\$106.37	4.60%	\$111.26	
129			Canopies	\$49.89	4.60%	\$52.18	
			<b>Stores:</b>				
130			Type I Or II F.R.	\$146.81	4.60%	\$153.56	
131			Type II - 1 Hour	\$89.80	4.60%	\$93.93	
132			Type II - N	\$87.84	4.60%	\$91.88	
133			Type III - 1 Hour	\$109.22	4.60%	\$114.24	
134			Type III - N	\$102.45	4.60%	\$107.16	
135			Type V - 1 Hour	\$91.93	4.60%	\$96.16	
136			Type V - N	\$84.99	4.60%	\$88.89	
			<b>Town Homes:</b>				
137			Type V - Masonry	\$154.31	4.60%	\$161.41	
138			Type V - Wood Frame	\$147.15	4.60%	\$153.92	
139			Garage- Wood Frame	\$60.05	4.60%	\$62.81	
140			Garage- Masonry	\$66.64	4.60%	\$69.70	
			<b>Theaters:</b>				
141			Type I Or II F.R.	\$195.63	4.60%	\$204.63	
142			Type III - 1 Hour	\$142.53	4.60%	\$149.09	
143			Type III - N	\$135.76	4.60%	\$142.01	
144			Type V - 1 Hour	\$134.16	4.60%	\$140.33	
145			Type V - N	\$126.85	4.60%	\$132.69	
			<b>Warehouses:</b>				
146			Type I Or II F.R.	\$88.01	4.60%	\$92.06	
147			Type I Or V - 1 Hour	\$52.20	4.60%	\$54.60	
148			Type I Or V - N	\$49.00	4.60%	\$51.25	
149			Type III - 1 Hour	\$59.15	4.60%	\$61.87	
150			Type III - N	\$56.30	4.60%	\$58.89	
			<b>Equipment:</b>				
			<b>Air Conditioning</b>				
151			Commercial	\$7.48	4.60%	\$7.83	
152			Residential	\$6.24	4.60%	\$6.52	
153			<b>Sprinkler Systems</b>	\$4.63	4.60%	\$4.85	
			<b>Other Valuations</b>				
			<b>Reroof</b>				
154			Asphalt And Comp - per square foot of material	\$286.67	4.60%	\$299.85	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
155			Built-up - per square foot of material	\$303.53	4.60%	\$317.49	
156			Light-weight tile - per square foot of material	\$784.12	4.60%	\$820.19	
157			Concrete Tile Or Slate Tile - per square foot of materi	\$944.31	4.60%	\$987.75	
158			Metal Shingles - per square foot of material	\$596.94	4.60%	\$624.40	
159			Wood Shake - per square foot of material	\$362.55	4.60%	\$379.23	
160			Wood Shingle - per square foot of material	\$349.06	4.60%	\$365.12	
161			Rolled Roofing - minimum 300 Sq.Ft. allowed on patio	\$1,686.27	4.60%	\$1,763.84	
162			Tear off and re-sheath - per square foot of materia	\$168.63	4.60%	\$176.38	
			<b>Tenant Improvements</b>				
163			General Commercial	\$43.84	4.60%	\$45.86	
164			Restaurants	\$50.59	4.60%	\$52.92	
165			Medical Offices	\$52.27	4.60%	\$54.68	
			<b>Retaining Walls- Concrete Block</b>				
166			6"	\$13.08	4.60%	\$13.68	
167			8"	\$14.48	4.60%	\$15.14	
168			12"	\$17.75	4.60%	\$18.56	
169			<b>Masonry Fireplace - Minimum Valuation</b>	\$5,345.49	4.60%	\$5,591.38	
170			<b>Foundation Permits</b> - Based On 1/3 The Overall Valuation Of The Bldg Permit <i>These Figures Shall Be Used When The Applicant Does Not Have A Valuation, Or If The Valuation Given Is Obviously Low.</i>				
171			<b>Factory Built Fireplace- Minimum Valuation</b>	\$1,782.39	4.60%	\$1,864.38	
			<b>Signs</b>				
			1 Side:				
172			a) Painted	\$69.13	4.60%	\$72.31	
173			b) Electrical	\$133.22	4.60%	\$139.34	
			2 Sides:				
174			a) Painted	\$80.94	4.60%	\$84.66	
175			b) Electrical	\$168.63	4.60%	\$176.38	
			Pole /Lineal Foot plus square foot of sign:				
176			a) 3" 0	\$57.33	4.60%	\$59.97	
177			b) 4" 0	\$80.94	4.60%	\$84.66	
178			c) 6" 0	\$104.55	4.60%	\$109.36	
179			d) 8" 0	\$129.84	4.60%	\$135.82	
180			e) 10" 0	\$153.45	4.60%	\$160.51	
181			f) 12" 0	\$175.37	4.60%	\$183.44	
			<b>Photovoltaic Systems</b>				
182			Permit And plan check fees for photovoltaic systems shall be assessed at 45% of the fee generated by the declared valuation and the per unit electrical item cost				
183			Residential 15 kW Or Less=\$500 or 45% of the fee generated by the declared valuation, whichever is less.				
184			Residential more than 15 kW=\$500 + 15 Per kW over 15 or 45% of the fee generated by the declared valuation, whichever is less.				
185			Commercial 50 kW or less = \$1,000 or 45% of the fee generated by the declared valuation, whichever is less.				
186			Commercial more than 50 kw - 250 kw = \$500 + \$7 per kW above 50 kW or 45% of the fee generated by the declared valuation, whichever is less.				
187			Commercial more than 250 kW = \$2,400 + 5 kW above 250 kW or 45% of the fee generated by the declared valuation, whichever is less.				
			<b>Swimming Pools</b>				
			Valuation based on actual construction cost. Permit fees same as building permits				
188			Minimum Valuation:	\$22,258.81	4.60%	\$23,282.72	
			<b>Spas</b>				



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted		Adopted	Notes
				1/19/2021	CPI	1/18/2022	
				Cost Per	Sept'20-'21	Cost Per	
				S.F. Avg.		S.F. Avg.	
189			Minimum Valuation				
190			Prefabricated	\$4,451.76	4.60%	\$4,656.54	
191			Gunite	\$8,937.25	4.60%	\$9,348.36	
			<b>Surcharge Fees</b>				
192			Optical Records System - Per Permit	\$15.77	n/a	\$15.77	
193		#	General Plan Maintenance - 10% Permit Surcharge To	10%	n/a	10%	
194		#	Permit Automation Fee	\$0.00	n/a	\$0.00	
195		#	Technology Enhancement (5% of permit and plan che	5%	n/a	5%	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted 1/19/2021 Cost Per S.F. Avg.	CPI Sept'20-'21	Adopted 1/18/2022 Cost Per S.F. Avg.	Notes
	<b>S-2</b>		<b>Building Permit Fees</b>				
196			Permit Issuance	\$96.45	4.60%	\$100.88	
			<b>Total Valuation</b>				
197			\$1.00 to \$500.00	\$41.87	4.60%	\$43.80	
198			\$501.00 to \$2,000.00 For the 1st \$500.00 plus \$3.56 for ea. additional \$100.00, or fraction thereof, to and including \$2,000.00	\$41.87	4.60%	\$43.80	
199			\$2,001.00 to \$25,000.00 For the 1st \$2,000.00 plus \$16.31 for ea. additional \$1,000.00, or fraction thereof, to and including \$25,000.00	\$123.38	4.60%	\$129.06	
200			\$25,001.00 to \$50,000.00 For the 1st \$25,000.00 plus \$11.76 for ea. additional \$1,000.00, or fraction thereof, to and including \$50,000.00	\$697.08	4.60%	\$729.14	
201			\$50,001.00 to \$100,000.00 For the 1st \$50,000.00 plus \$8.15 for ea. additional \$1,000.00, or fraction thereof, to and including \$100,000.00	\$1,146.95	4.60%	\$1,199.71	
202			\$100,001.00 to \$ 500,000.00 For the 1st \$100,000.00 plus \$6.52 for ea. additional \$1,000.00, or fraction thereof, to and including \$500,000.00	\$1,770.53	4.60%	\$1,851.98	
203			\$500,001.00 to \$1,000,000.00 For the 1st \$500,000.00 plus \$5.52 for ea. additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	\$5,761.47	4.60%	\$6,026.50	
204			\$1,000,001.00 and up For the 1st \$1,000,000.00 plus \$3.67 for ea. additional \$1,000.00, or fraction thereof	\$9,992.94	4.60%	\$10,452.61	
			<b>Other Inspections And Fees:</b>				
205			1. Inspections Outside Of Normal Business Hours (Per Hour) (Minimum Charge - Two Hours) [a]	\$83.74	4.60%	\$87.59	
206			2. Reinspection Fees Accessed Under Provisions Of Section 305.8 (Per Hour) [a]	\$83.74	4.60%	\$87.59	
207			3. Inspections For Which No Fee Is Specifically Indicated (Per Hour) (Minimum Charge - One-Half Hour) [a]	\$83.74	4.60%	\$87.59	
208			4. Additional Plan Review Required By Changes, Additions Or Revisions To Plans (Per Hour) (Minimum Charge - One-Half Hour) [a]	\$83.74	4.60%	\$87.59	
209			5. For Use Of Outside Consultants For Plan Checking And Inspections, Or Both [b]	Actual costs [b]	n/a	Actual costs [b]	
210			[a] Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved. [b] Actual costs include administrative and overhead costs.				



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
	<b>S-3</b>		<b>Electrical Permit Fees</b>				
211			Area Fee Rate - Single Family Dwellings (Rate X Area/ <b>Unit Fee Schedule (Note: Does Not Include Permit Issuance Fee)</b> Receptacle, Switch and Lighting, or other. For receptacle, switch lighting, smoke detectors, or other outlets, at which current is used or controlled except services, feeders and meter:	\$0.13	4.60%	\$0.14	
212			First 20, each	\$2.01	4.60%	\$2.10	
213			Additional outlets, each <i>(Note: For multi-outlet assemblies, each 5 ft. or fraction may be considered as 1 outlet.)</i>	\$1.33	4.60%	\$1.39	
			<b>Lighting Fixtures</b>				
214			For lighting fixtures, sockets, or other lamp holding devices:				
215			First 20, each	\$2.01	4.60%	\$2.10	
216			Additional fixtures, each	\$1.33	4.60%	\$1.39	
217			For pole or platform mounted lighting fixtures, each	\$2.01	4.60%	\$2.10	
218			For theatrical-type lighting fixtures or assemblies, each	\$2.01	4.60%	\$2.10	
			<b>Residential Appliances</b>				
219			For fixed residential appliances or receptacle outlets for same, including wall-mounts, electric ovens, counter-mounted cooking tops, electric ranges, self- contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwasher <i>(Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)</i>	\$9.36	4.60%	\$9.79	
			<b>Temporary Power Service</b>				
220			For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances, each	\$40.08	4.60%	\$41.93	
221			For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, firework stands, sales booths, additional pole, etc., each	\$18.70	4.60%	\$19.56	
			<b>Non-Residential Appliances</b>				
222			For residential appliances and self-contained, factory wired, non-residential appliances not exceeding one (1) horsepower (HP), kilowatt (KW), Or kilovolt- ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets	\$10.69	4.60%	\$11.18	
			<b>Power Apparatus</b>				
			For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, as follows:				
			Rating in horsepower (HP), kilowatts (KW), kilovolt- amperes (KVA), Or kilovolt-amperes-reactive (KVAR)				
223			Up to and including 1, each	\$10.69	4.60%	\$11.18	
224			Over 1 and not over 10, each	\$18.70	4.60%	\$19.56	
225			Over 10 and not over 50, each	\$48.11	4.60%	\$50.32	
226			Over 50 and not over 100, each	\$96.20	4.60%	\$100.63	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
227			Over 100, each <i>Note: 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined rating may be used. Note: 2. These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.</i>	\$160.35	4.60%	\$167.72	
228			<b>Busways</b> For trolley and plug-in type busways, each 100 feet or fraction thereof <i>(Note: an additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways.)</i>	\$26.73	4.60%	\$27.96	
229			<b>Signs, Outline Lighting, And Marquees</b> For signs, outline lighting systems, or marquees supplied from one branch circuit, each	\$40.08	4.60%	\$41.93	
230			For additional branch circuits within the same sign outline lighting system, or marquee, each	\$13.36	4.60%	\$13.97	
231			<b>Services, Switchboards, Switchboard Sections, Motor Control Centers And Panelboards</b> For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less & not over 200 amperes In rating, each.	\$40.08	4.60%	\$41.93	
232			For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 200 amperes 1,000 amperes in rating. each	\$80.18	4.60%	\$83.87	
233			For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1,000 amperes in rating, each	\$187.08	4.60%	\$195.68	
234			<b>Miscellaneous Apparatus, Conduits And Conductors</b> For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth <i>(Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.</i>	\$40.08	4.60%	\$41.93	
235			<b>Private Swimming Pools</b> For new private, residential, inground swimming pools for single, or multi-family occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding underwater lighting, water pumping and other similar electrical equipment	\$80.18	4.60%	\$83.87	
236			For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools, each <b>Carnivals And Circuses</b> Carnivals, circuses and other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.	\$53.45	4.60%	\$55.91	
237			For electrical generators and electrical driven rides, each	\$40.08	4.60%	\$41.93	
238			For mechanically driven rides and walk-through attractions or displays having electric lighting, each	\$16.04	4.60%	\$16.77	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted		Adopted	Notes	
				1/19/2021	CPI	1/18/2022		
				Cost Per	Sept'20-'21	Cost Per		
				S.F. Avg.		S.F. Avg.		
239			For a system of area and booth lighting, each	\$16.04	4.60%	\$16.77		
240			For permanently installed rides, booths, displays, and attractions	\$16.04	4.60%	\$16.77		
			<b>Other Inspections</b>					
			For Inspection Of Electrical Equipment For Which No Fee Is Herein Set Forth, The Fee Shall Be Determined By The Building Official					





**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
	<b>S-4</b>		<b>Plumbing Fees</b>				
241			Each plumbing fixture or trap or set of fixtures on one trap (including drainage, vent, water piping and backflow prevention devices therefore)	\$16.04	4.60%	\$16.77	
242			Each permanent type dishwasher whether individually trapped or not	\$16.04	4.60%	\$16.77	
243			Each industrial waste pretreatment interceptor including its trap & vent, except kitchen type grease interceptors functioning as fixtures traps	\$16.04	4.60%	\$16.77	
244			Each swimming pool drainage trap & receptor whether connected to a building drain or building sewer (water supply for pool not included)	\$16.04	4.60%	\$16.77	
245			Each gas piping system of 1 to 5 outlets or alteration or retest of existing gas piping system	\$16.04	4.60%	\$16.77	
246			Each additional outlet over five	\$4.01	4.60%	\$4.20	
247			Each gas pressure regulator other than appliance regulators	\$5.35	4.60%	\$5.59	
248			Each water heater and/or vent	\$16.04	4.60%	\$16.77	
249			Each solar potable water heating system, including water heater/vent	\$53.45	4.60%	\$55.91	
250			For repair or alteration of drainage and/or vent piping	\$16.04	4.60%	\$16.77	
251			Each piece of water-treating equipment and/or water piping installed without accompanying plumbing	\$16.04	4.60%	\$16.77	
252			Lawn sprinkler systems on 1 meter including backflow prevention devices	\$16.04	4.60%	\$16.77	
253			Backflow prevention devices on unprotected water supplied, pools, tanks, vats, etc. (including incidental water piping) 1 to 5	\$16.04	4.60%	\$16.77	
254			Any swimming pool piping associated with the construction, remodeling or repair of a swimming pool, spa and hot tub	\$44.53	4.60%	\$46.58	
255			Each additional device over five (5)	\$4.01	4.60%	\$4.20	
256			Each building drain installed without accompanying plumbing	\$16.04	4.60%	\$16.77	
257			For connection of a house sewer to a public sewer or the extension of a house lateral onto a lot for future use	\$45.43	4.60%	\$47.52	
258			For each house sewer manhole	\$45.43	4.60%	\$47.52	
259			Each installation of a section of house sewer for future use	\$29.39	4.60%	\$30.74	
260			For the connection of each additional bldg. or work to house sewer	\$29.39	4.60%	\$30.74	
261			For the connection of a house sewer to a private sewage disposal system	\$29.39	4.60%	\$30.74	
262			For each private sewage disposal system (septic tank & seepage pit or pits and/or drainfield)	\$93.54	4.60%	\$97.84	
263			For each cesspool, overflow seepage pit, percolation test pit, swimming pool drywell, or drainfield extension or replacement	\$45.43	4.60%	\$47.52	
264			For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof	\$29.39	4.60%	\$30.74	
265		#	Annual inspection of fat, oil and grease	\$160.00	n/a	\$160.00	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
	S-5		<b>Mechanical Permit Fees</b>				
			Installation, alteration or relocation of each refrigeration condenser or absorption unit, & each fuel burning furnace, heater, boiler, and vented decorative appliance including vents attached thereto:				
266			Up to & including 100,000 BTU	\$26.73	4.60%	\$27.96	
267			More than 100,000 BTU to & including 1,000,000 B	\$53.45	4.60%	\$55.91	
268			More than 1,000,000 BTU	\$133.62	4.60%	\$139.77	
269			For each air inlet & air outlet served by any conditio	\$4.69	4.60%	\$4.90	
270			For each 1,000 sq.ft. or fraction thereof of conditio	\$37.42	4.60%	\$39.14	
			<i>Note: when a permit is applied for and the total number of air inlets &amp; air outlets is unknown, the fees shall be based on the sq.ft. of conditioned area.</i>				
271			For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$13.36	4.60%	\$13.97	
			For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:				
272			Up to & including 2,000 CFM - each unit up to 10	\$13.36	4.60%	\$13.97	
273			Each unit over 10	\$4.01	4.60%	\$4.20	
274			More than 2,000 CFM to and including 10,000 CFM	\$40.12	4.60%	\$41.96	
275			More than 10,000 CFM	\$66.81	4.60%	\$69.88	
			<i>Note: this fee shall not apply to an air handling unit which is a portion of a factory assembled air conditioned appliance for which a permit is required elsewhere in this code.</i>				
276			For each evaporative cooler other than portable type	\$21.38	4.60%	\$22.37	
277			For required ventilation fans which serve a single register				
278			Each fan up to 10	\$16.04	4.60%	\$16.77	
279			Each fan over 10	\$5.35	4.60%	\$5.59	
280			For each required ventilation system which is not a portion of any air conditioning system for which a permit is required elsewhere in this code	\$32.07	4.60%	\$33.55	
281			For the installation or each commercial kitchen hood or spray booth served by mechanical exhaust, including the fans and ducts attached thereto	\$66.81	4.60%	\$69.88	
282			For the installation of each fire damper	\$10.69	4.60%	\$11.18	
283			Alteration of existing duct system where a permit is r	\$26.73	4.60%	\$27.96	
			<i>Note: 1) for refrigeration system rating one horsepower, one ton, or 12,000 BTU per hour shall mean the same quantity</i>				
			<i>note: 2) for steam boilers rated in boiler horsepower, one horsepower shall equal 50,000 BTU per hour</i>				



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Cost Per S.F. Avg.	Sept'20-'21	1/18/2022 Cost Per S.F. Avg.	
<b>Plan Check Fees</b>							
284		#	Building Plan Check Fee - 85% Of Permit Fee - \$15.00	Varies	n/a	Varies	
285		#	Electric Plan Check Fee - 80% Of Permit Fee - \$15.00	Varies	n/a	Varies	
286		#	Energy Plan Check Fee - 10% Of Building Permit Fee:	Varies	n/a	Varies	
287		#	Mechanical Plan Check Fee - 80% Of Permit Fee - \$15	Varies	n/a	Varies	
288		#	Plumbing Plan Check Fee - 80% Of Permit Fee - \$15.0	Varies	n/a	Varies	
289			Temporary Certificate of Occupancy (60 days)	\$450	n/a	\$450	
290			Parking Lot Resurface Permit (\$68 up to 10,000 square feet, \$1 for each additional sq ft)	Varies	n/a	Varies	
291			Event Permit (1 hr minimum inspection time \$93 plus	\$157	4.60%	\$163.77	
292			General Plan Update Fee (10% of Permit)	Varies	n/a	Varies	

# = Fees not automatically adjusted for CPI change.



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	
No.	Item	# Description	Fee/Unit	Sept'20-'21	Fee/Unit	Notes
1	<b>S-045</b>	Grading Plan Check Fee	Variable	4.60%	Variable	
		<100 CY - \$899				
		100 - 1,000 CY - \$916.71 Plus \$14.84 Per 100 CY				
		1,000 - 10,000 CY - \$1050.24 Plus \$16.43 Per 1,000 CY				
		10,000 - 50,000 CY - \$1,756.06 Plus \$18.02 Per 1,000 CY				
		50,000+ CY - \$2,476.71 Plus \$244.81 Per 10,000 CY				
2	<b>S-046</b>	Grading Inspection	Variable	4.60%	Variable	
		<100 CY - \$358				
		100 -1,000 CY - \$365.62 Plus \$50.87 Per 100 CY				
		1,000 - 10,000 CY - \$823.45 Plus \$76.30 Per 1,000 CY				
		10,000 - 50,000 CY - \$1,510.19 Plus \$92.20 Per 1,000 CY				
		50,000+ CY - \$5,198.22 Plus \$604.07 Per 10,000 CY				
3		Grading Permit Fee - Based On Cubic Yards	\$195	4.60%	\$204	
4		Permit Fee For Changes To Original Permit:				
		< \$20,000	\$124	4.60%	\$130	
		\$20,001 to \$50,000	\$124	4.60%	\$130	
		\$50,001 to \$75,000	\$169	4.60%	\$177	
		\$75,001 to \$100,000	\$257	4.60%	\$269	
		\$100,001 to \$200,000	\$338	4.60%	\$353	
		\$200,000 to \$500,000	\$436	4.60%	\$456	
		\$500,001 and up	\$533	4.60%	\$557	
5		Special Site Inspection:	\$98	4.60%	\$102	
		Commercial (Minimum 2 Hours)	\$195	4.60%	\$204	
		Residential (Minimum 2 Hour)	\$195	4.60%	\$204	
		Residential (Non-Habitable Space) (Minimum 2 Hours)	\$186	4.60%	\$195	
6		Production Lot Plan Check - Per Lot	\$206	n/a	\$206	
7		Occupancy Inspection Fee:				
		0-1 To 15,000 Sq Ft (1/2 Hour Of Technical Staff Time)	\$52	4.60%	\$54	
		15,000 Sq.Ft. On (1 Hour Of Technical Staff Time)	\$98	4.60%	\$102	
8		Bonds For Sign(s) (Refundable)	\$294	4.60%	\$307	
9		Demolition Permit Fee (Minimum 1 Hour)	\$114	4.60%	\$119	
10		Deputy Inspection Registration Fee (Deputy)	\$52	4.60%	\$54	
11		Emergency Inspection Fee (Minimum 1 Hours)	\$160	4.60%	\$167	
12		Hearing Officer	Actual Cost	n/a	Actual Cost	
13		Pre-Plan Check Submittal (Minimum 2 Hours)	\$203	4.60%	\$213	
14		Reinspection Fee (Minimum 1 Hour)	\$107	4.60%	\$112	
15		Room Addition Plan Check Fee (Minimum 2 Hours)	\$203	4.60%	\$213	
16		Trailer Coach	\$195	4.60%	\$204	
17		Trash Enclosure - \$10 for additional enclosure	\$79	4.60%	\$83	
18		Relocation Of Buildings:				
		0 to 2,000 sq.ft.	\$460	4.60%	\$481	
		2,001 to 5,000 sq.ft.	\$864	4.60%	\$903	
		5,001 sq.ft. and up	\$1,244	4.60%	\$1,302	
19		Plan Checking Fee:				
		Staff rates assessed against deposit.				
		Executive Staff - per hour	\$177	4.60%	\$185	
		Professional Staff - per hour	\$127	4.60%	\$132	
		Technical Staff (Plan Checker/Inspector) - per hour	\$107	4.60%	\$112	
20		On-Site Improvement Inspections:				
		\$2,000 deposit required for parking lot paving and miscellaneous testing				



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**Schedule of Fees and Charges (Development-Related)**  
**BUILDING AND SAFETY**

Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	
No.	Item	# Description	Fee/Unit	Sept'20-'21	Fee/Unit	Notes
		Professional Staff - Per Hour	\$127	4.60%	\$132	
		Rates applied against deposit				
		Technical Staff - Per Hour	\$107	4.60%	\$112	
		Rates applied against deposit				
21		Standard Plan Check Fee:				
		Professional Staff - Per Hour	\$127	4.60%	\$132	
		Technical Staff - Per Hour	\$107	4.60%	\$112	
22	<b>S-98</b>	# Certified Access Specialist Program (CAsp)	\$4	n/a	\$4	[a]
23		Construction and Demolition Administrative Fee				[b], [c]
		All tenant improvements with a valuation of up to \$25,000: and all residential additions.	\$68	n/a	\$68	[b], [c]
		All tenant improvements with a valuation of \$25,001 to \$50,000, and all single family residential new constructions.	\$100	n/a	\$100	[b], [c]
		All tenant improvements with a valuation greater than \$50,000; all multifamily, commercial, and industrial projects, and all other projects.	\$135	n/a	\$135	[b], [c]

[a] Fee set by State-City has to collect \$4 for each business license applicant through 12/31/23 (fee will reduce to \$1 per business license applicant beginning 1/1/2024 per State Mandates) and pass it through to the State for construction related accessibility.

[b] Proposed New Fees

[c] Fee is associated with ordinance 2020-01 scheduled approved by Council on 1-21-20. The ordinance will amend chapter 14 of the City of Azusa Municipal Code, adding Article XVIII, Construction and Demolition Waste Recycling and Diversion.

# = Fees not automatically adjusted for CPI change.



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**PLANNING**

No.	Svc Area	Item	#	Description	Adopted	CPI	Adopted	Fee	Type	Notes
					1/19/2021	Sept'20-'21	1/18/2022			
1		<b>S-001</b>		Zoning Clearance	\$89	4.60%	\$93		flat fee	
2		<b>S-002</b>		Design Review - Minor (over the counter)	\$2,123	4.60%	\$2,220		flat fee	
3		<b>S-003</b>		Staff Level Design Review:						
			#	a) Modifications to Existing Structures	\$350	n/a	\$350		flat fee	
				b) All Others	\$4,762	4.60%	\$4,981		flat fee	
4		<b>S-004</b>	#	Design Review - Major	\$10,000	n/a	\$10,000		deposit	[a]
5		<b>S-005</b>		Major Use Permit	\$6,215	4.60%	\$6,501		flat fee	
6		<b>S-005A</b>		Minor Use Permit	\$1,184	4.60%	\$1,238		flat fee	
7		<b>S-006</b>		Use Permit Modifications:					flat fee	
				a) Modifications To Major UP	\$3,122	4.60%	\$3,266		flat fee	
				b) Modifications To Minor UP	\$654	4.60%	\$684		flat fee	
8				Variance - Minor	\$1,601	4.60%	\$1,675		flat fee	
9		<b>S-009</b>		Variance						
			#	a) Involving Single-Family Structure	\$1,000	n/a	\$1,000		flat fee	
				b) All Others	\$5,302	n/a	\$5,302		flat fee	
10		<b>S-010</b>	#	Zone Change	\$5,000	n/a	\$5,000		deposit	[a]
11		<b>S-011</b>	#	Development Code Amendment	\$5,000	n/a	\$5,000		deposit	[a]
12		<b>S-012</b>		Development Agreement						[a]
			#	a) Development Agreement Deposit	\$10,000	n/a	\$10,000		deposit	[a]
			#	b) Annual Monitoring Deposit	\$5,000	n/a	\$5,000		deposit	[a]
13		<b>S-013</b>	#	General Plan Amendment	\$15,000	n/a	\$15,000		deposit	[a]
14		<b>S-014</b>	#	Specific Plan	\$10,000	n/a	\$10,000		deposit	[a]
15		<b>S-015</b>	#	Specific Plan Amendment	\$5,000	n/a	\$5,000		deposit	[a]
16		<b>S-016</b>		Tentative Parcel Map	\$8,733	4.60%	\$9,135		flat fee	
17		<b>S-017</b>		Tentative Tract Map:						
				a) 5-20 Lots	\$9,110	4.60%	\$9,529		flat fee	
				b) 20-50 Lots	\$10,618	4.60%	\$11,107		flat fee	
				c) 50-100 Lots	\$14,305	4.60%	\$14,963		flat fee	
				d) 100+ Lots	\$15,981	4.60%	\$16,716		flat fee	
				Lot Line Adjustment	\$1,924	4.60%	\$2,013		flat fee	
				Minor Land Division - Lot Split	\$683	4.60%	\$715		flat fee	
18		<b>S-018</b>		Reversion To Acreage	\$2,958	4.60%	\$3,094		flat fee	
19		<b>S-019</b>		Lot Merger	\$1,846	4.60%	\$1,931		flat fee	
20		<b>S-020</b>		Environmental Categorical Exemption Rev.	\$356	4.60%	\$372		flat fee	
20		<b>S-021</b>		Environmental Initial Study	\$5,283	4.60%	\$5,526		flat fee	
21		<b>S-023</b>	#	Mitigated Negative Declaration	\$10,000	n/a	\$10,000		deposit	[a]
22		<b>S-023</b>	#	Environmental Impact Report Preparation	\$10,000	n/a	\$10,000		deposit	[a]
23		<b>S-023</b>	#	Environmental Impact Report Review	\$10,000	n/a	\$10,000		deposit	[a]
24		<b>S-024</b>	#	Mitigation Monitoring - CEQA Monitoring	\$5,000	n/a	\$5,000		deposit	[a]
25		<b>S-025</b>	#	Annexation	\$10,000	n/a	\$10,000		deposit	[a]
26		<b>S-026</b>		Condominium Conversion Map:						
				a) Map Fee	\$6,948	4.60%	\$7,268		flat fee	
				b) Plus Consultant Fee	Actual Cost	n/a	Actual Cost		flat fee	
27		<b>S-027</b>		Minor Sign Review	\$90	4.60%	\$94		flat fee	
28		<b>S-028</b>		Major Sign Review	\$979	4.60%	\$1,024		flat fee	
29		<b>S-029</b>		Zoning Letter:						



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**PLANNING**

Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	Fee	
No.	Item	# Description	Fee/Unit	Sept'20-'21	Fee/Unit	Type	Notes
		a) Single Family Residential	\$178	4.60%	\$186	flat fee	
		b) Other	\$534	4.60%	\$558	flat fee	
30	S-030	Temporary Occupancy Review	\$619	4.60%	\$647	flat fee	
31	S-031	Temporary Use Permit					
		a) Temporary Use Permit Fee	\$574	4.60%	\$600	[b,d]	
		b) Azusa Based Non-Profit Organizations	\$430	4.60%	\$450	flat fee	[b]
32	S-032	Continuance Processing	\$712	4.60%	\$744	flat fee	
33	S-033	Time Extension Review - Staff	\$534	4.60%	\$558	flat fee	
34	S-034	Time Extension Review - Planning Commission	\$1,201	4.60%	\$1,256	flat fee	
35	S-035	# Appeal To Planning Commission	\$500	n/a	\$500	flat fee	
36	S-036	# Appeal To City Council	\$1,000	n/a	\$1,000	flat fee	
37	S-15	Preliminary Plan Review	\$1,923	4.60%	\$2,011	flat fee	[c]
38	S-15A	Nonconforming Use Time Extension	\$890	4.60%	\$931	flat fee	
39	S-037	Certificate Of Compliance	\$1,570	4.60%	\$1,643	flat fee	
40	S-038	Street Name Processing W/O Map	\$1,526	4.60%	\$1,596	flat fee	
41	S-039	Street Re-Name Processing	\$2,059	4.60%	\$2,154	flat fee	
42	S-040	Building Address Processing W/O Map	\$992	4.60%	\$1,037	flat fee	
43	S-041	Building Re-Address Processing	\$712	4.60%	\$744	flat fee	
44	S-041A	Com Dev Newspaper Publication	Actual Cost	n/a	Actual Cost	flat fee	
45	S-044	Special Building Inspection (2 Hour Minimum)	\$178	4.60%	\$186	flat fee	
46	S-045	Technology Enhancement (5% of permit and plan check fee- \$30 minimum)	5%	n/a	5%	flat fee	
47	S-047	Massage Parlor Permit	\$1,017	4.60%	\$1,064	flat fee	[d]
48	S-048	Massage Parlor Permit Renewal	\$508	4.60%	\$531	flat fee	[d]
49	S-049	Residential Indoor Marijuana Permit	\$464	4.60%	\$485	flat fee	[e]
50	S-050	Residential Indoor Marijuana Permit Renewal	\$233	4.60%	\$243	flat fee	[e]
51	S-051	Accessory Dwelling Unit Permit	\$2,123	4.60%	\$2,221	flat fee	[f]
52	S-052	Designation of Historic Landmark, Historic District, Potential Historic Landmark, and Potential Historic District.	\$546	4.60%	\$571	flat fee	
53	S-053	Mills Act Contract	\$873	4.60%	\$913	flat fee	
54	S-054	Miss Act Contract Extension	\$262	4.60%	\$274	flat fee	
55	S-055	Major Certificate of Appropriateness	\$284	4.60%	\$297	flat fee	
56	S-056	Minor Certificate of Appropriateness	\$131	4.60%	\$137	flat fee	
57	S-057	Landscape Plan Review	\$193	4.60%	\$202	flat fee	
58	S-058	Covenant Review	\$249.97/Hr	4.60%	\$261.47/Hr	flat fee	
59	S-059	Covenant Conditions & Restrictions Review	\$249.97/Hr	4.60%	\$261.47/Hr	flat fee	
60	S-060	General Plan Update Fee (10% of permit and plan check fee)	10%	n/a	10%	flat fee	[g]
61	S-061	Public Art Project Fee	\$500	n/a	\$500	flat fee	
62	S-062	Non-Residential Landscape Review	\$468	n/a	\$468	flat fee	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**PLANNING**

No.	Svc Area		Description	Adopted	CPI	Adopted	Fee	Notes
	Item	#		1/19/2021	Sept'20-'21	1/18/2022		
				Fee/Unit		Fee/Unit	Type	
63	<b>S-063</b>		Accessory Dwelling Unit Permit Amendment	\$1,044	n/a	\$1,044	flat fee	

[a] Charges to be billed at fully-burdened hourly rates, including costs of outside service providers, if any for cost recovery.

[b] Azusa-based non-profit organizations receive a 25% discount from standard TUP fee.

[c] Fee is per meeting. 50% of the fee for the first meeting is applied against future Planning/Engineering fee for the project.

[d] Fees Approved by Council on June 5, 2017 per Resolution No. 2017-C37.

[e] Fees Approved by Council on June 5, 2017 per Resolution No. 2017-C35.

[f] Fees Approved by Council on December 4, 2017 per Resolution No. 2017-C37.

[g] Fee Approved by Council 1-22-19.

# = Fees not automatically adjusted for CPI change.





**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**ENGINEERING**

No.	Svc Area	Item	#	Description	Adopted	CPI	Adopted	Fee	Notes
					1/19/2021	Sept'20-'21	1/18/2022	Type	
1	S-047			Public/Private Improvement Plan Check:					
			#	a) \$0-\$100,000 Valuation (% of est construction cost)	3%	n/a	3%	flat fee	
			#	b) Next \$400,000 Valuation (% of est construction cost)	2.5%	n/a	2.5%	flat fee	
			#	c) > \$500,000 Valuation (% of est construction cost)	2%	n/a	2%	flat fee	
2	S-048			Public/Private Improvement Inspection:					
			#	a) \$0-\$100,000 Valuation (% of est construction cost)	5%	n/a	5%	flat fee	
			#	b) Next \$400,000 Valuation (% of est construction cost)	3.5%	n/a	3.5%	flat fee	
			#	c) > \$500,000 Valuation (% of est construction cost)	2%	n/a	2%	flat fee	
3	S-049			Final Parcel Map	\$1,204	4.60%	\$1,260	\$1,260 or Actual Staff Time	
4	S-050			Final Tract Map					
			a)	5 - 10 Lots	\$2,723	4.60%	\$2,848	\$2,848 or Actual Staff Time	
			b)	11 - 25 Lots	\$4,064	4.60%	\$4,251	\$4,251 or Actual Staff Time	
			c)	26 - 50 Lots	\$5,740	4.60%	\$6,004	\$6,004 or Actual Staff Time	
			d)	51 - 100 Lots	\$8,421	4.60%	\$8,809	\$8,809 or Actual Staff Time	
			e)	101 - 150 Lots	\$9,427	4.60%	\$9,860	\$9,860 or Actual Staff Time	
			f)	> 150 Lots	\$11,438	4.60%	\$11,964	\$11,964 or Actual Staff Time	
5	S-051			Easement Check	\$377	4.60%	\$394	flat fee	
6	S-052			Monument Inspection:					
			a)	First Monument	\$335	4.60%	\$351	flat fee	
			b)	Each Additional Monument	\$84	4.60%	\$88	flat fee	
7	S-053			Bond Processing	\$168	4.60%	\$175	flat fee	
8	S-055			Lot Line Adjustment Engineering Plan Check Fee	\$1,924	4.60%	Actual Staff Time	flat fee	
9				Street Light Banner Installation/Removal	\$83	4.60%	\$86	flat fee	
10	S-056	#		Street/Right-of-Way Abandonment	\$2,000	n/a	\$2,000	deposit	[a]
11	S-056A			SUSMP/LID Plan Review	\$2,189	4.60%	\$2,290	flat fee	
12	S-056B			SWPPP Plan Review	\$2,011	4.60%	\$656	flat fee	
13	S-056B			BMP Review	\$335	4.60%	\$351	flat fee	
14	S-056C			Hydrology/Drainage Plan Review	\$2,011	4.60%	\$2,104	flat fee	
15	S-056C			Soils Review	\$335	4.60%	\$656	flat fee	
16	S-056C			Traffic Study Review	\$838	4.60%	\$877	flat fee	
17	S-057			Sidewalk/Curb/Gutter Encroachment					
			a)	Up to 75 LF	\$503	4.60%	\$526	flat fee	
			b)	Each Add'l 75 LF	\$168	4.60%	\$175	flat fee	
18	S-057A			Street Cut Encroachment					
			a)	Up to 100 SF	\$503	4.60%	\$526	flat fee	
			b)	Each Add'l 100 SF	\$168	4.60%	\$175	flat fee	



**City of Azusa  
Schedule of Fees and Charges (Development-Related)  
ENGINEERING**

No.	Svc Area	Item	#	Description	Adopted	CPI	Adopted	Fee	Notes
					1/19/2021	Sept'20-'21	1/18/2022	Type	
19	S-057B			Driveway Approach	\$419	4.60%	\$438	flat fee	
20	S-058			Obstruction Permit	\$168	4.60%	\$175	flat fee	
21	S-059			Transportation Permits (Oversized And/Or Overweight Trucks):					
			#	a) Single Trip/Rider	\$16	n/a	\$16	flat fee	[b]
			#	b) Annual Permit	\$90	n/a	\$90	flat fee	[b]
22	S-060		#	House Moving Permit	\$2,000	n/a	\$2,000	deposit	[a]
23	S-060A			Industrial Waste Permit					
			a)	New/Modified	\$1,173	4.60%	\$1,227	flat fee	
			b)	Renewal	\$335	4.60%	\$351	flat fee	
24	S-060B			Fats,Oils And Grease Program					
			a)	New	\$587	4.60%	\$614	flat fee	
			b)	Annual	\$251	4.60%	\$263	flat fee	
25	S-061			Sewer Saddle	\$503	4.60%	\$526	flat fee	
26				Sewer Dye Test	\$121	4.60%	\$126	flat fee	
26.1				Emergency Sewage Spill Response	n/a	n/a	Actual Staff Time (Minimum \$504)	Actual Staff Time (Minimum \$504)	[e]
27				Sewer Blockage Check	Actual Staff Time	n/a	Actual Staff Time	Actual Staff Time	
28	S-062		#	Blueprint/Map Copy Service, Per Sheet (or actual outside costs)	\$20	n/a	\$20 Min or Actual	\$20 min or Actual	
29			#	Project Plans/Specifications - Plus \$10 If Mailed	\$50	n/a	\$50	flat fee	
30				Verification of Conditions	\$185	4.60%	\$193 or Actual Staff Time	\$193 or Actual Staff Time	
31				Agreement And/Or Improvement Security, Each	\$245	4.60%	\$256	flat fee	
32				Extension Time For Improvement Agreement, Each	\$334	4.60%	\$349	flat fee	
33				Submittals in Excess of Four					
			a)	Fifth Submittals and subsequent submittals thereafter	Actual Staff Time	n/a	Actual Staff Time	Actual Staff Time	
34				Minor Land Division - Lot Split - Please refer to Planning Division Fee # - 17 S-017. This is a Planning Division Fee.	n/a	n/a	n/a	flat fee	[d]
35				Recording Fee:					
			#	a) First Sheet	\$8	n/a	\$8	flat fee	
			#	b) Additional Sheets, Each	\$2	n/a	\$2	flat fee	
36				LDMA Surcharge (County Maps Only):					
			#	a) Tract Map	\$401	n/a	\$401	flat fee	
			#	b) Parcel Map	\$135	n/a	\$135	flat fee	
37			#	Expedited Plan Review	1.5x fee	n/a	1.5x fee	flat fee	
38			#	Consultant (Invoice + 36% Overhead)	Invoice + 36% O'H	n/a	Invoice + 36% O'H	flat fee	
39	S-6.5			Code Compliance Fee	\$42	4.60%	\$44	flat fee	
40	S-7		#	Landscape Design Standards (Over The Counter Sales)	\$6	n/a	\$6	flat fee	
41	S-18			City-Provided Tree Planting - One 15 Gallon Tree	\$125	4.60%	\$131	flat fee	
42				City-Provided Tree Planting - One 24" Box Tree	\$216	4.60%	\$226	flat fee	
43				Time Extension	\$84	4.60%	\$88	flat fee	
44	S-6.3			Engineering Hourly Rate for in-House Staff	\$168	4.60%	\$175	flat fee	



**City of Azusa  
Schedule of Fees and Charges (Development-Related)  
ENGINEERING**

Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	Fee	
No.	Item	# Description	Fee/Unit	Sept'20-'21	Fee/Unit	Type	Notes
45		Technology Enhancement (5% of permit and plan check fee- \$30 minimum)	5%	n/a	5%	flat fee	
46	<b>S-8.0</b>	General Plan Update Fee (10% of permit and plan check fee)	10%	n/a	10%	flat fee	
47	<b>S-8.1</b>	Curb Drain (Per Drain)	\$168	4.60%	\$176	flat fee	[c]
48	<b>S-8.2</b>	Concrete Pavement (Up to 100LF no deposit)	\$503	4.60%	\$526	flat fee	[c]
		(For each additional 100 LF, no deposit)	\$168	4.60%	\$176	flat fee	[c]
49	<b>S-8.3</b>	Sewer Area Study	n/a	n/a	\$656 or Actual Staff Time	\$656 or Actual Staff Time	[e]
50	<b>S-8.4</b>	Potholing (Per location)	n/a	n/a	\$168	flat fee	[e]

\* All amounts shown are base fees. Applicants are also be responsible for any consultant or other agency fees (e.g. LA County) incurred.

[a] Charges to be billed at fully-burdened hourly rates, including costs of outside service

[b] Fee set to match CalTrans.

[c] Added Fees to reflect the same fees from the FY2021 engineering fee schedules.

[d] Please refer to the Planning Division Fee Schedule Section 17 S-017

[e] New Fees

# = Fees not automatically adjusted for CPI change.



**City of Azusa  
Schedule of Fees and Charges (Development-Related)  
UTILITIES**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Fee	Notes
				1/19/2021	Sept'20-'21	1/18/2022	Type	
<b>Utility Services</b>								
1	S-105		New Utility Account Setup:					
		#	a) Connect Fee	\$45	n/a	\$45	flat fee	
		#	b) Same Day Connection (7:00am-4:00pm)	\$35	n/a	\$35	flat fee	
		#	c) Same Day Connection (4:00pm-5:30pm)	\$85	n/a	\$85	flat fee	
		#	d) Fri 7am-8pm (Elec, Wtr, or Both)	\$105	n/a	\$105	flat fee	
		#	e) Sat, Sun Or Holiday 7am-8pm (Elec, Wtr, or Both)	\$205	n/a	\$205	flat fee	
		#	f) Positive Identification Check - \$1.25	\$1.25	n/a	\$1.25	flat fee	
2	S-106		Utility Delinquent Turn Off/On:					
		#	a) 7am-4pm	\$35	n/a	\$35	flat fee	
		#	b) 4pm-5:30pm	\$85	n/a	\$85	flat fee	
		#	c) Fri 7am-8pm (Elec, Water, or Both)	\$105	n/a	\$105	flat fee	
		#	d) Sat, Sun or Holiday 7am-8pm (Elec, Water, or Both)	\$205	n/a	\$205	flat fee	
			e) Late Payment Penalty, The Greater Amount Of Either:					
		#	i) Base Penalty Fee	\$7.50	n/a	\$7.50	flat fee	
		#	ii) Percent Of Total Outstanding Balance	5%	n/a	5%	flat fee	
			f) Door Tag Fee	n/a	n/a	\$250	flat fee	[e]
			g) Miscellaneous Collection Fee	24%	n/a	24%	Variable	
			h) AMI Opt-Out Fees:					
		#	i) One-time Initial Set-up Charge	\$75	n/a	\$75	flat fee	
		#	ii) Monthly Opt-Out Fee	\$10	n/a	\$10	flat fee	
		#	iii) Monthly Opt-Out Fee (Low-Income)	\$5	n/a	\$5	flat fee	
3	S-107		Theft Of Water/Light Investigation:					
		#	a) Investigation Fee	\$500	n/a	\$500	flat fee	
		#	b) Damages And Estimated Usage	Actual Cost	n/a	Actual Cost	flat fee	
4	S-108		Water Pressure Test:					
		#	a) 1st Test Free Per Calendar Year	\$0	n/a	\$0	flat fee	
		#	b) Additional Test	\$165	n/a	\$170	Actual	[a]
		#	c) Main Line	\$400	n/a	\$410	Actual	
							Labor Costs	
							Labor Costs	
5	S-109	#	Water Meter Test (Fully Allocated Hourly Rate)	Bill Hourly	n/a	Bill Hourly	per hour	
6	S-110		Water Quality Test:					
		#	a) Test Fee	\$125	4.60%	\$131	flat fee	
		#	b) Plus Lab Costs	Actual Cost	n/a	Actual Cost	flat fee	
7	S-111	#	Flow Test	\$300	4.60%	\$314	flat fee	
8	S-112		Temporary Meter Rental Services:					
		#	a) Meter Fee (Per Each Meter)	\$200	n/a	\$210	Actual material costs	
		#	b) Deposit	\$1,200	n/a	\$1,250	deposit	
9	S-113		New Water Meter Installation:					
		#	a) Installation Fee	\$250	4.60%	\$262	flat fee	
			b) Plus Material Costs	Actual Cost	n/a	Actual Cost	deposit	
10	S-131D		Water Meter Fee:					
		#	a) 3/4"	\$200	n/a	\$250	flat fee	
		#	b) 1"	\$250	n/a	\$300	flat fee	
		#	c) 1.5"	\$1,000	n/a	\$1,250	flat fee	
		#	d) 2"	\$1,150	n/a	\$1,500	flat fee	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**UTILITIES**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Fee	Notes
				1/19/2021	Sept'20-'21	1/18/2022	Type	
		#	e) > 2"	Dev/Owner Req'd to Procure	n/a	Dev/Owner Req'd to Procure	deposit	
11	S-131E	#	Jumper Fee (per service)	\$200	n/a	\$210	flat fee	
12	S-114		New Water Service Installation:					
		#	a) 3/4" - 1" Deposit	\$4,000	n/a	\$4,500	deposit	
		#	b) 2" Deposit	\$4,500	n/a	\$5,000	deposit	
		#	c) 4" Deposit	\$8,000	n/a	\$8,500	deposit	
		#	d) 6" Deposit	\$10,000	n/a	\$10,500	deposit	
13	S-131H		Hot Tap Fee:					
		#	a) 1"	\$300	n/a	\$345	flat fee	
		#	b) 2"	\$300	n/a	\$345	flat fee	[b]
		#	c) 4"	\$350	n/a	\$400	flat fee	[d]
		#	d) 6"	\$400	n/a	\$465	flat fee	[d]
		#	e) 8"	\$450	n/a	\$520	flat fee	[d]
		#	f) 10"	\$450	n/a	\$520	flat fee	[d]
		#	g) 12"	\$525	n/a	\$605	flat fee	[d]
14	S-131C		Fire Service Installation:					
		#	a) 4" Deposit	\$8,000	n/a	\$8,500	deposit	
		#	b) 6" Deposit	\$10,000	n/a	\$10,500	deposit	
		#	c) 8" Deposit	\$11,000	n/a	\$11,500	deposit	
		#	d) 10" Deposit	\$12,000	n/a	\$12,500	deposit	
		#	e) 12" Deposit	\$13,000	n/a	\$13,500	deposit	
15	S-131B	#	Water Disconnection From The Mainline (Deposit)	\$3,500	n/a	\$4,000	deposit	
16	S-131F	#	Fire Hydrant Relocation / Inspection Fee	\$1,500	n/a	\$2,000	flat fee	
17	S-131G		Traffic Incident Hit Hydrant Impact Fee:					
		#	a) Impact Fee (Deposit)	\$1,500	n/a	\$2,000	flat fee	
		#	b) Additional Cost Of Repair & Water Loss	Actual Cost	n/a	Actual Cost	flat fee	
		#	c) Damage to Water Main Impact Fee	\$1,500	n/a	\$2,000	flat fee	
		#	d) Cost of Repair & Water Loss	Actual Cost	n/a	Actual Cost	flat fee	
		#	e) Damage to Water Facilities Impact Fee	\$1,500	n/a	\$2,000	flat fee	
		#	f) Cost of Repair & Water Loss	Actual Cost	n/a	Actual Cost	flat fee	
18	S-115	#	New Backflow Device Inspection Review	\$347	4.60%	\$363	flat fee	
19	S-116	#	Annual Backflow Device Inspection Review	\$82	4.60%	\$85	flat fee	
20	S-116A		Water Plan Check	\$224	4.60%	\$250	flat fee	
21	S-116B		Water Improvement Inspection (per hour)	\$145	4.60%	\$150	per hour	
22	S116C		Will-Serve Letter	\$35	4.60%	\$40	flat fee	
23	S-117	#	Water Service	Various	n/a	Various	variable	[b]
			No change to various rates based on service size and					
24	S-118		Sewer Blockage Check:					
		#	a) Minimum Charge	\$500	n/a	\$500	deposit	
		#	b) Fully Allocated Hourly Rates	Bill Hourly	n/a	Bill Hourly	deposit	
		#	c) Charge If City Causes Blockage	\$0	n/a	\$0	flat fee	
25	S-119	#	Sewer Dye Test	\$115	4.60%	\$120	flat fee	
26	S-120		Emergency Sewage Spill Response:					
		#	a) Spill Response	Actual Cost	n/a	Actual Cost	deposit	
		#	b) Fully Allocated Hourly Rate For All Responding Personnel	Bill Hourly	n/a	Bill Hourly	deposit	
		#	c) Charge If City Causes Spill	\$0	n/a	\$0	flat fee	
27	S-121		Wastewater Service:	Various	n/a	Various	variable	



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**UTILITIES**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Fee Type	Notes
				1/19/2021	Sept'20-'21	1/18/2022		
28			Duces Tecum Subpoena Processing	\$220	n/a	\$220	flat fee	
29	<b>S-122</b>		Electric Meter Test:					
		#	a) First Test Per Calendar Year	\$0	n/a	\$0	flat fee	
		#	b) Residential	\$160	n/a	\$160	flat fee	
		#	c) Commercial	\$370	n/a	\$370	flat fee	
		#	d) Industrial	\$440	n/a	\$440	flat fee	
30	<b>S-123</b>		Total Electrical Service Re-Install:					
		#	a) Re-Install Fee	\$808	4.60%	\$845	flat fee	
		#	b) Additional Materials	Actual Cost	n/a	Actual Cost	flat fee	
31	<b>S-124</b>		Additional Electric Span Install:					
		#	a) Install Fee	\$791	4.60%	\$828	flat fee	
		#	b) Plus Materials	Actual Cost	n/a	Actual Cost	flat fee	
32	<b>S-125</b>		Temporary Electric Installation:					
		#	a) Install	\$833	4.60%	\$871	flat fee	
		#	b) Additional Material Costs	Actual Cost	n/a	Actual Cost	flat fee	
33	<b>S-126</b>		Temp Single Phase Transformer Installation:					
		#	a) Installation Fee (Minimum)	\$3,382	4.60%	\$3,537	flat fee	
		#	b) Additional Material Costs	Actual Cost	n/a	Actual Cost	flat fee	
34	<b>S-127</b>		Temp Three Phase Transformer Installation:					
		#	a) Installation Fee (Minimum)	\$6,768	4.60%	\$7,079	flat fee	
		#	b) Additional Material Costs	Actual Cost	n/a	Actual Cost	flat fee	
35	<b>S-128</b>		Electric Line Extension/Upgrade:					
		#	a) Extension/Upgrade	Actual Cost	n/a	Actual Cost	deposit	
		#	b) Fully Allocated Hourly Rates	Bill Hourly	n/a	Bill Hourly	deposit	
36	<b>S-129</b>		Electric Services	Various	n/a	Various	variable	[b]
37	<b>S-130</b>	#	Banner Installation	\$592	4.60%	\$619	flat fee	
38	<b>S-131</b>	#	After Hours Standby/Call Out (2 Hour Minimum	Bill Hourly	n/a	Bill Hourly	deposit	
39	<b>S-131A</b>	#	Inspection Rate (Per Hour)	Bill Hourly	n/a	Bill Hourly	deposit	
40	<b>S-131H</b>	#	Water System Development Fees:					
		#	a) Residential					
		#	Per Dwelling Unit	\$2,091	4.60%	\$2,187	flat fee	
		#	b) Commercial					
		#	ii) Per SF	\$1	4.60%	\$1	flat fee	
		#	c) Industrial					
		#	ii) Per SF	\$0.41	4.60%	\$0.43	flat fee	
		#	d) School					
		#	Flat Fee	\$8,160	4.60%	\$8,535	flat fee	
		#	e) Park					
		#	Flat Fee	\$4,080	4.60%	\$4,268	flat fee	
		#	f) Accessory dwelling units 750 SF or more	\$714	4.60%	\$747	flat fee	
41	<b>S-131I</b>	#	Water System Annexation Fees:					
		#	a) Residential					[a]
		#	Per Dwelling Unit	\$1,020	4.60%	\$1,067		[b]
		#	b) Commercial					
		#	Per SF	\$0.46	4.60%	\$0.48	flat fee	
		#	c) Industrial					
		#	Per SF	\$0.25	n/a	\$0.25	flat fee	
		#	d) School	\$4,080	4.60%	\$4,268	flat fee	
		#	e) Park	\$2,040	4.60%	\$2,134	flat fee	
42	<b>S-131J</b>		Water Capacity Fee:					
		#	e) Accessory dwelling units less than 750 SF	\$306	4.60%	\$320	flat fee	



**City of Azusa  
Schedule of Fees and Charges (Development-Related)  
UTILITIES**

No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Fee Type	Notes
				1/19/2021	Sept'20-'21	1/18/2022		
43	S-131k		Electrical Engineering	\$100	n/a	\$250	Per Hour	[c]
44	S-131L		Short Circuit Study Fee	\$200	n/a	\$200	Per Hour	[c]
45	S-131M		Plan Check Fees					
			a) Residential & ADU Per Dwelling Unit	n/a	n/a	\$250	flat fee	[e]
			b) Commercial and Industrial	n/a	n/a	\$250	Per Hour	[e]

# = Fees not automatically adjusted for CPI change.

[a] Test fee refunded if there is a system problem.

[b] Rate varies depending on type of services and usage, time of year, and time of day.

[c] Proposed New Fees

[d] Fee is related to actual labor costs.

[e] New Fees



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**COMMUNITY IMPROVEMENT**

No.	Svc Area	Item	#	Description	Adopted	CPI	Adopted	Notes
					1/19/2021	Sept'20-'21	1/18/2022	
					Fee/Unit		Fee/Unit	
1	S-063			Real Property Records Report				
				a) Condominium/Townhouses	\$112	4.60%	\$118	
				b) Vacant/Unimproved Land	\$226	4.60%	\$237	
				c) Single Family Dwellings	\$226	4.60%	\$237	
				d) Multi-Family Dwelling				
				i) Per Parcel, First Unit	\$226	4.60%	\$237	
				ii) Each Add'l Unit	\$13	4.60%	\$13	
				e) Commercial Properties	\$226	4.60%	\$237	
2	S-064			Residential Rental Housing Registration And Inspection:				
				a) Per Parcel - Includes First Unit	\$131	4.60%	\$137	
				i) Additional Unit	\$8	4.60%	\$8	
				b) Reinspection	\$98	4.60%	\$102	
3				Abandoned and Vacant Property Registration Fee	\$500	n/a	\$500	
4	S-032.5			Weed Abatement Inspection (Processing and Referring)	\$378	4.60%	\$395	
5	S-95.1	#		Recovery and Storage of Abandoned Shopping Carts-The City no longer offer this service.	\$12	n/a	\$0	
6	S-066	#		Appeal/Hearing	\$110	n/a	Actual Costs of Hearing Officer Time	
7	S-065			Lien Release				
		#		a) Substandard	\$100	n/a	\$100	
		#		b) Admin Fine	\$80	n/a	\$80	
8	S-066C			Code Enforcement Fines				
		#		a) First Offense	\$100	n/a	\$100	
		#		b) Second Offense	\$200	n/a	\$200	
		#		c) Third Offense	\$500	n/a	\$500	
		#		d) First and Second Offense - No Business License Violation	\$250	n/a	\$250	
9				Technology Enhancement (5% of permit and plan check fee- \$30 minimum)	5%	n/a	5%	
10				Impound and Storage Fee (Non-Automobile)	Actual Costs	n/a	Actual Costs	[a]

[a] Fee is associated with ordinance 2020-01 approved by Council on 1-21-20. The ordinance will amend chapter 14 of the City of Azusa Municipal Code, adding Article XVIII, Construction and Demolition Waste Recycling and Diversion.

# = Fees not automatically adjusted for CPI change.



**City of Azusa**  
**Schedule of Fees and Charges (Development-Related)**  
**FIRE SAFETY**



Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	
No.	Item	#	Description	Fee/Unit	Fee/Unit	Notes
	S-1.1		<p>The City of Azusa Contract Out Fire Prevention Services (including Ambulance Services) with the County of Los Angeles Fire Department. The City of Azusa does not have any control over Fire Services or ambulance fees/rates. For the County of Los Angeles Fire Department fire services fees, ambulance rates, and contact information, please refer to the link and contact information listed below:</p> <p>County of Los Angeles Fire Department Fire Prevention Fees - Contact: County of LA Acting Assistant Fire Chief Carl N. Flores (Email Address: <a href="mailto:carl.flores@fire.lacounty.gov">carl.flores@fire.lacounty.gov</a>) or 626-974-8371.</p> <p><a href="https://www.fire.lacounty.gov/fire-prevention-division/fire-prevention-fees/">https://www.fire.lacounty.gov/fire-prevention-division/fire-prevention-fees/</a></p> <p><a href="http://fire.lacounty.gov/wp-content/uploads/2019/09/FirePreventionServiceFees.pdf">http://fire.lacounty.gov/wp-content/uploads/2019/09/FirePreventionServiceFees.pdf</a></p> <p><a href="https://fire.lacounty.gov/">https://fire.lacounty.gov/</a></p> <p>Ambulance Rates - County of Los Angeles Department of Health Services Emergency Medical Services Agency - Contact: Chief Prehospital Operations - John Telmos 562-378-1677 (Email Address: <a href="mailto:jtelmos@dhs.lacounty.gov">jtelmos@dhs.lacounty.gov</a>)</p> <p><a href="https://library.municode.com/ca/los_angeles_county/codes/code_of_ordinances?nodeId=TIT7BULI_DIV2SPBU_CH7.16A_M">https://library.municode.com/ca/los_angeles_county/codes/code_of_ordinances?nodeId=TIT7BULI_DIV2SPBU_CH7.16A_M</a></p> <p><a href="http://file.lacounty.gov/SDSInter/dhs/1106181_GeneralPublicAmbulanceRatesEffective7.1.21.pdf">http://file.lacounty.gov/SDSInter/dhs/1106181_GeneralPublicAmbulanceRatesEffective7.1.21.pdf</a></p>			

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**POLICE**



No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Fee/Unit	Sept'20-'21	1/18/2022 Fee/Unit	
1	S-067	#	Noise Disturbance Response Full Cost Recovery After 2nd Response	Variable	n/a	Variable	
			<b>Alarm Users</b>				
			<b>Alarm Fees</b>				
2	S-068		Alarm Registration and Renewal				
		#	a) Registration and Renewal	\$25	n/a	\$25	
		#	b) Senior Residential 65+, Permanently Disabled, or Low Income	\$12	n/a	\$12	
3		#	Appeal Fee, per request	\$25	n/a	\$25	
			<b>Alarm Fines</b>				
4		#	Registration Late Charge	\$25	n/a	\$25	
5		#	Alarm Fee Late Charge - All fees and fines late	\$25	n/a	\$25	
6		#	Reinstatement Fee	\$100	n/a	\$100	
7		#	Automatic Dialing Device	\$100	n/a	\$100	
8		#	Audible Alarm Violation	\$100	n/a	\$100	
9			Burglar False Alarm Response - Registered Alarm:				
		#	a) First Response (fee may be waived with online school attendance)	\$50	n/a	\$50	
		#	b) Second Response	\$75	n/a	\$75	
		#	c) Third Response	\$125	n/a	\$125	
		#	d) Fourth Response	\$175	n/a	\$175	
		#	e) Fifth Response	\$225	n/a	\$225	
		#	f) Six or More	\$275	n/a	\$275	
10			Burglar False Alarm Response - Non-registered Alarm Site:				
		#	a) First Response	\$150	n/a	\$150	
		#	b) Second Response	\$175	n/a	\$175	
		#	c) Third Response	\$225	n/a	\$225	
		#	d) Fourth Response	\$275	n/a	\$275	
		#	e) Fifth Response	\$325	n/a	\$325	
		#	f) Six or More	\$375	n/a	\$375	
11			Robbery/Panic False Alarm Response (Resid/Comm) Permit Holder				
		#	a) Per Response	\$100	n/a	\$100	
12			Robbery/Panic False Alarm Response (Resid/Comm) Non-Permit Holder				
		#	a) First Response	\$150	n/a	\$150	
		#	b) Second Response	\$175	n/a	\$175	
		#	c) Third Response	\$225	n/a	\$225	
		#	d) Fourth Response	\$275	n/a	\$275	
		#	e) Fifth Response	\$325	n/a	\$325	
		#	f) Six or More	\$375	n/a	\$375	
13			Operating Suspended Alarm System				
		#	a) One	\$200	n/a	\$200	
		#	b) Two or More	\$300	n/a	\$300	
			<b>Alarm Company</b>				
			<b>Alarm Fines</b>				
14		#	Failure to Report New Install	\$50	n/a	\$50	
15		#	Failure to Report Disconnect	\$50	n/a	\$50	
16		#	False Alarm Caused by Alarm Company	\$100	n/a	\$100	
17		#	Employee False Statement	\$200	n/a	\$200	
18		#	Failure to Use Enhanced Call Verification Procedures	\$100	n/a	\$100	
19		#	All Late Charges	\$25	n/a	\$25	

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**POLICE**



No.	Svc Area	Item	#	Description	Adopted	CPI	Adopted	Notes
					1/19/2021	Sept'20-'21	1/18/2022	
					Fee/Unit		Fee/Unit	
20			#	Suspension Reinstatement Fee and Mailing Costs	\$200	n/a	\$200	
			a)	Additional Fee Per Customer, if Contacted	\$11	4.60%	\$12	
				<b>Alarm Fee</b>				
21			#	Appeal Fee, per request	\$25	n/a	\$25	
22	S-069		#	DUI Accident Response Investigation Charge At Fully Allocated Hourly Rates. Not to exceed \$12,000 per incident by State Law.	Variable	n/a	Variable	
23	S-070			Equipment Citation Verification				
			#	a) Sign Off Citations Issued by Azusa Police Department	\$15	n/a	\$15	
			b)	Sign Off Citations Issued by External Agencies/Police Departments	\$20	n/a	\$20	
24	S-071			Vehicle VIN Verification	\$50	4.60%	\$52	
25	S-072			Public Safety At Special Events:				
			a)	Officer - Per Hour - PER EXECUTED CONTRACT RATES	\$155	4.60%	\$162	
			b)	Reserve Officer - PER EXECUTED CONTRACT RATES	\$43	4.60%	\$45	
26	S-072A		#	Booking Services	\$150	n/a	\$150	
27	S-073			Entertainment Permit:				
			a)	Temporary	\$345	4.60%	\$361	
			b)	Regular	\$1,382	4.60%	\$1,445	
			c)	Renewal	\$1,382	4.60%	\$1,445	
28	S-074			Dance Permit:				
			a)	One Time	\$55	4.60%	\$58	
			b)	Annual	\$55	4.60%	\$58	
29	S-074A			Pawn Shop Permit	\$1,716	4.60%	\$1,795	
30	S-074B			Massage Parlor Permit	\$634	4.60%	\$663	
31	S-074C			Carnival Worker Permit	\$176	4.60%	\$184	
32	S-075			Vehicle Impound Fees				
			#	a) Standard Release	\$150	n/a	\$150	
			#	b) DUI Release	\$400	n/a	\$400	
33	S-076		#	Repossessed Vehicle Release	\$15	n/a	\$15	[a]
34	S-077		#	Police Records Check/Clear Letter	\$25	n/a	\$25	
35	S-078		#	Immigration Letters	\$25	n/a	\$25	
36	S-079		#	Public Safety Application Background Check	n/a	n/a	n/a	
37	S-081		#	Photograph Service Fee (Cost of CD is included)	\$10	n/a	\$10	
38	S-082			Video/Audio Tape/Cd Reproduction:				
			#	a) Dispatch Tape (911 Tape)	\$110	n/a	\$110	
			#	b) Video/Audio Reproduction	\$85	n/a	\$85	
39	S-083			Police Incident/Crime Report Copy:				
			#	a) Document <4 Pages In Length	\$0.00	4.60%	\$0	
			#	b) First Sheet (>4 Page Document)	\$0.65	4.60%	\$0.68	
			#	c) Each Additional Sheet (>4 Page Document)	\$0.20	4.60%	\$0.21	
40	S-084			Special Computer Search - Per Hour	\$107	4.60%	\$112	
41	S-085			Civil Subpoena Processing				
			#	a) Subpoena Processing Fee (Per Request)	\$20	n/a	\$20	

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**POLICE**



Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	
No.	Item	# Description	Fee/Unit	Sept'20-'21	Fee/Unit	Notes
		# b) Additional Reproduction Cost	Actual Cost	n/a	Actual Cost	
		# c) Additional Deposit + Travel (Per Day, Regulated Fee)	\$275	n/a	\$275	
42	<b>S-086</b>	Duces Tecum Subpoena Processing				
		# a) Subpoena Processing Fee (Per Request)	\$15	n/a	\$15	
		# b) Additional Reproduction Cost	Actual Cost	n/a	Actual Cost	
43	<b>S-087</b>	Animal Regulation, As Per Ordinance:				
		# a) Dog License - Unaltered- 1 Year License	\$80	n/a	\$80	[b]
		# b) Dog License - Altered - 1 Year License	\$22	n/a	\$22	[b]
		# c) Senior Rate - 1 Pet Altered	\$8	n/a	\$8	
		# d) Duplicate	\$10	n/a	\$10	
		# e) Delinquency Charge	Equal to License Fee	n/a	Equal to License Fee	
		# f) Field Enforcement (licensing initiated in the the field)	\$41	n/a	\$41	
		Voluntary Cat Licenses				
		# a) One Year - Altered	\$5	n/a	\$5	
		# b) One Year - Unaltered	\$10	n/a	\$10	
		# c) Microchip - With Licensing Of Altered Pet	Free	n/a	Free	
	<b>S-020</b>	<b>Vehicle Code Enforcement</b>				
44		# Improper Display Of License Plates (CVC 5200(a))	\$58	n/a	\$58	
45		# Improper Display Of Tabs (CVC 5204(a))	\$80	n/a	\$80	
46		# Blkg. Driveway/Garage Entrance (CVC 22500(e))	\$58	n/a	\$58	
47		# No Parking On Sidewalk (CVC 22500(f))	\$58	n/a	\$58	
48		# No Parking Alongside Pkd. Veh./Dbl.Pkg. (CVC 22500(h))	\$58	n/a	\$58	
49		# Blkg. Disabled Access Ramp (CVC 22500(l))	\$272	n/a	\$272	
50		# Fire Accessway/Fire Lane (CVC 22500.1)	\$170	n/a	\$170	
51		# Parking 18 Inches Form Curb/Wrong Way (CVC 22502(a), AMC 74-441)	\$56	n/a	\$56	
52		# Parking In Disabled Zone (CVC 22507.8(a))	\$382	n/a	\$382	
53		# Blk./Obstruct Disabled Zone (CVC 22507.8(b))	\$338	n/a	\$338	
54		# Parking On Disabled Crosshatch (CVC 22507.8(c)(2))	\$338	n/a	\$338	
55		# Fire Hydrant (CVC 22514)	\$56	n/a	\$56	
	<b>S-021</b>	<b>Parking Enforcement</b>				
56						
57		# Parking For Purpose Of Sale (AMC 74-439(1))	\$68	n/a	\$68	
58		# Not Parked Within Painted Lines (AMC 74-443b)	\$44	n/a	\$44	
59		# Red Curb (AMC 74-449(a)(1))	\$51	n/a	\$51	
60		# No Parking In Alley (AMC 74-450)	\$52	n/a	\$52	
61		# 18" From Curb Or Facing Wrong Way (AMC 74-441, CVC 22502(a))	\$56	n/a	\$56	
62		# Prohibited By Signs / Markings (AMC 74-446)	\$51	n/a	\$51	
63		# Limited Or Prohibited Parking (AMC 74-453)	\$51	n/a	\$51	
64		# Parking on Private Property Without Consent (AMC 74-463 (b))	\$52	n/a	\$52	
65		# Commercial Veh. Over 6,000 Lbs. +/-Over 60 Minutes (AMC 74-466)	\$85	n/a	\$85	
66		# Detached Trailer On Street (AMC 74-466 (B))	\$68	n/a	\$68	
67		# Parking On Front Yard Prohibited (AMC 74-468)	\$49	n/a	\$49	
68	<b>S-022</b>	# General Code Enforcement	Actual Cost	n/a	Actual Cost	
69		# Impound & Collision Tow Service-Per Hr. (Minimum 1 Hr.)	Variable	n/a	Variable	
70		Storage Fees - Per Day				
		# a) Automobiles And Light Trucks	Variable	n/a	Variable	
		# b) Trucks Over 1 Ton	Variable	n/a	Variable	
		# c) Semi-Truck And Trailer	Variable	n/a	Variable	

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**POLICE**



Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	
No.	Item	# Description	Fee/Unit	Sept'20-'21	Fee/Unit	Notes
		# d) Motorcycle	Variable	n/a	Variable	
71	<b>S-025</b>	# Accident Report Investigation - This service is no longer available	N/A	n/a	N/A	[c]
72	<b>S-027</b>	# Alarm Monitoring Service	Actual Cost	n/a	Actual Cost	
73	<b>S-028</b>	# Jail	\$104	n/a	\$104	
74	<b>S-032.1</b>	# Court Order Custody Reimbursement Fee Per 24-Hour Period Or Fraction Thereof	\$104	n/a	\$104	
75	<b>S-032.4</b>	# Paramedic Service	Actual Cost	n/a	Actual Cost	
76	<b>S-032.5</b>	Traffic Collision Report				
		# a) Injury	\$20	n/a	\$20	
		b) Non-Injury	\$20	n/a	\$20	
77		Comm Srvc Officer Special Event Fees (Per Hour) PER EXECUTED CONTRACT RATES	\$110	4.60%	\$115	
78		Police Aide Special Event Fees (Per Hour) - PER EXECUTED CONTRACT RATES	\$26	4.60%	\$28	
79		Fire arm storage Fee (Court order/Safekeeping) - Levy Upon released of fire	\$50	n/a	\$50	

[a] Fee set by State.

# = Fees not automatically adjusted for CPI change.

[b] Fee increased higher than CPI - Proposed Fee Adjustment to recoup cost of services from LA County Animal Control Services

[c] Deleted

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**ADULT BUSINESSES**



No.	Item	Description	Adopted 1/19/2021 Fee/Unit	CPI Sept'20-'21	Adopted 1/18/2022 Fee/Unit	Notes
		<b><u>Business Licenses</u></b>				
1		Adult-oriented business license:				
	#	a) License Fee	See Business License	n/a	See Business License	
	#	b) Partial Payment of Fees - Additional Charge	\$17	n/a	\$17	
2		Adult Business License Application Fee:				
	#	a) Application Fee	\$196	n/a	\$196	
	#	b) Partial Payment of Fees - Additional Charge	\$17	n/a	\$17	
3		Initial Business License Fee:				
	#	a) Initial License Fee	See Business License	n/a	See Business License	
	#	b) Partial Payment of Fees - Additional Charge	\$17	n/a	\$17	
4		Annual Renewal Fee:				
	#	a) Renewal Fee	\$41	n/a	\$41	
	#	b) Partial Payment of Fees - Additional Charge	\$17	n/a	\$17	
5		Adult Business License Appeal Fee:				
	#	a) License Appeal Fee	\$2,616	n/a	\$2,616	
	#	b) Partial Payment of Fees - Additional Charge	\$17	n/a	\$17	
6	#	Live Entertainer License	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	
7	#	Figure Model License	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	
8	#	Live Entertainer/Figure Model License Renewal	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	
		<b><u>Planning</u></b>				
1	#	Interim Adult Use Planning Permit	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	
2	#	Final Adult Use Planning Permit	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	
3	#	Extension Of Amortization	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	

All Adult Business Fees were rounded to the nearest dollar for administrative efficiency.

City of Azusa



BUSINESS LICENSES

No.	Svc Area	Item #	Description	Adopted	CPI	Adopted	Notes
				1/21/2020	Sept'20-'21	1/18/2022	
				Fee/Unit		Fee/Unit	
1	S-133		Application Fee - New Business & Miscellaneous Business				
			a) Outside Contractor	\$63	4.60%	\$66	
			b) Reinstate Outside Contractor	\$49	4.60%	\$51	
			c) Rental Business	\$63	4.60%	\$66	
			d) All Others	\$193	n/a	\$193	
			e) Renewal-Every person engaged in the business of selling goods, wares or merchandise at wholesale; every person in the business of manufacturing, processing or fabricating goods, wares or merchandise, including the production of oil, natural gas and other hydrocarbons; every person engaged in the business of selling to the general public at retail goods, wares, merchandise or commodities, including restaurants and other foods dispensers; every person engaged in any professional or semiprofessional occupation, trade or craft; every person primarily engaged in selling, performing or furnishing services other than commodities, including trades and crafts; and all other persons engaged in any business				
			1) Group 1: Gross receipts during fiscal year of business between \$0.00 and \$4,999.00 shall pay a tax of \$50.00.	\$50	n/a	\$50	
			2) Group 2: Gross receipts during fiscal year of business between \$5,000.00 and \$9,999.00 shall pay a tax of \$90.00.	\$90	n/a	\$90	
			3) Group 3: Gross receipts during fiscal year of business between \$10,000.00 and \$99,999.00 shall pay a tax of \$150.	\$150	n/a	\$150	
			4) Group 4: Gross receipts during fiscal year of business between \$100,000.00 and \$499,999.00 shall pay a tax of \$300.	\$300	n/a	\$300	
			5) Group 5: Gross receipts during fiscal year of business between \$500,000.00 and \$999,999.00 shall pay a tax of \$750.	\$750	n/a	\$750	
			6) Group 6: Gross receipts during fiscal year of business between \$1,000,000.00 and \$4,999,999.00 shall pay a tax of \$750.00 plus \$0.15 for each \$1,000.00 over \$1,000,000.00 up to \$4,999,999.00.	\$750+ 15 cents (\$0.15) for each additional \$1,000 in excess from \$1,000,000 to \$4,999,999	n/a	\$750+ 15 cents (\$0.15) for each additional \$1,000 in excess from \$1,000,000 to \$4,999,999	
			7) Group 7: Gross receipts during fiscal year of business between \$5,000,000.00 and \$14,999,999.00 shall pay a tax of \$1,350.00 plus \$0.135 for each \$1,000.00 over \$5,000,000.00 up to \$14,999,999.00.	\$1,350+ 15 cents (\$0.15) for each additional \$1,000 in excess from \$5,000,000 to \$14,999,999	n/a	\$1,350+ 15 cents (\$0.15) for each additional \$1,000 in excess from \$5,000,000 to \$14,999,999	
			8) Gross receipts during fiscal year of business of \$15,000,000.00 or more shall pay a tax of \$2,700.00 plus \$0.10 for each \$1,000.00 over \$15,000,000.00.	\$2,700 + 10 cents (\$0.10) for each additional \$1,000 in excess from \$15,000,000	n/a	\$2,700 + 10 cents (\$0.10) for each additional \$1,000 in excess from \$15,000,000	
			f) Commercial Rentals	\$90 (from \$0 to \$20,000) + 95 cents (\$0.95) per \$1,000 on rental amounts over \$20,000 annually	n/a	\$90 (from \$0 to \$20,000) + 95 cents (\$0.95) per \$1,000 on rental amounts over \$20,000 annually	
			g) Warehouses-The measure of gross receipts shall be the estimated annual warehouse inventory value times the estimated annual turnover rate. If actual value of merchandise shipped annually is available, that will be used as the measure of gross receipt.	Same as S-133 ( e ) from above	n/a	Same as S-133 ( e ) from above	

City of Azusa



BUSINESS LICENSES

No.	Item	#	Description	Adopted 1/21/2020 Fee/Unit	CPI Sept'20-'21	Adopted 1/18/2022 Fee/Unit	Notes
			h) Mobile Home Parks	\$24.00 for the first three spaces, then an additional \$12.00 for each parking space or units over three	n/a	\$24.00 for the first three spaces, then an additional \$12.00 for each parking space or units over three	
			l) Rental of Apartments, Roomhouse, individual homes, etc. (Three less units for duplex, triplex, single family homes or condos)				
			Under \$5,000 Per Year	\$50	n/a	\$50	
			From \$5,000 to \$10,000 per year	\$50 plus \$1.50 per \$1,000	n/a	\$50 plus \$1.50 per \$1,000	
			From \$10,001 to \$20,000 per year	\$60 plus \$2.50 per \$1,000	n/a	\$60 plus \$2.50 per \$1,000	
			\$20,001 and over	\$70 plus \$3.50 per \$1,000	n/a	\$70 plus \$3.50 per \$1,000	
			j) Apartments - Rentals of four or more units	\$199.17 per unit	n/a	\$204.69 per unit	
			k) Vending Machines	\$30.00 per year for the first \$10,000.00 of annual gross receipts or part thereof, and \$3.50 per \$1,000.00 on each additional sum in excess but not to exceed \$1,500.00 per year.	n/a	\$30.00 per year for the first \$10,000.00 of annual gross receipts or part thereof, and \$3.50 per \$1,000.00 on each additional sum in excess but not to exceed \$1,500.00 per year.	
			l) Mechanical or Electronic Games	\$58 per machine not to exceed \$500 per year	n/a	\$58 per machine not to exceed \$500 per year	
			m) Outdoor Advertising	\$70.00 per year plus \$0.14 per square foot	n/a	\$70.00 per year plus \$0.14 per square foot	
			o) Side walk Benches	\$60.00 plus \$6.00 per bench	n/a	\$60.00 plus \$6.00 per bench	
2		#	First Offense Administrative Penalty For Business License Related Violations	\$250	n/a	\$250	
3	S-134		Home Occupation Permit	\$105	4.60%	\$109	
4	S-135		New Taxi/Tow Truck Permit	\$646	4.60%	\$676	
5	S-136		Massage Parlor Technician Permit	See notes on C	n/a	See notes on C	[c]
			Massage Business Operators Permit	See notes on C	n/a	See notes on C	[c]
			Massage Facility Inspection	\$299	4.60%	\$313	
6			Application Fee - Renewal	\$26	4.60%	\$27	
7			Field Collection Fee On Delinquent Accounts	\$32	4.60%	\$33	
8			Partial Payment Of Fees - Additional Charge	\$17	4.60%	\$18	
9	S-138		Business License Duplicates	\$16	4.60%	\$17	
10	S-139		Printouts Of Business License Lists	1 hr Staff Time	n/a	1 hr Staff Time	
11	S-140		Solicitor Permit-All				



City of Azusa



**BUSINESS LICENSES**

No.	Svc Area		Description	Adopted	CPI	Adopted	Notes
	Item	#		1/21/2020		1/18/2022	
				Fee/Unit	Sept'20-'21	Fee/Unit	
			a) 1st Solicitation	\$70	4.60%	\$73	
			b) Each Additional Permit	\$47	4.60%	\$49	
12	<b>S-141</b>		Yard Sale Permit	Not Required	n/a	Not Required	[a]
13	<b>S-142</b>		Bingo Permit	\$56	4.60%	\$59	
14	<b>S-143</b>		Fireworks Stand Permit	\$400	4.60%	\$418	
15	<b>S-96</b>		Filming Or Other Use Of City Facilities - Per Day 25% Discount for Azusa-based nonprofit organizations	\$1,510	4.60%	\$1,580	
16			Filming On Private Property	\$338	4.60%	\$353	
17	<b>S-97</b>		Registration Fee For Non-Profit Businesses Within A Commercial Building (i.e. banks, schools, churches, etc.)	\$50	4.60%	\$52	
18	<b>S-98</b>		Certified Access Specialist Program (CASp)	\$4	n/a	\$4	[b]

[a] Ordinance No. 07-05, Approved By Council On 05/07/07

[b] Fee set by the State (Per AB 1379) - The \$4 fee will be effective until 12-31-23. Starting on 1-1-24, the CASp fee will be reduced to \$1.

[c] Please refer to the Planning Division's Fee Schedule for the Massage Permit fee amount under S-047 and S-048.

All Business License Fees were rounded to the nearest dollar for administrative efficiency.

# = Fees not automatically adjusted for CPI change.

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**COMMUNITY RESOURCES**



No.	Svc Area	Item #	Description	Adopted 1/19/2021 Fee/Unit	CPI Sept'20-'21	Adopted 1/18/2022 Fee/Unit	Notes
	<b>S-33</b>		<b>Aquatics Program/Leisure Classes</b>				[b]
1			Swimming Lessons:				
		a)	Children/Group				
		i)	25 Minutes	\$35	n/a	\$35	
		ii)	40 Minutes	\$45	n/a	\$45	
		b)	Children/Private	\$35	n/a	\$35	
		c)	Adult/Group				
		i)	25 Minutes	\$35	n/a	\$35	
		ii)	40 Minutes	\$45	n/a	\$45	
		d)	Adult/Private	\$35	n/a	\$35	
2			Swimming Team:				
		a)	1st Session (Includes Shirts And Swim Cap)				
		i)	First Child (Same Family)	\$75	n/a	\$65	
		b)	2nd Session				
		i)	First Child (Same Family)	\$60	n/a	\$55	
3			Water Exercise - Adults (Leisure Class-Rates Varies)	Varies	n/a	Varies	
4			Lifeguard Training Class (Leisure Class-Rates Varies)	Varies	n/a	Varies	
5			Aqua Zumba (Leisure Class-Rates Varies)	Varies	n/a	Varies	
6	<b>S-34</b>		Recreation Swimming - Day Swim:				
		#	a) 12 Years Old & Under Includes Slide	\$1	n/a	\$1	
		#	b) Teens - Up To 17 Years Includes Slide	\$2	n/a	\$1	
		#	c) Seniors - 50 years And Older	\$1	n/a	\$1	
		#	d) Adults - 18 Years And Older Includes Slide	\$2	n/a	\$1	
		#	e) Lap Swim - Adult 18 And Over	\$2	n/a	\$1	
		#	f) Lap Swim - Seniors 50 years and older	\$1	n/a	\$1	
7			Recreation Swimming - Month Pass (All Groups)	\$5	n/a	\$5	[b]
			Aquatics Center Event (All Groups)	\$5	n/a	\$5	[b]
8	<b>S-35</b>		Swimming Pool Rental (2 Hours):				
		a)	1-100 People	\$382	n/a	\$382	
		b)	101-250 People	\$492	n/a	\$492	
		c)	251-350 People	\$601	n/a	\$601	
		d)	Swimming Pool Rental Deposit (Refundable)	\$219	n/a	\$219	
		e)	Additional - Water Slide	\$109	n/a	\$109	
		f)	Water Slide Rental Deposit (Refundable)	\$55	n/a	\$55	
		g)	Non- Resident Fee (Additional)	\$164	n/a	\$164	
9	<b>S-36</b>	#	<b>Leisure Classes</b>	Varies	n/a	Varies	
	<b>S-38</b>		<b>Adult Sports Programs</b>				*, [b]
10			Adult Baseball:				
		a)	Weeknights	\$500	n/a	\$500	
		b)	Weekends	\$550	n/a	\$550	
11			Adult Softball	\$315	n/a	\$315	
12			Adult Basketball	\$375	n/a	\$375	
13			Adult Volleyball	\$200	n/a	\$200	
14			Golf Tournament	Varies	n/a	Varies	
15			Adult Flag Football	\$300	n/a	\$300	
16			Adult Futsal (Indoor Soccer)	\$200	n/a	\$200	
17			Adult Kickball	\$200	n/a	\$200	
	<b>S-41</b>		<b>Youth Sports Programs</b>				*, [b]
18			Pony Baseball:				

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**COMMUNITY RESOURCES**



No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Fee/Unit	Sept'20-'21	1/18/2022 Fee/Unit	
			a) Regular Fee	\$85	n/a	\$85	
			b) Additional Child - Same Family	\$75	n/a	\$75	
19			Winter Pony Baseball:				
			a) Regular Fee	\$50	n/a	\$50	
			b) Additional Child - Same Family	\$45	n/a	\$45	
20			Mighty-Mite Baseball (T-Ball/Coach Pitch):				
			a) Regular Fee	\$50	n/a	\$50	
			b) Additional Child - Same Family	\$45	n/a	\$45	
21			Mighty-Mite Basketball:				
			a) Regular Fee	\$50	n/a	\$50	
			b) Additional Child - Same Family	\$45	n/a	\$45	
22			Mighty-Mite Flag Football:				
			a) Regular Fee	\$50	n/a	\$50	
			b) Additional Child - Same Family	\$45	n/a	\$45	
23			Mighty-Mite Soccer:				
			a) Regular Fee	\$50	n/a	\$50	
			b) Additional Child - Same Family	\$45	n/a	\$45	
24			Flag Football (T-Shirt Uniforms):				
			a) New	\$35	n/a	\$35	
			b) Returning	\$30	n/a	\$30	
			c) Additional Child - Same Family - New	\$30	n/a	\$30	
			d) Additional Child - Same Family - Returning	\$25	n/a	\$25	
25			Basketball (T-Shirt Uniforms):				
			a) New	\$35	n/a	\$35	
			b) Returning	\$30	n/a	\$30	
			c) Additional Child - Same Family - New	\$30	n/a	\$30	
			d) Additional Child - Same Family - Returning	\$25	n/a	\$25	
26			Summer Basketball (Include Uniform):				
			a) Regular Fee	\$55	n/a	\$55	
			b) Additional Child - Same Family	\$50	n/a	\$50	
27			Volleyball (T-Shirt Uniforms-Shirt Only; No Shorts):				
			a) New	\$35	n/a	\$35	[a],[b],*
			b) Returning	\$30	n/a	\$30	
			c) Additional Child - Same Family - New	\$30	n/a	\$30	
			d) Additional Child - Same Family - Returning	\$25	n/a	\$25	[a],[b],*
28			Soccer (T-Shirt Uniforms):				
			a) New	\$35	n/a	\$35	
			b) Returning	\$30	n/a	\$30	
			c) Additional Child - Same Family - New	\$30	n/a	\$30	
			d) Additional Child - Same Family - Returning	\$25	n/a	\$25	
29	S-41.1		<b>Athletic Field Rental (Including Ball Diamond)</b>				*, [b]
			Ball Field/Diamond Rental:				
			a) Field/Diamond Rental-No Lights	\$32	n/a	\$32	
			b) Field/Diamond Rental-With Lights	\$45	n/a	\$45	
			c) Drag, Line And Water Field-Prepared	\$28	n/a	\$28	
			d) Staff, Scorekeeping - Per Hour	\$17	n/a	\$17	
			e) Use Of Scoreboards	\$17	n/a	\$17	
			f) Use Of Bases	\$17	n/a	\$17	

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**COMMUNITY RESOURCES**



No.	Svc Area	Item #	Description	Adopted	CPI	Adopted	Notes
				1/19/2021	Sept'20-'21	1/18/2022	
				Fee/Unit		Fee/Unit	
			g) Deposit For Use Of Bases	\$219	n/a	\$219	
			h) Use Of Strike Zone Mat	\$17	n/a	\$17	
			i) Non-Resident Fee (Except Memorial Park) (Additional)	\$55	n/a	\$55	
30			Athletic Field Only Charge (Green Space):				
			a) Memorial Park - Per Hour (Lights Not Included)	\$68	n/a	\$68	
			b) Northside South Field Area - (Lights Not Included)	\$68	n/a	\$68	
			c) Zacatecas Park (Currently Not Available For Rental)	\$65	n/a	\$65	
			d) Gladstone Park (Lights Not Included)	\$36	n/a	\$36	
			e) Lights Included When Applicable	\$66	n/a	\$66	
			f) Non-Resident Fee (Except Memorial Park) (Additional)	\$55	n/a	\$55	
	<b>S-43</b>		<b>Golden Days Special Events</b>				[b]
31			2K/5K Run/Walk:				
			a) Youth				
			i) Pre-Registration	\$5	4.60%	\$5	
			ii) Day Of The Event	\$15	4.60%	\$20	
			b) Adult				
			i) Pre-Registration	\$15	4.60%	\$20	
			ii) Day of the Event	\$30	n/a	\$30	
32	<b>S-44</b>		Children's Day Camp (This program is not available):				
			a) Registration Fee (One-Time)	\$0	4.60%	\$0	
			b) New	\$0	4.60%	\$0	
			c) New - 2nd Child In Same Family	\$0	4.60%	\$0	
			d) Returning	\$0	4.60%	\$0	
			e) Returning - 2nd Child In Same Family	\$0	4.60%	\$0	
33	<b>S-44</b>		Summer Day Camp:				[b]
			a) Registration Fee (One-Time)	\$25	n/a	\$25	
			b) New (Per Day)	\$25	n/a	\$25	
			c) Returning - 2nd Child Same Family	\$20	n/a	\$20	
	<b>S-47</b>		<b>Recreation Special Events</b>				[b]
34			Fall Festival Booth Rental	Varies	n/a	Varies	
35			Tournament Of Champions Finals At APU Events Center:				
			a) Adults	\$3	n/a	\$3	
			b) Student	\$2	n/a	\$2	
			c) Child (3-11)	\$1	n/a	\$1	
36			Volleyball Clinic	\$0	n/a	\$0	[a],[b]
37			Junior Olympic Track (Per School)	\$110	n/a	\$110	
38			Spring Thing Food Vendor	Varies	n/a	Varies	
39			Winter Fiesta Food Vendor	Varies	n/a	Varies	
41			Spring Thing (Novelty And Craft Vendor Fees)	Varies	n/a	Varies	
42			Holiday Crafts (Vendors Fees)	Varies	n/a	Varies	

\* Additional fees may apply for use of game officials. Amounts vary.

# = Fees not automatically adjusted for CPI change.

[a] Volleyball Clinic Handle By External Agencies

[b] Rates will be determined by market rate.

All Recreation Fees were rounded to the nearest dollar for administrative efficiency.



**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**RECREATION FACILITIES RENTAL-INCLUDING WOMAN'S CLUB, SENIOR CENTER AND NORTH RECREATION CENTER (NRC), ETC.**

No.	Svc Area	Item #	Description	Adopted	CPI	Adopted	Notes
				1/19/2021	Sept'20-'21	1/18/2022	
				Fee/Unit		Fee/Unit	
1	S-48		<b>Woman's Club Rental To Public :</b>				[a]
			a) Weekdays Meetings - 8 A.M. - 5 P.M. (Add'l Hours \$75 Each)	\$250	n/a	\$250	
			b) Friday Evening Event	\$300	n/a	\$300	
			c) Saturday Afternoon Event (Until 5P.M.) - Replaced with d below	\$0	n/a	\$0	
			d) Saturday Event (Anytime)	\$800	n/a	\$800	
			e) Sunday Event (Anytime)	\$400	n/a	\$400	
			f) Event Liability Insurance	Varies	n/a	Varies	
			g) Damage Deposit (Refundable).	\$500	n/a	\$500	
			h) Deposit to hold date (Non-refundable)	\$350	n/a	\$350	
			i) Additional Time > 5 Hours (Per Hour, Split Between City And Contractor)	\$250	n/a	\$250	
			j) Teen Party (Anytime except Saturday - Saturday Rate is \$800):	\$700	n/a	\$700	
			k) Cleaning Fee	\$100	n/a	\$250	
			l) Decorating Fee Outside Normal Hours Of Operation (Per Hour)	\$15	n/a	\$60	
2			<b>Woman's Club-For Azusa Based Non-Profit Organizations:</b>				
			a) Building Rental (Per Hour Including Setup And Clean Up Time)	\$50	n/a	\$50	
			b) Kitchen (Flat Fee)	\$75	n/a	\$75	
			c) Damage Deposit (Refundable)	\$500	n/a	\$500	
			d) Staffing (Per Hour)	\$15	n/a	\$15	
			e) Cleaning Fee	\$100	n/a	\$100	
			f) Event Liability Insurance	Varies	n/a	Varies	
			g) Alcohol Liability Insurance	\$0	n/a	\$0	
3			Gazebo At City Hall	\$500	n/a	\$500	
4	S-48.2		<b>Senior Lunch Program (Suggested) Donation</b>	\$2	n/a	\$2	#
5			<b>Rental Of Memorial Park North Recreation Center:</b>				[a]
			a) Small Class Rooms: (Per Hour)				
			i) Non-Profit	\$30	n/a	\$30	
			ii) For Profit	\$50	n/a	\$50	
			b) Large Room: (Per Hour)				
			i) Non-Profit	\$60	n/a	\$60	
			ii) For Profit	\$75	n/a	\$75	
			c) Kitchen: (Per Hour)				
			i) Non-Profit	\$50	n/a	\$50	
			ii) For Profit	\$75	n/a	\$75	
			d) Staffing: (Per Hour)				
			i) Non-Profit	\$30	n/a	\$30	
			ii) For Profit	\$30	n/a	\$30	
			e) Cleaning Fee (Maximum Fee)	\$225	n/a	\$225	
			f) Security Deposit: (Refundable Deposit)	\$300	n/a	\$300	
			g) Non-Resident Fee (Flat Rate) (Additional)	\$100	n/a	\$100	
			h) Event Liability Insurance	Varies	n/a	Varies	
			i) Decorating Fee Outside Normal Hours Of Operation (Per Hour)	\$15	n/a	\$15	
6	S-48.3		<b>Rental Of Senior Center:</b>				[a]
			a) Small Class Rooms: (Per Hour)				
			i) Non-Profit	\$30	n/a	\$30	
			ii) For Profit	\$50	n/a	\$50	
			b) Large Room: (Per Hour)				



**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**RECREATION FACILITIES RENTAL-INCLUDING WOMAN'S CLUB, SENIOR CENTER AND NORTH RECREATION CENTER (NRC), ETC.**

No.	Svc Area	Item	#	Description	Adopted	CPI	Adopted	Notes
					1/19/2021	Sept'20-'21	1/18/2022	
				i) Non-Profit	\$50	n/a	\$50	
				ii) For Profit	\$90	n/a	\$90	
				c) Kitchen: (Flat Fee)				
				i) Non-Profit	\$50	n/a	\$50	
				ii) For Profit	\$75	n/a	\$75	
				d) Staffing: (After Hours Only, Minimal Per Hour)				
				i) Non-Profit	\$30	n/a	\$30	
				ii) For Profit	\$30	n/a	\$30	
				e) Cleaning Fee (Maximum)	\$225	n/a	\$225	
				f) Security Deposit: (Refundable Deposit)	\$300	n/a	\$300	
				g) Non-Resident Fee (Flat Fee) (Additional)	\$100	n/a	\$100	
				h) Decorating Fee Outside Normal Hours Of Operation (Per Hour)	\$15	n/a	\$15	
				i) Event Liability Insurance	Varies	n/a	Varies	
				j) Deposit to hold date (Non-refundable)	\$200	n/a	\$200	
				<b>Memorial Park Facilities Rental</b>				[a]
40				Memorial Park Facilities:				
				a) Meeting Room				
				i) Normal Hours	\$35	n/a	\$35	
				ii) Outside Normal Hours	\$45	n/a	\$45	
				iii) Non-Resident Fee (Additional)	\$110	n/a	\$110	
				b) Gym or Main Room				
				i) Normal Hours	\$45	n/a	\$45	
				ii) Outside Normal Hours	\$70	n/a	\$70	
				iii) Non-Resident Fee (Additional)	\$200	n/a	\$200	
				c) Kitchen				
				i) Resident	\$55	n/a	\$55	
				ii) Non-Resident	\$55	n/a	\$55	
				d) Cleaning	\$55	n/a	\$55	
				e) Security Deposit	\$200	n/a	\$200	
43				Bounce House Application Usage	\$25	n/a	\$25	
44				Non-Resident Fee (Additional)	\$60	n/a	\$60	
				<b>Picnic Shelter Rental</b>				[a]
45				Picnic Shelter Application Rental (Gladstone Park):				
				a) Section # 1	\$30	n/a	\$30	
				b) Section # 2	\$30	n/a	\$30	
				c) Section # 3	\$30	n/a	\$30	
				d) Non-Resident Fee (Additional)	\$60	n/a	\$60	
46				Picnic Shelter Application Rental (Memorial Park):				
				a) Single Shelter (Section # 2,3,4 & 5)	\$35	n/a	\$35	
				b) Double Shelter (Section # 1& 6)	\$45	n/a	\$45	
				c) Non-Resident Fee (Additional)	\$60	n/a	\$60	
47				Picnic Shelter Application Rental (Northside Park):				
				a) S-Leg Section # 1	\$30	n/a	\$30	
				b) S-Leg Section # 2	\$30	n/a	\$30	
				c) S-Leg Section # 3	\$30	n/a	\$30	



**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**RECREATION FACILITIES RENTAL-INCLUDING WOMAN'S CLUB, SENIOR CENTER AND NORTH RECREATION CENTER (NRC), ETC.**

No.	Svc Area	Item	#	Description	Adopted	CPI	Adopted	Notes
					1/19/2021	Sept'20-'21	1/18/2022	
					Fee/Unit		Fee/Unit	
				d) S-Leg Section # 4	\$30	n/a	\$30	
				e) S-Leg Section # 5	\$45	n/a	\$45	
				f) Non-Resident Fee (Additional)	\$60	n/a	\$60	
48				Picnic Shelter Application Rental (Pioneer Park):				
				a) NE Section # 1	\$45	n/a	\$30	
				b) NE Section # 2	\$30	n/a	\$30	
				c) NE Section # 3 Double Shelter	\$30	n/a	\$45	
				d) Gazebo Shelter #4	\$60	n/a	\$60	
				e) Non-Resident Fee (Additional)	\$60	n/a	\$60	
49				Picnic Shelter Application Rental (Zacatecas Park):				
				a) NE Section # 1 Double Shelter	\$45	n/a	\$45	
				b) NW Section # 2 Double Shelter	\$30	n/a	\$45	
				c) SE Section # 3	\$45	n/a	\$30	
				d) SW Section # 4 Double Shelter	\$30	n/a	\$45	
				e) NE Section # 5	\$45	n/a	\$30	
				f) Non-Resident Fee (Additional)	\$60	n/a	\$60	
50				Picnic Shelter Application Rental (Slauson Park):				
				a) Section #1	\$30	n/a	\$30	
				b) Section #2	\$30	n/a	\$30	
				c) Section #3	\$30	n/a	\$30	
				d) Section #4	\$30	n/a	\$30	
				e) Non-Resident Fee (Additional)	\$60	n/a	\$60	
51				Picnic Shelter Application Rental (Veteran's Freedom Park):				
				a) Gazebo #1	\$30	n/a	\$30	
				b) Gazebo #2	\$30	n/a	\$30	
				c) Non-Resident Fee (Additional)	\$60	n/a	\$60	
52				Picnic Shelter Application Rental (Rancho Park):				
				a) Section #1	\$30	n/a	\$30	
				b) Non-Resident Fee (Additional)	\$60	n/a	\$60	
53				Picnic Shelter Application Rental (Alisal Park):				
				a) Section #1	\$45	n/a	\$45	
				b) Section #2	\$45	n/a	\$45	
				c) Non-Resident Fee (Additional)	\$60	n/a	\$60	

# = Fees not automatically adjusted for CPI change.

[a] Rates will be determined by market rate.

All Woman's Club/Senior Center/N. Recreation Center Fees were rounded to the nearest dollar for administrative efficiency

**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**TRANSPORTATION**



No.	Svc Area Item	#	Description	Adopted	CPI	Adopted	Notes
				1/19/2021 Fee/Unit	Sept'20-'21	1/18/2022 Fee/Unit	
			<b>Monthly Foothill Transit Passes</b>				*
1			Senior/Disabled:				
		#	a) Regular Rate	\$30	n/a	\$30	[b]
		#	b) Discounted Rate	\$19	n/a	\$19	[b]
2			Student K-12:				
		#	a) Regular Rate	\$40	n/a	\$40	[b]
		#	b) Discounted Rate	\$27.75	n/a	\$27.75	[b]
3			Local Lines:				
		#	a) Regular Rate	\$60	n/a	\$60	[b]
		#	b) Discounted Rate	\$56	n/a	\$56	[b]
4			Silver Streak:				
		#	a) Regular Rate	\$110	n/a	\$110	[b]
		#	b) Discounted Rate	\$85	n/a	\$85	[b]
5			Commuter Express:				
		#	a) Regular Rate	\$180	n/a	\$180	[b]
		#	b) Discounted Rate	\$150	n/a	\$150	[b]
			<b>Dial-A-Ride Transit (one-way)</b>				
6			Medical and Social Services:				
		#	a) Azusa, Covina, Duarte, Glendora, Irwindale	\$0.50	n/a	\$0.50	
		#	b) Baldwin Park, Monrovia, San Dimas, West Covina	\$1.50	n/a	\$1.50	
7		#	Non-Medical Appointments Limited to City Limits	\$0.50	n/a	\$0.50	
8		#	Senior Lunch Program	\$0.25	n/a	\$0.25	
			<b>Metrolink Monthly Passes</b>				*
9		#	City residents save \$25 on monthly pass	Variable	n/a	Variable	[a], [c]
10		#	Employees of Azusa Businesses receive \$15 or a match of the amount offered by employer up to a limit of \$25	Variable	n/a	Variable	[a], [c]
			<b>Access</b>				*
11		#	Base Books (10 Coupons Per Book)	\$27.50	n/a	\$27.50	[d]
12		#	Plus Books (10 Coupons Per Book)	\$7.50	n/a	\$7.50	[d]

\* Discounted Passes Are Available To Eligible Users And On A First Come-First Serve Basis.

[a] Varies Depending On Point Of Origin And Destination.

[b] Rates set by Foothill Transit

[c] Rates set by Metrolink

[d] Rates set by Access Services



**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**LIBRARY**



No.	Svc Area	Item	#	Description	Adopted	CPI	Adopted	Notes
					1/19/2021	Sept'20-'21	1/18/2022	
					Fee/Unit		Fee/Unit	
1	S-097			Inter-Library Loan Processing:				
			#	a) Processing Fee	\$2	n/a	\$2	
				b) Plus Postage	Actual Cost	n/a	Actual Cost	
2	S-099		#	Lost Library Card Processing	\$3	n/a	\$3	
3	S-100			Processing Overdue Material:				
			#	a) Per Item Per Day - Adult	\$0.30	n/a	\$0.00	
			#	b) Per Item Per Day - Child	\$0.15	n/a	\$0.00	
4	S-101			Lost/Damage Library Material Processing:				
			#	a) Processing Fee (plus the cost of the item)	\$15	n/a	\$15	
			#	b) Missing AV Case (Audio Book, DVD, & CD)	\$1	n/a	\$1	
			#	c) Missing Bar Code	\$1	n/a	\$1	
			#	d) Missing Pamphlet- AV Materials & Books	\$1	n/a	\$1	
5	S-102		#	Passport Application (Rate Set by Fed. Govt.)	\$35	n/a	\$35	
6	S-103		#	DVD Rental Per Item (For Two Days)	\$0	n/a	\$0	
7	S-104			Rental Of Library Auditorium:				
				a) For Profit				
			#	i) During Business Hours - Per Hour (Min. 3 Hours)	\$25	n/a	\$25	
			#	ii) <b>Outside Business Hours</b> - Per Hour (Min. 3 Hours-Based on Actual-Lib Assist III)	\$100/Hr	n/a	\$100/Hr	
				b) Non-Profit Organizations - Outside Azusa				
			#	i) During Business Hours - Per Hour (Min. 3 Hours)	\$15	n/a	\$15	
			#	ii) <b>Outside Business Hours</b> Per Hour (Min. 3 Hours)	\$100/Hr	n/a	\$100/Hr	
			#	c) Resident Non-Profit & Government (Minimum 3 Hours)	No Charge	n/a	No Charge	
8	S-104B			Library Fax Service:				
			#	a) Domestic - First Page (Each Additional Page \$1)	\$2	n/a	\$2	
			#	b) International - First Page	\$6	n/a	\$6	
			#	c) International - Additional Page	\$2	n/a	\$2	
9			#	Library Cards	No Charge	n/a	No Charge	
10				Personal Computer Usage:				
			#	a) First 2 Hours	No Charge	n/a	No Charge	
			#	b) Excess Of 2 Hours	\$2	n/a	\$1	
			#	c) Guest Pass (Non Library Cardholders)	\$2	n/a	\$1	
11	S-53			Photocopy Charges Per Page:				
			#	a) Black & White Copies	\$0.15	n/a	\$0.15	
			#	b) Color Copies	\$0.25	n/a	\$0.25	
12	S-54			Merchandise Sales:				
			#	a) USB Drives	Variable	n/a	Variable	
			#	b) Canvas Bags	Variable	n/a	Variable	
			#	c) Ear Buds	Variable	n/a	Variable	

# = Fees not automatically adjusted for CPI change.



**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**GIS MAPS**

Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	
No.	Item	# Description	Fee/Unit	Sept'20-'21	Fee/Unit	Notes
	<b>S-16.1</b>	<b>Paper Map Products</b>				
1		City Map Books	\$15	4.60%	\$16	
2		A Size Plot; 8.5 X 11	\$15	4.60%	\$16	
3		A Size Plot: 8.5 X 11 With Photo	\$23	4.60%	\$24	
4		B Size Plot: 11 X 17	\$15	4.60%	\$16	
5		B Size Plot: 11 X 17 With Photo	\$24	4.60%	\$25	
6		C Size Plot: 17 X 22	\$37	4.60%	\$39	
7		C Size Plot: 17 X 22 With Photo	\$51	4.60%	\$53	
8		D Size Plot: 34 X 22	\$72	4.60%	\$76	
9		D Size Plot: 34 X 22 With Photo	\$96	4.60%	\$100	
10		E Size Plot: 34 X 46	\$116	4.60%	\$121	
11		E Size Plot: 34 X 46 With Photo	\$190	4.60%	\$199	
12		Zoning Citywide Book (11 X 17 Sheets)	\$72	4.60%	\$76	
13		City General Plan Land Use Or Zoning Map (3 X 5 Ft.)	\$37	4.60%	\$39	
14		City General Plan Land Use Or Zoning Map (6 X 6 Ft.)	\$72	4.60%	\$76	
15		Hourly Charge For Custom Mapping Work	\$107	4.60%	\$112	
16		# Public Notice Radius Maps And Labels	\$240	n/a	\$240	

# = Fees not automatically adjusted for CPI change.



**City of Azusa**  
**Schedule of Fees and Charges (Municipal Activities and Services)**  
**ADMINISTRATIVE PROCESSING COSTS**

Svc Area			Adopted 1/19/2021	CPI	Adopted 1/18/2022	
No.	Item	# Description	Fee/Unit	Sept'20-'21	Fee/Unit	Notes
1		Credit Card Processing Fee	2%	n/a	2%	[a]
2	<b>S-144</b>	Returned Check Processing - 1st and 2nd Check				
		# a) First Check	\$35	n/a	\$35	[b]
		# b) Each Additional Check	\$25	n/a	\$25	[b]
3	<b>S-145</b>	# Re-Issuance Of Lost Checks	\$65	n/a	\$65	
4	<b>S-146</b>	Document Reproduction:				
		# a) Document <4 Pages In Length	\$0	n/a	\$0	
		# b) First Sheet (>4 Page Document)	\$0.65	n/a	\$0.65	
		# c) Each Additional Sheet (>4 Page Document)	\$0.20	n/a	\$0.20	
		# d) Per Sheet Charge for Certain Documents Specified in Gov't Code	\$0.10	n/a	\$0.10	[b]
5	<b>S-146.1</b>	# Documents Reproduced on staff time and costs of CD/DVD/USB Flash Drive	\$10	n/a	\$10	
6		# Document Certification	\$15	n/a	\$15	
7	<b>S-149</b>	# Candidate Processing	\$25	n/a	\$25	[b]
8	<b>S-149A</b>	# Initiative Processing	\$200	n/a	\$200	[b]
9	<b>S-150</b>	# Notary Service For Each Signature Taken	\$15	n/a	\$15	[b]
10	<b>S-150A</b>	Project Specifications And Plans:				
		# a) Base Fee	\$50	n/a	\$50	
		# b) Additional Mailing Fee (If Mailed)	\$10	n/a	\$10	
11	<b>S-88.1</b>	# Processing Of Payroll Garnishments Per Transactions	\$0	n/a	\$0	[c]
12	<b>S-93</b>	Records Research Service:				
		# a) Document And Supplies	Actual Cost	n/a	Actual Cost	[d]
		# b) Per Hour Fee (1/4 Hour Increments)	\$0	4.60%	\$0	
13	<b>S-94</b>	Bond Issuance And Administration - (Includes Extra \$50 Per Hour)	\$444	4.60%	\$465	
14	<b>S-48.1</b>	Rental Of Civic Center Auditorium:				
		# a) During City's Normal Business Hours Until 4:00pm (Per Hour)	\$50/Hour	n/a	\$50/Hour	
		# b) After 4:00pm, Weekends Or Holidays (Per Hour)	\$100/Hour	n/a	\$100/Hour	
		# c) Non-Resident Groups - Additional Fee Per Event	\$100/Hour	n/a	\$100/Hour	
		# d) Discount For Azusa-Based Non-Profit Organizations	25%	n/a	25%	
		# e) A/V Technician Services (\$60 Per Hour or Current Cost-After 4pm, Weekends)	\$60/Hour or Current Costs	n/a	\$60/Hour or Current Costs	
		# f) Custodial Services	\$40/Hour or Current Costs	n/a	\$40/Hour or Current Costs	
15	<b>S-48.2</b>	Deposition Subpoena				
		# Personal Appearance	\$275	n/a	\$275	[e]
		# Production of Documents/Records	\$15	n/a	\$15	[d]
16	<b>S48.3</b>	Military Banner Application Fees	\$130	4.60%	\$136	

[a] Fee applies to all payments made directly to the City, via credit card. (Example scenario - For \$100 fee, paid via credit card, the total amount charged will be \$102 (2% of \$100).

[b] Fees Set By State.

[c] Fees set by court order.

[d] Government Code Section 6253.9 (b)

[e] Government Code Section 68096.1

# = Fees not automatically adjusted for CPI change.